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Lady Barron Special Committee

Report on activity from 10th February to 14th July 2026

A meeting called for the 26th of March failed to reach a quorum with those members present using the time to finalise the arrangements for the Easter Big Breakfast with Children's games and Easter Bunny attending.

The following motions were subsequently circulated by email and approved.

Moved C. Cox seconded F. Bryson

That the Committee approves of the costing supplied by Council's Megan Boyes email on the 7 March for fitness equipment totalling \$11,941.21 AUD. This amount (or if prices have changed an amount up to \$12,500) is to come from the funds recently given to the Committee plus the money kindly donated by the Lady Barron Meat Raffle.

Carried unanimously with one abstention due to communication issues.

Moved C. Cox seconded F. Bryson

That the Committee agrees to provide catering for the Flinders Council opening of the Lady Barron Marine Facility. The Council has offered a fee of \$1500 to provide a meal of BBQ meat and salad to feed one hundred and fifty people. The balance of funds will be retained by the Committee for future use.

Carried unanimously with one abstention due to communication issues.

The equipment was ordered and has been installed, thank you Council staff. The Ski-erg which is yet to come. The freight of approximately \$1500 will be paid for from Committee funds raised specifically for the Gym.

A huge thank you to the organisers of the Lady Barron Meat raffle for the \$2,000 donation and also to Frances Henwood for raising close to \$1,000 with a raffle and a further \$400 by recycling drink containers.

The takings at the big breakfast were considerably down this year, however there was a large number of children present participating in the easter bonnet parade and other games including a visit by Easter Bunny

The Lion's catering trailer was used to assist in the catering for the Lady Barron Boating facility opening which was well attended.

Cr. Carol Cox (President)

INFORMATION REPORT July 2026

Development Applications 1 to 30 June 2026

ENQUIRIES

APPLICATION NUMBER	DATE	ZONE	DEVELOPMENT/USE DESCRIPTION
2026 / 00017	17 June	Port and Marine	Port and Shipping – dangerous goods shed

ACCEPTED

APPLICATION NUMBER	DATE	ADDRESS	PID NO	DEVELOPMENT/USE DESCRIPTION	D or P*
2026 / 00015	4 June	1290 Palana Road, Blue Rocks	2087525	Change of Use - Residential to Visitor Accommodation	D
2026 / 00011	11 June	Palana Road, Palana	9961856	Residential - single dwelling associated outbuilding and works	D
2026 / 00018	23 June	59 Bluff Road, Whitemark	6427558	Change of Use - Residential to Visitor Accommodation	P

APPROVED

APPLICATION NUMBER	DATE	ADDRESS	PID NO	DEVELOPMENT/USE DESCRIPTION	D or P*
2025 / 00051	30 June	2-4 Armstrong Avenue & Crown Land Foreshore, Killiecrankie	2923626 2925410	Deck on Crown land (retrospective approval) associated with existing use - Residential and Visitor Accommodation	D

EXEMPTION or NO PERMIT REQUIRED CONFIRMATION
NIL

MINOR AMENDMENTS GRANTED
NIL

PLANNING PERMIT EXTENSIONS
NIL

APPEALS BEING PROCESSED
NIL

*The D, P column indicates if an application is Discretionary or Permitted.
Note that only Discretionary applications incur an advertising period.
No refusals were issued within the period.

TASMANIAN PLANNING COMMISSION

DECISION

Planning scheme	Tasmanian Planning Scheme - Flinders
Amendment	AM-2025-01 - Remove FLI-S3.0 Coastal Areas Specific Area Plan from various properties
Planning authority	Flinders Council
Date of decision	15 April 2026

Decision

The draft amendment is rejected under section 40N(c) and the planning authority is directed to submit to the Commission a substantially modified part of the draft amendment as set out in under section 40N(1)(c)(ii) of the *Land Use Planning and Approvals Act 1993* as set out in Annexure A.



John Ramsay
Delegate (Chair)



Ross Lovell
Delegate

REASONS FOR DECISION

Background

Amendment

The draft amendment proposes to remove the FLI-3.0 Coastal Areas Specific Area Plan (the SAP) from approximately 110 properties at:

- Palana
- Killiecrankie
- Pats River, Whitemark Airport, and Bluff Road at Whitemark
- Pot Boil Road, Lady Barron, and
- Samphire River, Lady Barron.

The SAP would be removed from the Low Density Residential Zone at Palana, Killiecrankie, and Pot Boil Road, Lady Barron, and the Utilities Zone at Whitemark Airport. Consequential amendments would also result in the SAP being removed from the Rural Living, Landscape Conservation, Environmental Management, and Open Space zones at these locations. The amendment to the SAP from the area around the inland watercourses at Pats River and Samphire River would result in the removal of the SAP from land zoned Low Density Residential (Bluff Road), Rural, and Landscape Conservation.

The purpose of the of the draft amendment is to:

- remove perceived conflicts between the provisions of the SAP and the Low Density Residential Zone applied at Palana, Killiecrankie, and Pot Boil Road, Lady Barron
- prevent unintended restrictions on development of significant infrastructure at Whitemark Airport, and
- remove the SAP from inland watercourses at Pats River and Bluff Road at Whitemark and Samphire River, Lady Barron where application of the SAP is contrary to its purpose.

The purpose of the SAP is to manage the visual and environmental impacts of development in coastal areas. The relevant natural and landscape features of the coastal area include its vegetation, dunes, shorelines, and estuarine areas. The purpose of the SAP seeks to encourage development that minimises vegetation clearance, disturbance to landforms, and disruption of ecological processes. Development standards in the SAP include a building height limit of 5m, a site coverage limit of 300m², external building design and finishing requirements, and site excavation and fill requirements. Spatially, the SAP applies 100m from the cadastral boundaries of private property or authority land adjacent to the coast.

The supporting report submitted by the planning authority stated the amendment was required because:

- the strategic intent of the SAP did not align with the purpose of the Low Density Residential Zone applied in the settlements at Palana, Killiecrankie, and Pot Boil Road, Lady Barron

- it was unnecessary to apply the SAP to the inland watercourses at Pats River and Samphire River because both are beyond the area considered to be the coastline
- the Waterway and Coastal Protection Area overlay already applies to Pats River and Samphire River and will protect the natural and biological functions of waterways
- the Commission required the SAP to be removed from some of the urban areas of Lady Barron and Whitemark before the Flinders Local Provisions Schedule (LPS) came into effect
- the Low Density Residential Zone should be unencumbered by additional regulatory provisions as its purpose was to provide for residential use
- there was a policy conflict between the SAP and the underlying zones/use of land, which has been evident since the LPS has been in effect
- duplication of regulatory requirements in the zones and SAP was unnecessary, and
- it was not appropriate for the SAP to be applied to critical infrastructure at Whitemark Airport as it potentially had economic, social (including health), and other impacts on daily life and business on Flinders Island.

The supporting report also gave the following reasons specifically in support of the removal of the SAP from the Low Density Residential Zone applied at Palana, Killiecrankie, and Pot Boil Road, Lady Barron:

- assessment of recent planning permit applications had revealed the provisions of the SAP conflicted with the purpose of the Low Density Residential Zone, which was to encourage residential development
- the planning authority's policy was for the SAP to apply outside settlements in areas that had less-restrictive development standards, and
- Killiecrankie and Palana were already highly modified and established coastal settlements.

The supporting report also noted the SAP was based on the requirements of the Shoreline and Waterbodies overlay that applied in the Flinders Planning Scheme 2000 (the 2000 Scheme).

Site information

The affected properties at Palana and Killiecrankie predominantly contain existing single dwellings. Some properties, either partially or wholly within the SAP, are vacant residential lots. Lots at Pot Boil Road, Lady Barron are predominantly vacant. Lots at all three locations generally have an area less than 4,000m² and are within the Bushfire-prone Hazard Area overlay. Lots are impacted to varying degrees by the Priority Vegetation Area, Inundation-prone Hazard Area, and Landslip Hazard Area overlays.

The affected land at the Whitemark Airport contains airport infrastructure including part of the terminal facility and runway.

Properties adjacent Pats River at Whitemark and Samphire River, Lady Barron contain a total of eight dwellings, a small amount of farm infrastructure, and vacant land.

Issues raised in representations

Four representations were received during the period the draft amendment was publicly exhibited. The representations were explicitly or implicitly supportive of the amendment. Three of the representors requested the SAP also be removed from additional properties/areas, including:

- 1333 Coast Road, Lady Barron folio of the Register 250043/1 (representation 2 - Rochow)
- 158 and 180 Badger Corner Road, Cooma folios of the Register 177522/1 and 181975/2 (representation 3 - Van Diemen Consulting for Wendy Jubb-Stoney), and
- Coast Road, Lady Barron folio of the Register 139505/1 (representation 4 - Ireneinc Planning for Malcolm Sinclair).

The reasons were:

- 1333 Coast Road was part of the Lady Barron township and was similar to the properties at Pot Boil Road that were proposed to be removed
- the SAP should be removed from the watercourse that adjoined Coast Road, Lady Barron folio of the Register 139505/1 (Bootjack Flats drain) because the watercourse extended inland
- 158 and 180 Badger Corner Road were separated from the coastal area by a road reserve, which protected and buffered the coast from use and development on private property
- 158 and 180 Badger Corner Road adjoined the National Park reserve, which provided a useful boundary for planning purposes
- it was appropriate for the LPS to provide for sensitive development of the area where 158 and 180 Badger Corner Road were located
- the SAP should be removed from 144 and 200 Badger Corner Road
- it was the Council's policy, expressed in the draft Flinders Island Structure Plan 2016, to encourage sustainable and appropriate economic development opportunities, like tourism, and 'liveability' options on Flinders Island
- the SAP prevented development that would or could generate economic activity
- the provisions of the SAP were too restrictive, particularly the site coverage limitations
- the maximum site coverage of 300m² specified in the acceptable solution of clause FLI-S3.7.2 Site coverage in the SAP limited the volume of rainwater that could be collected for use on the land
- the SAP did not allow the location of buildings and screening to be considered
- appropriate building siting and screening could limit the visibility of buildings and structures
- the SAP had been applied inconsistently to land zoned Rural Living across Flinders Island, and
- clause FLI-S3.7.2 could be modified to provide performance criteria that would allow a variation to the 300m² site coverage limit to be considered.

The draft amendment was referred to TasWater under section 56S of the *Water and Sewerage Industry Act 2008*. In response TasWater made a representation stating it did not object to the draft amendment and that it did not wish to attend any hearing.

Planning authority's response to the representations

The planning authority considered the representations and recommended the SAP be removed from Bootjack Flats drain. The planning authority otherwise recommended there be no other modifications be made to the draft amendment.

Date and place of hearing

The hearing was held at the Rose Garden Room, Flinders Arts and Entertainment Centre, Patrick Street, Whitemark on 22 January 2026.

Appearances at the hearing

Planning authority: Ms Jacci Smith, Development Services Manager, Flinders Council

Mr Mick Purves, Strategic Planner, Flinders Council

Representors: Mr Steve Rochow

Mr Andrew Thomson, building designer, for Steve Rochow

Mr and Mrs Kerry and Linda Essex-Evans, for Steve Rochow

Ms Wendy Jubb-Stoney

Dr Richard Barnes, Planning Consultant, Van Diemen Consulting, for Wendy Jubb-Stoney

Mr Malcolm Sinclair

Mr Phil Gartrell, Senior Planner, Ireneinc Planning for Malcolm Sinclair

Site visits

Prior to the hearing, site visits were undertaken by the Panel. The sites visited included Palana, Killiecrankie, Pats River, Whitemark Airport, Bluff Road at Whitemark, Pot Boil Road, Samphire River, Lady Barron, and sites to which the representations related.

Consideration of the draft amendment

1. Under section 40M of the *Land Use Planning and Approvals Act 1993* (the Act), the Commission is required to consider the draft amendment to the Flinders Local Provisions Schedule (LPS) and the representations, statements and recommendations contained in the planning authority's section 40K report and any information obtained at a hearing.
2. A hearing was convened to assist the Commission to consider the issues in the representations.
3. The Commission must also consider whether the draft amendment meets the LPS criteria as set out in section 34(2) of the Act as follows:

- (a) contains all the provisions that the SPPs specify must be contained in an LPS; and
- (b) is in accordance with section 32; and
- (c) furthers the objectives set out in Schedule 1; and
- (d) is consistent with each State policy; and
- (da) satisfies the relevant criteria in relation to the TPPs; and
- (e) as far as practicable, is consistent with the regional land use strategy, if any, for the regional area in which is situated the land to which the relevant planning instrument relates; and
- (f) has regard to the strategic plan, prepared under section 66 of the *Local Government Act 1993*, that applies in relation to the land to which the relevant planning instrument relates; and
- (g) as far as practicable, is consistent with and co-ordinated with any LPSs that apply to municipal areas that are adjacent to the municipal area to which the relevant planning instrument relates; and
- (h) has regard to the safety requirements set out in the standards prescribed under the *Gas Safety Act 2019*.

Amendment to the Coastal Areas Specific Area Plan

4. Under section 32(4) of the Act, an LPS may only include a specific area plan if:
 - (a) a use or development to which the provision relates is of significant social, economic or environmental benefit to the State, a region or a municipal area; or
 - (b) the area of land has particular environmental, economic, social or spatial qualities that require provisions, that are unique to the area of land, to apply to the land in substitution for, or in addition to, or modification of, the provisions of the SPPs.
5. The requirement to meet section 32(4) also extends to an amendment of an existing specific area plan, including both its written provisions and spatial application. The draft amendment prepared and certified by the planning authority, including the modification recommended in response to the representations, proposes to modify the spatial application of the SAP only.
6. In its supporting report, the planning authority contended the draft amendment was consistent with the requirements of section 32(4).
7. At the hearing, Mr Andrew Thomson for Steve Rochow, stated the similar provisions that applied in the 2000 Scheme were more appropriate than the current SAP because the provisions allowed the planning authority to undertake a discretionary assessment of the impact of use and development in coastal areas. Mr Thomson, and Dr Richard Barnes for Wendy Jubb-Stoney, also raised concern the current standards extended 100m from the cadastral

boundaries adjacent to the coast, rather than high water mark as was the case in the 2000 Scheme. Furthermore, Dr Barnes contended the SAP did not reflect the definition of the coastal zone given in the State Coastal Policy 1996, which is taken to be 1km from the high water mark of State waters.

8. In response, the planning authority considered the cadastre should be used as the basis for application of the SAP because it was more accurate than using high water mark. It added the minimum building requirements for height and site coverage were very important and were supported by the community when it was consulted about the draft Flinders Island Structure Plan 2016.
9. Dr Barnes noted the planning authority's view the strategic intent of the SAP provisions did not align with the purpose of the Low Density Residential Zone applied at Palana, Killiecrankie, and Pot Boil Road, Lady Barron. Dr Barnes also contended the strategic intent of the SAP conflicted with the purpose of the Rural Living Zone, where the primary purpose was also to provide for residential use.
10. In response, the planning authority considered there was a difference between the purpose of the Low Density Residential and Rural Living zones that warranted the SAP being applied to the Rural Living Zone. The planning authority added it intended to prepare a new structure plan for Flinders Island as soon as possible, however its progress would be limited by the amount of resources it had available to complete the work. This work would help it determine what controls should be applied to coastal land in future.
11. Mr Phil Gartrell for Malcolm Sinclair was supportive of the planning authority's recommendation to remove the SAP from Bootjack Flats drain but did not agree the land between the drain and the settlement, including Mr Sinclair's land, 1331 Coast Road, and 1333 Coast Road, should be included in the SAP. Mr Rochow and Mr Thomson added 1333 Coast Road (Rochow) was within the gazetted town boundary identified in the Lady Barron Structure Plan, which was part of the draft Flinders Island Structure Plan 2016. Mr Rochow explained he would like to build another shed on the land at some stage and the SAP would force him to build it in an undesirable location so that it was located outside the area of the SAP. Dr Barnes also raised concern the Structure Plan had been endorsed to support the draft LPS assessment but had not been endorsed for other strategic planning purposes despite undergoing a period of community consultation.
12. In response, the planning authority stated it would prefer to consider removal of the SAP from other land separately. Furthermore, it confirmed the draft Flinders Island Structure Plan 2016 was endorsed by the planning authority for the purpose to support the draft LPS but was otherwise not endorsed for other strategic planning purposes. Notwithstanding, it added that the document was the only structure plan for Flinders Island and assisted the planning authority to make strategic planning decisions. Nevertheless, the planning authority considered the Structure Plan, although it showed the land within the town boundary, did not support removal of the SAP because the land was zoned Rural and not Low Density Residential. It also noted the gazetted town boundary was no longer relevant for planning purposes. The planning authority also stated it intended to review the SAP more extensively, but its work was contingent on a new regional strategy being completed. Furthermore, it

confirmed it intended to work on a new structure plan for Flinders Island as soon as possible.

13. Dr Barnes welcomed the draft amendment but considered it should be refused because it should have included removal of the SAP from land zoned Rural Living at Badger Corner Road and Blue Rocks. Dr Barnes noted the Low Density Residential and Rural Living zones were both residential zones that provided a right to build a dwelling and considered that right should not be compromised by the SAP. Furthermore, Dr Barnes raised concern the SAP forced landowners to construct buildings in higher positions away from the coast and was therefore counterproductive in some circumstances. Dr Barnes also reiterated the relationship between roof area/site coverage and rainwater collection, which impacted potential to live on the land, to grow food, and to undertake agricultural activities.
14. Ms Wendy Jubb-Stoney raised concern the SAP impacted the size and location of a new dwelling she planned to build at 158 Badger Corner Road, particularly as her land did not directly adjoin the coastal reserve. Ms Jubb-Stoney also noted some similarities between the purpose and uses allowed in the Low Density Residential and Rural Living zones, particularly Rural activities. Given the Rural Living Zone provided for Rural activities, Ms Jubb-Stoney held concern the SAP would prevent construction of buildings and structures to store machinery for such purposes, which was important in a coastal environment where equipment could rust. Ms Jubb-Stoney also raised concern the visual amenity of coastal areas was prioritised over the freedom of landowners to use and develop their properties. Ms Jubb-Stoney and Dr Barnes therefore preferred the SAP be removed from 158 and 180 Badger Corner Road but otherwise suggested their concerns could be addressed if performance criteria were included in clauses FLI-S3.7.1 Building height and FLI-S3.7.2 Site coverage to allow development that did not comply with the acceptable solutions to be considered.
15. Following this, Dr Barnes also questioned how clause FLI-S3.7.2 Site coverage would be interpreted by the planning authority if the total area of site coverage on a property exceeded 300m² but less than 300m² of the site coverage area on that property was located within the area of the SAP.
16. In response, the planning authority's view was the provisions of the SAP could only be applied to land within the area where the SAP applied. Therefore, its view was that if the total area of site coverage on a property exceeded 300m², but less than 300m² of that site coverage was located within the area of the SAP, the development would be compliant with the acceptable solution.
17. The Panel questioned whether the recently approved Tasmanian Planning Policies (TPPs) needed to be considered despite not taking effect until 1 July 2026. In response, the planning authority noted the draft amendment was prepared and certified before the TPPs were approved. Notwithstanding, the planning authority held the TPPs should be considered but be given minimal weight. The planning authority believed the draft amendment satisfied the TPPs, particularly because it intended to remove unnecessary regulation.
18. Following the hearing, the planning authority, in response to a Commission direction, made a submission that showed how the written provisions of the

SAP could be modified to introduce performance criteria in clause FLI-S3.7.2 Site coverage. The modifications included a definition for site coverage in clause FLI-S3.4 Definition of Terms to specify that the site coverage applied only to that part of the site subjected to the SAP. The modification also included performance criteria to enable consideration of development that did not meet the maximum site coverage requirement of 300m² prescribed in A1. The performance criteria were based on the matters identified in clauses and 7.2 (Visually Sensitive Areas) and 7.5 (Shorelines, Water Bodies and Watercourses) of the 2000 Scheme upon which the SAP was based. These matters were considered when determining whether a planning permit should be granted for development and included:

- the topography of a site
- the impact of development on the natural, ecological, cultural, recreational, and aesthetic qualities of a site
- the siting, orientation, and setback of buildings relative to the coastal shoreline/high water mark
- the bulk, form, height, scale, materials, and external finishes of buildings
- the impact of any vegetation clearance
- whether a landscape plan was required to provide screening vegetation
- whether the presence of vegetation along the coastline would minimise the visual impact of buildings on a site, and
- whether the overall impact on the natural appearance of the area, including coastlines and seascapes, could be minimised.

19. In response, the planning authority provided a definition for site coverage that read:

Site coverage means the proportion of a site within the area established under FLI-S3.2.1, excluding any access strip, covered by roofed buildings.

20. The planning authority also provided performance criteria as follows:

P1

Site coverage must minimise the impacts of development on the natural appearance of the area and not be obtrusive to the visual amenity of the coast when viewed from public roads, the foreshore and coastal waters, having regard to:

- (a) the topography, visual prominence and aesthetic qualities of the site;
- (b) any offsite screening provided by the landform or existing vegetation;
- (c) the established site coverage of adjoining sites within the SAP;
- (d) any proposed vegetation clearance;
- (e) the siting, orientation, and setback of buildings;
- (f) the visual prominence of the proposed buildings within the landscape, including materials, finishes and colours; and
- (g) any proposed landscaping and/or any screening that may be provided.

21. The planning authority added it remained supportive of the draft amendment in the form recommended in its report on the representations under section 40K of the Act. It raised concern the defined term for site coverage in the SPPs was inadequate and that the insertion of a separate definition for site coverage in the SAP would result in unnecessary duplication. The planning authority considered the issue should instead be resolved through an amendment to the SPPs. Furthermore, the planning authority raised concern the introduction of performance criteria would lead to outcomes that were potentially inconsistent with the Schedule 1 Objectives in the Act that related to shared management of the planning system between government and the community. The reason was the performance criteria had not been publicly exhibited and the local community given an opportunity to comment on the changes.
22. In response to the planning authority's submission, Mr Rochow made a submission that was supportive of the performance criteria drafted by the planning authority, but considered similar performance criteria for the building height standard should be included. Mr Rochow suggested such performance criteria could provide for circumstances where development may not be visible from public roads, the foreshore, or coastal waters. Mr Rochow suggested the performance criteria would be consistent with the purpose of the SAP and would ensure the building height requirements were not unnecessarily restrictive.
23. Dr Barnes noted the planning authority's submission, and suggested the definition for site coverage be amended to refer to the mapped area of the overlay as follows:

Site coverage	means the proportion of a site within the mapped overlay established under FLIS-3.2.1, excluding any access strip, covered by roofed buildings.
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Commission consideration

Flinders Planning Scheme 2000 provisions

24. The SAP continues and further develops the coastal planning controls on Flinders Island that were contained in the 2000 Scheme. Schedule 3, clause s3.1 of the 2000 Scheme provided that:

 'use or development which pertains to land within 100m of a coastal shoreline,listed in the Table to Schedule 3 shall require the granting of a planning permit pursuant to Clause 3.5'.
25. Table S3/1 referred to shorelines etc., and includes 'areas adjacent to any shoreline beyond the town boundaries of Whitemark and Lady Barron. Clause 3.5 of the 2000 Scheme contained provisions that enabled the planning authority to waive, relax, or modify a requirement of the Scheme and to grant permit approvals subject to conditions or restrictions imposed by the planning authority.
26. In addition to zones identified, Part 7 of the 2000 Scheme contained 'Special Area Provisions' which outlined land of special interest, value, or sensitivity. There were four Special Areas:
 - Visually Sensitive Areas (clause 7.2)

- Ecologically Sensitive Areas (clause 7.3)
 - Heritage Places (clause 7.4), and
 - Shorelines, Water Bodies and Watercourses (clause 7.5).
27. The Visually Sensitive Areas provisions identified areas in recognition of their contribution to landscape character, scenic values, and visual prominence when seen from public roads, foreshores, and coastal waters. The Shorelines, Water Bodies and Watercourses provisions were listed in Schedule 3 as detailed above.
 28. The planning principles and requirements as outlined in the 2000 Scheme in relation to coastal areas, form the foundation for the planning principles that the planning authority considered should be included in the LPS in relation to coastal areas. This was accepted by the Commission in the draft LPS decision, albeit it continued the non-application of the coastal requirements in Whitemark and Lady Barron, and the Aboriginal Lands at Wybelena. There are however two differences between the application and effect of the 2000 Scheme provisions and the LPS provisions in relation to coastal area requirements.
 29. The first difference relates to the spatial area covered by the provisions in Schedule 3 of the 2000 Scheme. The area covered by that Scheme was 100m from a coastal shoreline. Although the 'shoreline' was not defined, it is assumed to be highwater mark. In the LPS, the spatial area covered by the SAP is 100m from the cadastral boundaries of private property or authority land adjacent to the shoreline. The effect of this change is that in some locations, the extent of the area where the coastal planning controls apply, is further inland than the application of the 2000 Scheme.
 30. The second difference is that the planning controls in the LPS impose greater restrictions on development than those imposed in the 2000 Scheme.
 31. In brief, the 2000 Scheme provided for the planning authority to exercise a discretion when approving development in a shoreline area. When exercising a discretion under the 2000 Scheme, the planning authority was able to consider 'the siting, orientation, setback, bulk, form, height, scale, materials and external finishes of buildings and structures' (clause 7.5.3).

Spatial application of the SAP

32. The Commission finds those components identified in the certified draft amendment involving the removal of the SAP from properties at Palana, Killiecrankie, Pats River, Whitemark Airport, Bluff Road at Whitemark, and Pot Boil Road and Samphire River, Lady Barron meet the LPS criteria. Similarly, the Commission agrees with the planning authority's recommendation the SAP also be removed from Bootjack Flats drain. These amendments to the spatial application of the SAP are supported for the reasons given by the planning authority in its supporting reports. The Commission notes none of the representors were opposed to these amendments.
33. The Commission is not persuaded the SAP should be removed from 1331 Coast Road, 1333 Coast Road (Rochow), Coast Road folio of the Register 139505/1 (Sinclair), 158 and 180 Badger Corner Road (Jubb-Stoney), or other land at Badger Corner Road. None of the land is zoned Low Density

Residential, which is the basis for the amendment, particularly due to the conflict between the purpose of the zone and the purpose of the SAP.

34. While removal of the SAP from these properties is not justified now, the Commission notes the planning authority intends to undertake further strategic planning work, which may support changes to the zone of the land and the spatial application of the SAP. The Commission recommends some priority be given to a review of the spatial application of the SAP, particularly whether the SAP should be applied 100m from the coastal shoreline/high water mark, or the relevant cadastral boundaries adjacent to the coast. This is necessary to ensure the effect intended by the SAP, as described in its purpose statements, is what is reflected through its spatial application. Currently, there are examples of areas, such as at Lacotta, east of Lady Barron, and north of Emita, where the SAP is applied substantially or entirely beyond 100m from the coastal shoreline/high water mark. It is also recommended the review examine whether the SAP should be applied to 1331 and 1333 Coast Road as, although zoned Rural, both properties appear to be part of the urban area of Lady Barron.

Written provisions of the SAP

35. As advocated by the representors, the Commission is persuaded the written provisions of the SAP should be amended to clarify the meaning of site coverage and to introduce performance criteria in clause FLI-S3.7.2 Site coverage. This performance criteria will allow consideration of development that does not meet the acceptable solution. The Commission considers the definition for site coverage drafted by the planning authority, together with the modification proposed by Dr Barnes, is acceptable. Likewise, the Commission is satisfied the performance criteria drafted by the planning authority is acceptable and generally consistent with clauses and 7.2 and 7.5 of the 2000 Scheme detailed above. Minor alterations to improve the clarity of the provisions are required. Alterations include changes to ensure provisions are consistent with the drafting conventions of the Tasmanian Planning Scheme.
36. In consequence of the introduction of performance criteria, the Commission considers the objective of clause FLI-S3.7.2 should be updated to reflect the new considerations. Accordingly, the objective should be modified to read as follows:
 - That the extent of development on sites adjacent to the Crown coastal reserve minimises impact on the visual amenity of coastal areas, is subservient to the natural features of the landscape, and minimises vegetation clearance.
37. The modified objective recognises the purpose of the SAP and the performance criteria.
38. The Commission is not persuaded performance criteria for consideration of buildings with a height greater than 5m should be included at this time. Further work is needed to examine the spatial application of the SAP relative to the coastal boundary and to understand the topography of the coastal land where it may apply. This is required to understand what the building height limits should be, if performance criteria for consideration of a building more than the height limit should be provided, and if so, what matters should be considered. As

discussed, the planning authority intends to undertake further strategic planning work, which may result in changes to zoning and the spatial application of the SAP if supported by the outcomes of that work.

39. The Commission otherwise makes the following observations:

- the amendment, including the modifications detailed above, meets section 32(4) of the Act on the basis the spatial application of the SAP would be applied to areas of land outside urban settlements that have particular spatial qualities that require unique provisions
- the amendments to the written provisions of the SAP are consistent with the purpose of the SAP
- the new definition for site coverage clarifies that only the site coverage of buildings within the SAP area is used to calculate compliance with the 300m² limit prescribed in clause FLI-S3.7.2 A1
- although the SPPs also contain a definition for site coverage, the new definition for site coverage in the SAP clarifies how clause FLI-S3.7.2 is applied, which is reasonable given the SAP regularly applies to part of a property
- there are circumstances where the application of non-discretionary provisions in the SAP may have unreasonable, and in some cases inequitable, consequences for what might otherwise be development that can be reasonably and sensitively controlled by permit conditions, and
- the Commission accepts the planning authority's response to the Panel's inquiry about the TPPs.

Regional land use strategy

40. The relevant regional land use strategy is the Northern Tasmania Regional Land Use Strategy, 23 June 2021 (the regional strategy).
41. The supporting report notes the regional strategy recognises the unique circumstances of the Furneaux group of islands. The regional strategy therefore indicates local strategy should drive settlement, activity centre, development, land use, and economic policy. The supporting report stated the relevant local strategy is the draft Flinders Island Structure Plan 2016 and concluded the draft amendment was consistent with its intent and strategic directions.

Commission consideration

42. The Commission finds that the draft amendment, including the proposed modifications, is, as far as practicable, consistent with the regional strategy. The Commission otherwise notes the ambiguous status of the draft Flinders Island Structure Plan 2016 and that the reliability of the document as a local land use strategy was questioned by Dr Barnes at the hearing. The Commission records the planning authority intends to prepare a new structure plan for Flinders Island as soon as possible.

State Policies*State Coastal Policy 1996*

43. The draft amendment affects land within the coastal zone specified in the State Coastal Policy 1996, which is taken to be 1km from the high water mark of State waters. The supporting report contends the draft amendment, including the purpose of the SAP, is consistent with the Policy as it would remove the SAP from critical infrastructure, urban areas, and inland waterways.

Commission consideration

44. The Commission is satisfied the draft amendment is consistent with this State Policy. As identified in the supporting report, the amendments to the spatial application of the SAP relate to existing infrastructure/urban areas and waterways that extend inland away from the coast. The Commission is otherwise satisfied the proposed modifications to the draft amendment are consistent with the principles of the Policy. The intent of the modification is to ensure any resulting development is appropriate for coastal areas.

State Policy on Water Quality Management 1997

45. The supporting report stated the requirements of the Policy are satisfied by the application of the standard zones, codes, and overlays in the SPPs.

Commission consideration

46. The Commission accepts the planning authority's submission and is satisfied the draft amendment, including the proposed modifications, is consistent with this State Policy.

State Policy on the Protection of Agricultural Land 2009

47. The supporting report stated the draft amendment did not seek to 'alter the regulatory regime established to protect agricultural lands.'

Commission consideration

48. The Commission accepts the planning authority's submission and is satisfied the draft amendment, including the proposed modifications, is consistent with this State Policy.

National Environment Protection Measures

49. The supporting report stated the requirements of the National Environment Protection Measures are satisfied by the application of the standard zones, codes, and overlays in the SPPs.

Commission consideration

50. The Commission accepts the planning authority's submission and is satisfied the draft amendment, including the proposed modifications, is consistent with the National Environment Protection Measures.

Resource Management and Planning System Objectives

51. The supporting report contended the draft amendment is consistent with the Objectives of the Resource Management and Planning System in Schedule 1 of the Act. The reasons include that the draft amendment would:
- seek to remove controls from selected lands that primarily address the visual impact of development
 - not alter the regulatory regime under the SPPs for managing fair, orderly and sustainable development
 - provide for ongoing economic development by reducing duplicated regulations, and
 - not alter the regulations related to management of public infrastructure.

Commission consideration

52. The Commission finds that the draft amendment, including the proposed modifications, seek to further the Objectives of the Resource Management and Planning System in Schedule 1 of the Act for the reasons given by the planning authority.

Strategic Plan

53. The relevant strategic plan is the Flinders Council 2021-2023 Strategic Plan. The supporting report stated the draft amendment is consistent with the relevant strategic objectives in the plan. These objectives include to grow a sustainable population, to improve housing affordability, to enhance, maintain, and protect the Island's agricultural economy, to diversify and support the local economy, and to preserve the natural environment.

Commission consideration

54. The Commission finds that the draft amendment, including the proposed modifications, has had regard to the strategic plan prepared under section 66 of the *Local Government Act 1993*.

Modifications required to draft amendment

55. Under section 40M of the Act the Commission must consider whether modifications to a draft amendment of an LPS ought to be made. As discussed above, the Commission considers modifications should be made to the draft amendment to include a definition for site coverage, include performance criteria in clause FLI-S3.7.2 (including a consequential modification to the clause objective), and to remove the SAP where it applies to Bootjack Flats drain.
56. The Commission considers the required modifications to the draft amendment will result in it being substantially different from the exhibited version. Therefore, in accordance with section 40N(1)(c)(ii) of the Act, the draft amendment is rejected and the planning authority is directed to submit to the Commission a substantially modified draft amendment. The Commission considers the substantial modifications process appropriate. In reaching its decision, the Commission considered Dr Barnes' submission the draft

amendment should be rejected, and the planning authority's view the inclusion of the performance criteria was outside the intent and scope of the amendment.

57. The substantial modification assessment process will require the modified draft amendment to be publicly exhibited and will ensure the local community have an opportunity to comment on the changes. While representations will be limited to the scope of this amendment, the Commission otherwise notes the planning authority has indicated it intends to undertake further strategic planning work in future that may directly or indirectly relate to the provisions of the SAP. Such work usually involves community engagement before new strategic plans are adopted.
58. A copy of the substantially modified draft amendment is at Annexure A.

Decision on draft amendment

59. The draft amendment is rejected and the planning authority is directed, under section 40N(1)(c)(ii) of the *Land Use Planning and Approvals Act 1993*, to submit to the Commission a substantially modified part of the draft amendment as set out in Annexure A.

Attachments

Annexure A – Substantially modified amendment AM-2025-01 – Flinders Local Provisions Schedule

Annexure A

Substantially modified amendment AM-2025-01 – Flinders Local Provisions
Schedule

FLI-S3.0 Coastal Areas Specific Area Plan**1.0 FLI-S3.4 Definition of Terms**

1.1 Delete the words 'This clause is not used in this specific area plan.' and insert the following:

FLI-S3.4.1 In this specific area plan, unless the contrary intention appears:

Terms	Definition
site coverage	means the portion of a site within the mapped overlay identified in clause FLI-S3.2.1, which is covered by roofed buildings.

2.0 FLI-S3.7.2 Site coverage - Objective

2.1 Delete the words 'To minimise the extent of development on sites adjacent to the Crown coastal reserve.' and replace with the words 'That the extent of development on sites adjacent to the Crown coastal reserve minimises impact on the visual amenity of coastal areas, is subservient to the natural features of the landscape, and minimises vegetation clearance.'

3.0 FLI-S3.7.2 Site coverage - Performance Criteria P1

3.1 Delete the words 'No Performance Criterion.' and insert the following:

'The site coverage must minimise impacts of development on the natural appearance of the area, must not be obtrusive, and have an unreasonable impact on the visual amenity of the coast when viewed from public roads, the foreshore and coastal waters, having regard to:

- (a) the topography, visual prominence, and aesthetic qualities of the site;
- (b) any off site screening provided by the landform or existing vegetation;
- (c) the site coverage on adjoining sites within this specific area plan;
- (d) any proposed vegetation clearance;
- (e) the siting, orientation, and setback of buildings from the coastal reserve;
- (f) the visual prominence of the proposed buildings within the landscape, including whether the visual prominence is reduced through use of external building materials, finishes, and colours; and
- (g) any proposed landscaping and/or any screening that may be provided.

4.0 Coastal Areas Specific Area Plan Overlay - Bootjacks Drain

4.1 Amend the Coastal Areas Specific Area Plan overlay by removing the overlay from the following properties as shown in Figure 1 below:

- a. Coast Road, Lady Barron folio of the Register 177061/1 and 211956/1
- b. part of Coast Road, Lady Barron folio of the Register 139505/1
- c. 2416 Lady Barron Road, Lady Barron folio of the Register 134868/1

- d. Lady Barron Road, Lady Barron folio of the Register 165957/1, and
- e. part of Lady Barron Road, Lady Barron folio of the Register 134868/3.



Figure 1 - amendment to the Coastal Areas Specific Area Plan overlay at Lady Barron

5.0 Coastal Areas Specific Area Plan Overlay - Palana

5.1 Amend the Coastal Areas Specific Area Plan overlay by removing the overlay from the following properties as shown in Figure 2 below:

- a. 4747 Palana Road, Palana folio of the Register 21227/12
- b. 4751 Road, Palana folio of the Register 21227/14
- c. 4756 Palana Road, Palana folio of the Register 21227/9
- d. 4758 Palana Road, Palana folio of the Register 21227/8
- e. 4761 Palana Road, Palana folio of the Register 21227/16
- f. 4762 Palana Road, Palana folios of the Register 21227/6 and 21227/7
- g. 4764 Palana Road, Palana folio of the Register 21227/5
- h. 4765 Palana Road, Palana folio of the Register 21227/17

- i. 4766 Palana Road, Palana folio of the Register 21227/4
- j. 4768 Palana Road, Palana folio of the Register 180273/3
- k. 4770 Palana Road, Palana folio of the Register 180273/2
- l. 4772 Palana Road, Palana folio of the Register 167868/1
- m. 4775 Palana Road, Palana folio of the Register 34187/1
- n. 4785 Palana Road, Palana folio of the Register 155457/1
- o. 4837 Palana Road, Palana folio of the Register 184627/9
- p. 4842 Palana Road, Palana folio of the Register 134592/3
- q. 4844 Palana Road, Palana folio of the Register 134592/2
- r. 4846 Palana Road, Palana folio of the Register 134592/1
- s. 4847 Palana Road, Palana folio of the Register 134592/4
- t. 4857 Palana Road, Palana folio of the Register 52371/1
- u. 4935 Palana Road, Palana folio of the Register 155456/3
- v. 4985 Palana Road, Palana folio of the Register 155456/2
- w. 5035 Palana Road, Palana folio of the Register 155456/1
- x. Palana Road, Palana folio of the Register 184627/1
- y. Palana Road, Palana folio of the Register 184627/4
- z. Palana Road, Palana folio of the Register 184627/5
- aa. Palana Road, Palana folio of the Register 184627/6
- bb. Palana Road, Palana folio of the Register 184627/7
- cc. Palana Road, Palana folio of the Register 184627/8
- dd. Palana Road, Palana folio of the Register 184627/10
- ee. Palana Road, Palana folio of the Register 184627/11
- ff. Palana Road, Palana folio of the Register 164143/1
- gg. Palana Road, Palana folio of the Register 164143/2
- hh. Palana Road, Palana folio of the Register 164143/3
- ii. Palana Road, Palana folio of the Register 155456/4
- jj. Palana Road, Palana folio of the Register 21227/15
- kk. Palana Road, Palana folio of the Register 21227/11
- ll. Palana Road, Palana folio of the Register 21227/10
- mm. Palana Road, Palana folio of the Register 131138/1
- nn. Foreshore reserve Palana Road, Palana folio of the Register 21227/18
- oo. part of Palana Beach Nature Recreation Area – Edens Road, Palana PID 6423418
- pp. Road folio of the Register 134592/5, and
- qq. parts of Palana Road (public road).

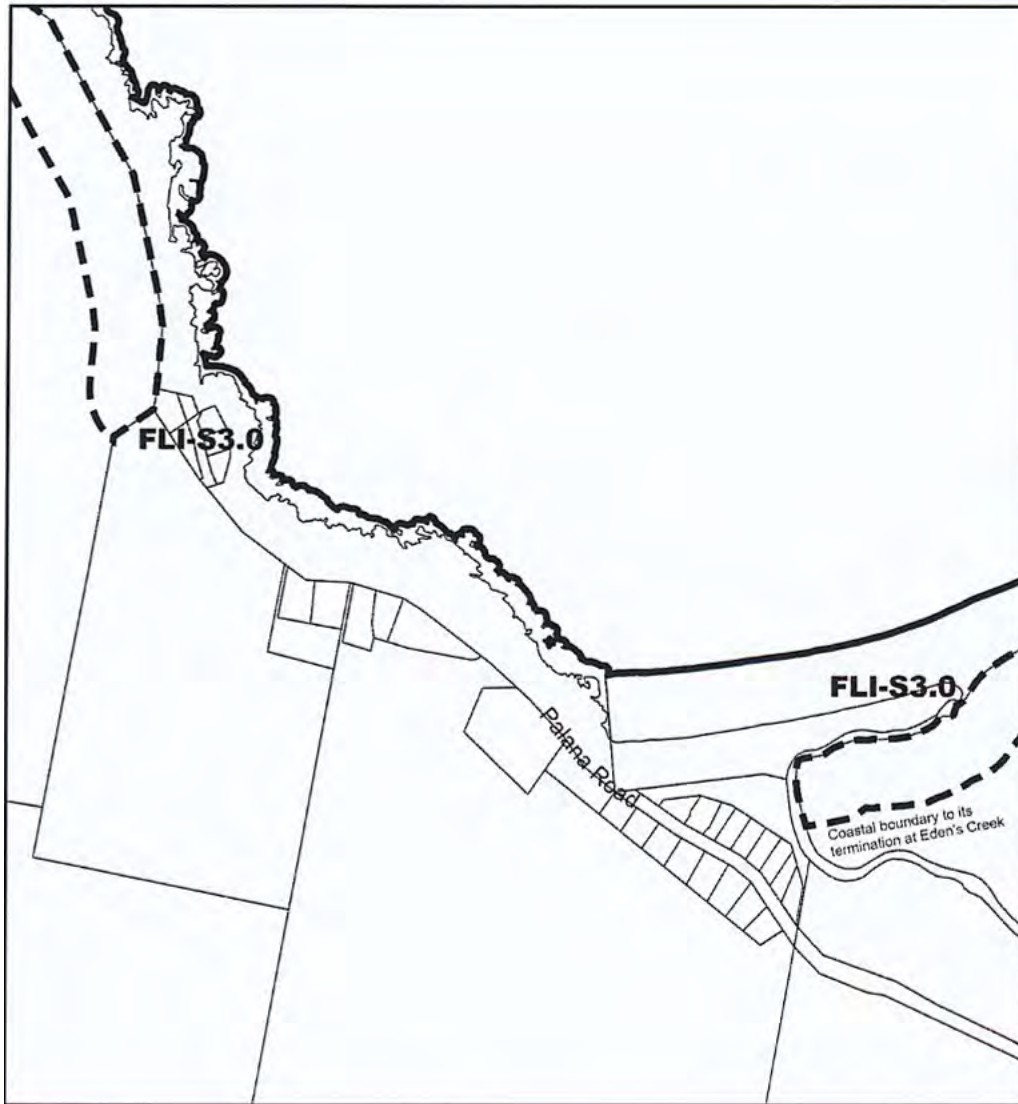


Figure 2 - amendment to the Coastal Areas Specific Area Plan overlay at Palana

6.0 Coastal Areas Specific Area Plan Overlay - Killiecrankie

6.1 Amend the Coastal Areas Specific Area Plan overlay by removing the overlay from the following properties as shown in Figure 3 below:

- a. 1 Armstrong Avenue, Killiecrankie folio of the Register 50505/1
- b. 2-4 Armstrong Avenue, Killiecrankie folio of the Register 155987/3
- c. 3 Armstrong Avenue, Killiecrankie folio of the Register 50505/2
- d. 5 Armstrong Avenue, Killiecrankie folio of the Register 50505/3
- e. 6 Armstrong Avenue, Killiecrankie folio of the Register 155987/2
- f. 7 Armstrong Avenue, Killiecrankie folio of the Register 50505/4
- g. 8 Armstrong Avenue, Killiecrankie folio of the Register 155987/1
- h. 9 Armstrong Avenue, Killiecrankie folio of the Register 50505/5
- i. 10 Armstrong Avenue, Killiecrankie folio of the Register 103974/5
- j. 11 Armstrong Avenue, Killiecrankie folio of the Register 50505/6
- k. 12 Armstrong Avenue, Killiecrankie folio of the Register 103974/4
- l. 13 Armstrong Avenue, Killiecrankie folio of the Register 50505/7
- m. 14 Armstrong Avenue, Killiecrankie folio of the Register 103974/3
- n. 15 Armstrong Avenue, Killiecrankie folio of the Register 161361/1
- o. 'Laura's Cottage' - 16 Armstrong Avenue, Killiecrankie folio of the Register 103974/2
- p. 18 Armstrong Avenue, Killiecrankie folio of the Register 103974/1
- q. Armstrong Avenue, Killiecrankie folio of the Register 155987/4
- r. 504 Killiecrankie Road, Killiecrankie folio of the Register 52021/1 and part of 52021/2
- s. 530 Killiecrankie Road, Killiecrankie folio of the Register 103388/3
- t. 541 Killiecrankie Road, Killiecrankie folio of the Register 103388/8
- u. 549 Killiecrankie Road, Killiecrankie folio of the Register 103388/9
- v. 551 Killiecrankie Road, Killiecrankie folio of the Register 21906/3
- w. 554 Killiecrankie Road, Killiecrankie folio of the Register 103388/1
- x. Killiecrankie Road, Killiecrankie folio of the Register 103388/2
- y. Killiecrankie Road, Killiecrankie folio of the Register 103974/8
- z. LGA Subdivision Road folio of the Register 21906/5
- aa. LGA Subdivision Road folio of the Register 50505/8
- bb. part of LGA Subdivision Road folio of the Register 103974/9, and
- cc. part of Killiecrankie Road (public road).

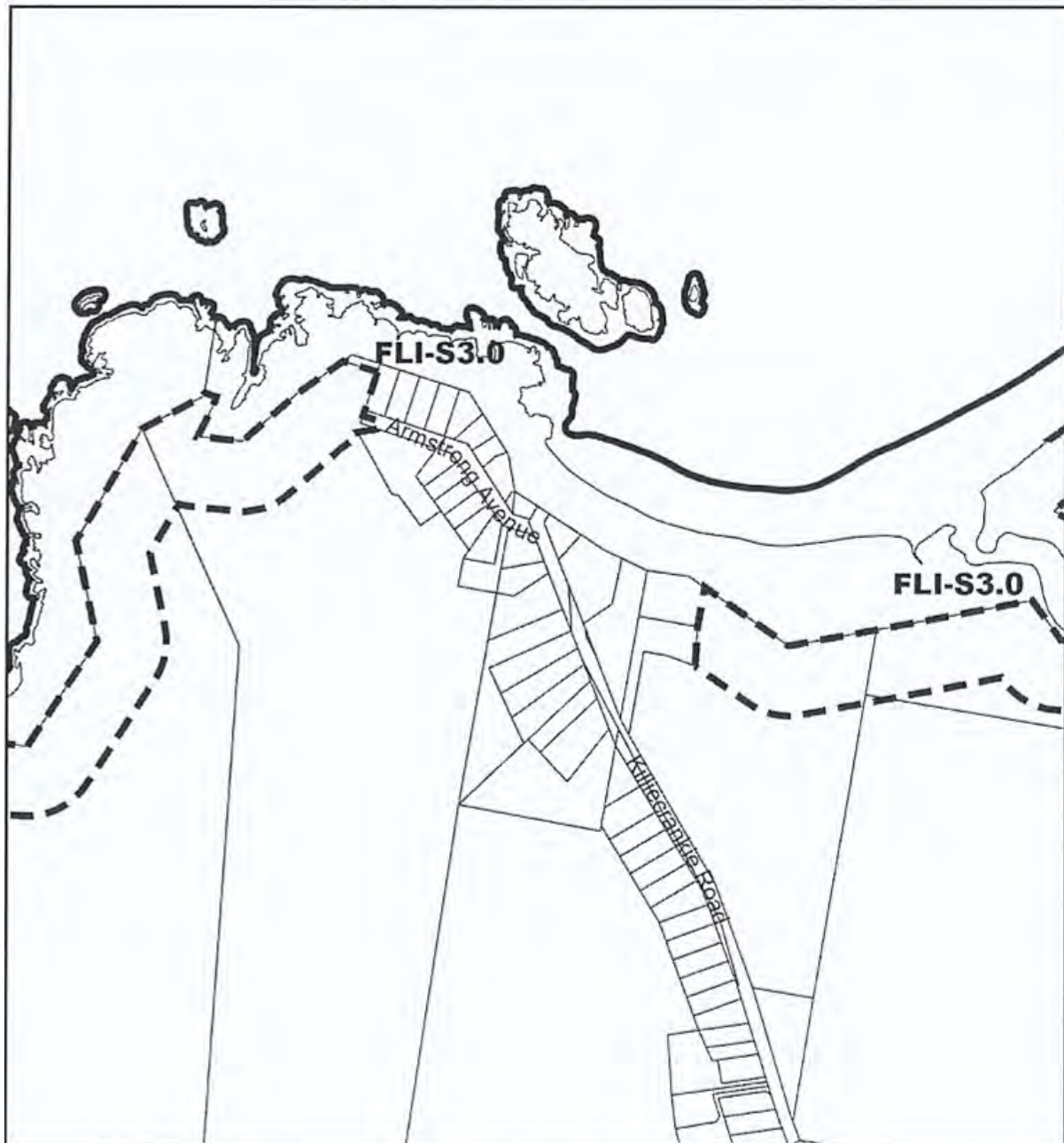


Figure 3 - amendment to the Coastal Areas Specific Area Plan overlay at Killiecrankie

7.0 Coastal Areas Specific Area Plan Overlay - Whitemark

7.1 Amend the Coastal Areas Specific Area Plan overlay by removing the overlay from the following properties as shown in Figure 4 below:

- a. 89 Blundstones Road, Whitemark folios of the Register 220373/1, 156154/1, and 87210/2
- b. 1 Bluff Road, Whitemark folio of the Register 147000/1
- c. 2 Bluff Road, Whitemark folio of the Register 16185/1
- d. 4 Bluff Road, Whitemark folio of the Register 16185/2
- e. 6 Bluff Road, Whitemark folio of the Register 17668/3
- f. Bluff Road, Whitemark folio of the Register 159964/1
- g. 22 Boyes Road Whitemark folio of the Register 159840/2
- h. 49 Boyes Road Whitemark folios of the Register 184380/1 and 184380/2
- i. 290 Palana Road, Whitemark folio of the Register 236421/1
- j. part of 'Flinders Island Airport' - 351-355 Palana Road, Whitemark folio of the Register 227191/1
- k. Acquired road intersecting folio of the Register 184380/2
- l. Road lots folios of the Register 147000/4, 16185/100, and 14144/2, and
- m. part of Blundstones Road, Boyes Road, Bluff Road, and Palana Road (various public road lots).

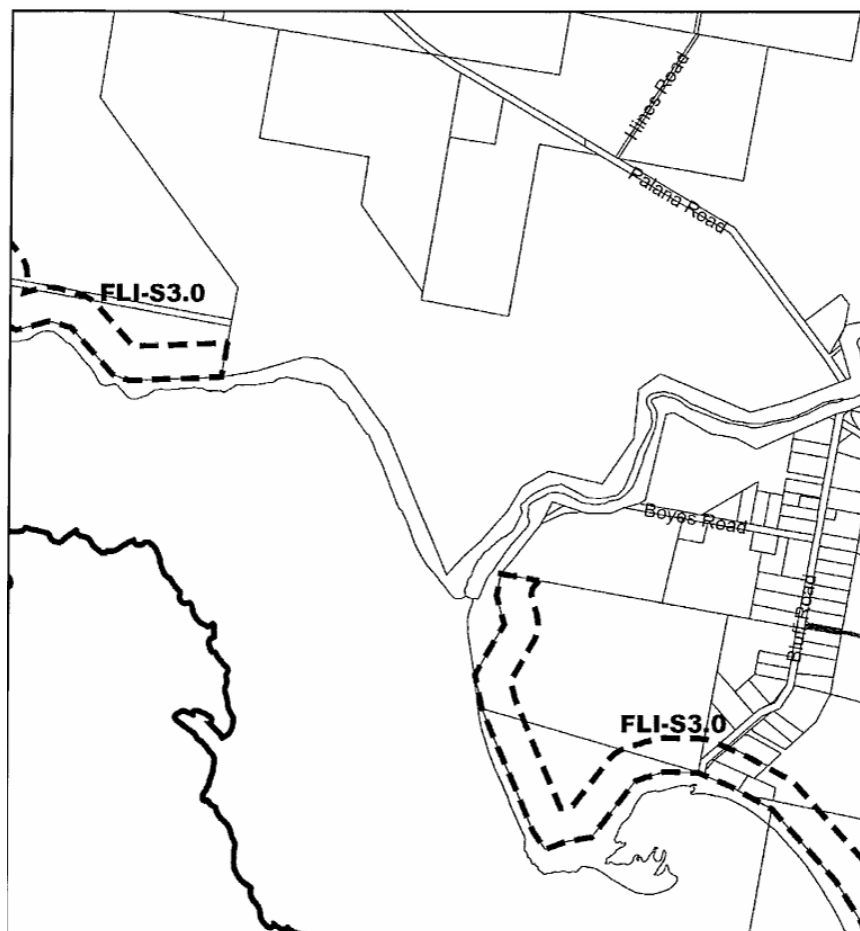


Figure 4 - amendment to the Coastal Areas Specific Area Plan overlay at Whitemark

Coastal Areas Specific Area Plan Overlay - Lady Barron

7.2 Amend the Coastal Areas Specific Area Plan overlay by removing the overlay from the following properties as shown in Figure 5 below:

- a. 15 Pot Boil Road, Lady Barron folio of the Register 166715/1
- b. Pot Boil Road, Lady Barron folio of the Register 181695/3
- c. Pot Boil Road, Lady Barron folio of the Register 181695/4
- d. Pot Boil Road, Lady Barron folio of the Register 181695/5
- e. Pot Boil Road, Lady Barron folio of the Register 181695/6
- f. Pot Boil Road, Lady Barron folio of the Register 181695/7
- g. Pot Boil Road, Lady Barron folio of the Register 181696/3
- h. Pot Boil Road, Lady Barron folio of the Register 181696/4
- i. Pot Boil Road, Lady Barron folio of the Register 181696/5
- j. Pot Boil Road, Lady Barron folio of the Register 186804/1
- k. Pot Boil Road, Lady Barron folio of the Register 186804/2
- l. Road folio of the Register 165274/1, and
- m. part of Pot Boil Road (public road).

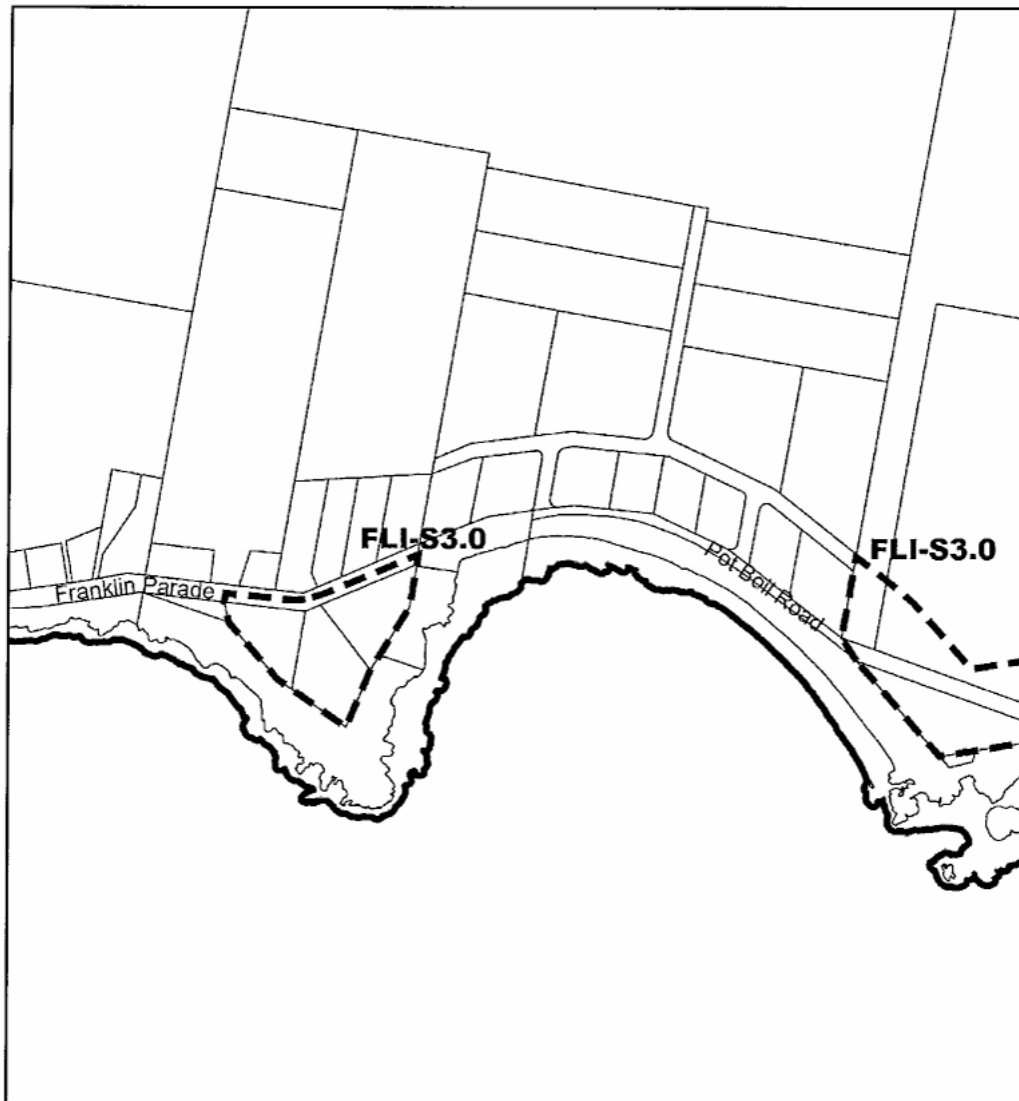


Figure 5 - amendment to the Coastal Areas Specific Area Plan overlay at Pot Boil Road, Lady Barron

8.0 Coastal Areas Specific Area Plan Overlay - Samphire River

8.1 Amend the Coastal Areas Specific Area Plan overlay by removing the overlay from the following properties as shown in Figure 6 below:

- a. 8 Badger Corner Road, Lady Barron folio of the Register 155307/4
- b. 'Unavale Vineyard / Samphire Cottage' - 10 Badger Corner Road, Lady Barron folio of the Register 227717/1
- c. part of 'Clara's Cottage' - 31 Badger Corner Road, Lady Barron, folio of the Register 52591/1
- d. 883 Coast Road, Lady Barron folio of the Register 113865/1
- e. 927 Coast Road, Lady Barron folio of the Register 25190/1
- f. 'Leaf-Moor', 901 Coast Road, Lady Barron folios of the Register 209407/1 and 78666/1
- g. Coast Road, Lady Barron folio of the Register 78665/1
- h. Coast Road, Lady Barron folio of the Register 225988/1
- i. Darts Road, Lady Barron folio of the Register 155307/1
- j. Coast Road, Reserved Road between folios of the Register 227717/1 and 52591/1, and
- k. part of Coast Road (public road).

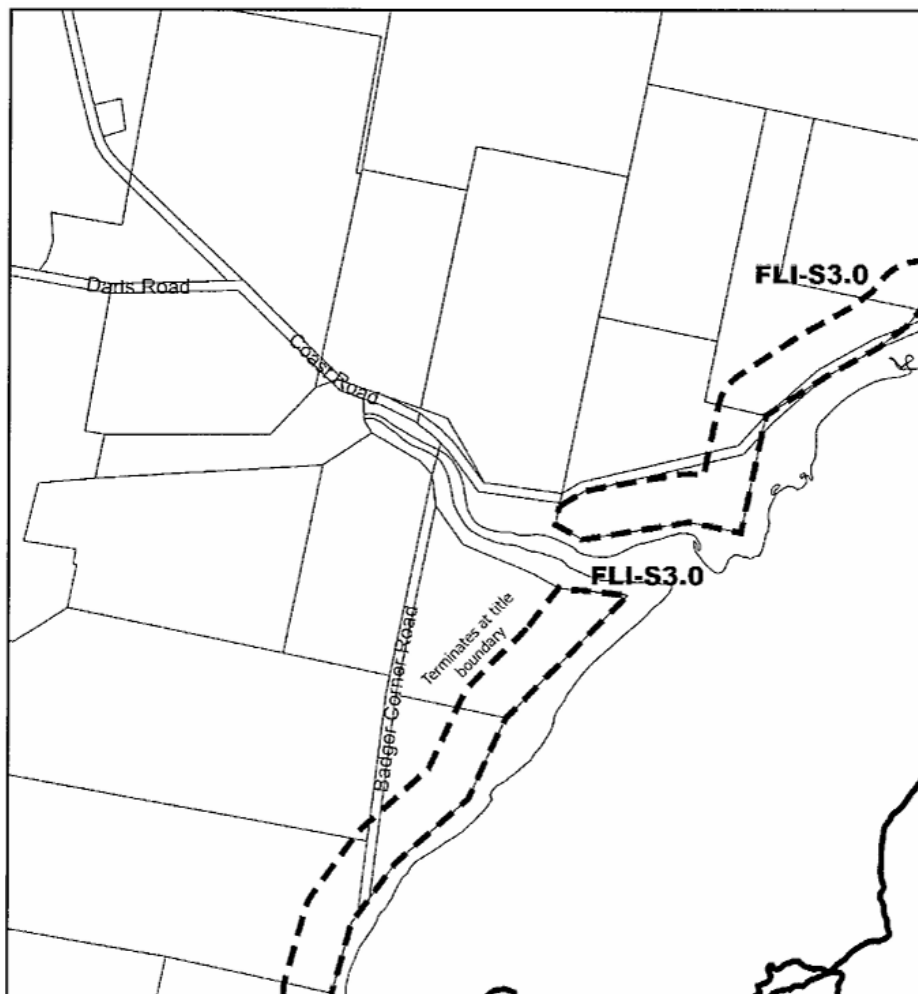


Figure 6 - amendment to the Coastal Areas Specific Area Plan overlay at Samphire River

WORKS AND SERVICES MANAGER'S REPORT
For July 2026 Council meeting

The purpose of this report is to provide Councillors with an update on the Works and Services Department activities and work undertaken during the month of **June 2026**:

Work Health and Safety Committee (WHSC)	
WHS Committee meeting – June 4, 2026	Ongoing monitoring and procedural improvements continue through the WHS Committee, including the introduction of a revised WHS reporting template to improve the presentation and accessibility of safety information. A Person Conducting a Business or Undertaking (PCBU) update report will also be included as a standing agenda item for future WHS meetings. Unconfirmed minutes were circulated and published in accordance with the WHS Committee Constitution (O-W2-C). The next meeting is scheduled for 03 September 2026.
Volunteers Inductions	The volunteer WHS induction process has been reviewed to simplify administration and improve usability while maintaining compliance with WHS requirements. The revised process is intended to support scalability across volunteer programs and provide improved governance oversight. The review is currently with the Management Team for consultation and consideration.
Alcohol and Other Drugs Policy and Procedure	The review of the Alcohol and Other Drugs Policy and Procedure has continued, with proposed amendments developed over recent months. The updated policy and procedure were submitted to Governance for consideration and inclusion in a future Council workshop to support further discussion and consultation.
Waste Management Team Safety Meeting (Monthly)	The monthly Waste Management team meeting was held, with WHS matters discussed as part of routine operational oversight. Discussion included policy review activities, operational safety matters, equipment suitability, and Environmental Protection Policy (EPA) wind monitoring thresholds for the landfill area. These discussions support ongoing engagement with staff on workplace health and safety and reinforce existing controls for safe site operations.
Roads and Drainage	
Gravel Road Pothole Repairs	Summer Camp Road, Coast Road, Fairhaven Road.
Maintenance Grading	Edens Road, Wingaroo Road, Five Mile Jim Road.
Bitumen Road Pothole Repairs	Coast Road.
Drainage	Edens Road, Armstrong Avenue, Killiecrankie Road, West End Road, Lackrana Road, Killiecrankie Road.

Road Sweeping	Memana Road.
Guideposts	Port Davies Road, Coast Road, Wingaroo Road, Logans Lagoon Road, Melrose Road, Hines Road.
Capital Works	Resheeting: • Palana Road, • Boat Harbour Road, • West End Road, Drainage works: • Coast Road
Funerals	Funeral duties
Other	Freight delivery
Town Maintenance	
Parks and Reserves	Mowing/Brush cutting • Whitemark • Lady Barron • Whitemark Showgrounds • Cemeteries
Footpaths	Whitemark and Lady Barron – Gutter cleaning and edging
Park and Street Furniture	Rubbish Bins – Empty remote bins. Rubbish Bins – Empty Town bins.
Signage	Bluff Road – New “No Beach Access” sign
Boat Ramps	Inspected 3 monthly
Bluff Track Maintenance	Cut back over hanging branches
Building Maintenance	Depot amenities – Privacy latches fitted Governance office – remove and rehang door on opposite side Public Toilets - Install soap dispensers
Capital Works	Whitemark - Footpath renewal Lady Barron Boating Facility – Car parking line dots
Cleaning	Cleaning – Internal: • All Public Toilets, • Council offices, • Airport, • Halls, • Gyms. Cleaning – External: • Killiecrankie Public toilets, • All BBQs, • Tables and seats.
Other	Funeral equipment
Resource Recovery and Waste Management	
Facilities	• Recyclables and waste from the Killiecrankie and Lady Barron Waste Transfer Stations (WTS) were transported to the Whitemark Waste Facility (WWF) for further processing.

	• Waste at the active tipping area was compacted and covered as part of routine landfill management. • Recycling hubs and the Recycle Rewards machine were routinely serviced. • The motor oil shelter was completed with the installation of signage, drums, bunding and the bunded storage tank. Used oil filters and oily rags can now be safely disposed of within the shelter. • The Circular North-funded chemical shed was constructed at the WWF. Once operational, it will provide safe temporary storage for illegally dumped household chemicals. • The Recycle Rewards reverse vending machine and associated shipping container were relocated adjacent to the entry office at the WWF.
Landfill Levy	• The June data was collated, checked, and reported to Department of Natural Resources and Environment Tasmania (NRE). • The classification breakdown, total tonnage and monthly levy were as follows: - o General Waste (WWF): 5.92 t - o General Waste (WTS): 30.90 t - o Hard waste (WWF): 3.53 t - o Hard waste (WTS): 12.30 t - o Cardboard: 7.83 t - o Commercial and Industrial: 17.63 t - o Construction and Demolition: 9.10 t - o Operational Material (landfill cover): 621.35 t - o Total Leviaible Tonnage: 637.70 - o Monthly Levy Payable: \$29,232.17 <i>The graph below has been prepared to help visualise disposal data. Operational material used for landfill cover has been excluded to improve legibility.</i>

	<table><caption>Estimated Data from Line Graph</caption><thead><tr><th>Month</th><th>2025 (Total Tonnes)</th><th>2026 (Total Tonnes)</th></tr></thead><tbody><tr><td>January</td><td>140</td><td>143</td></tr><tr><td>February</td><td>102</td><td>107</td></tr><tr><td>March</td><td>108</td><td>118</td></tr><tr><td>April</td><td>112</td><td>126</td></tr><tr><td>May</td><td>156</td><td>115</td></tr><tr><td>June</td><td>121</td><td>88</td></tr><tr><td>July</td><td>132</td><td>-</td></tr><tr><td>August</td><td>116</td><td>-</td></tr><tr><td>September</td><td>156</td><td>-</td></tr><tr><td>October</td><td>131</td><td>-</td></tr><tr><td>November</td><td>102</td><td>-</td></tr></tbody></table>	Month	2025 (Total Tonnes)	2026 (Total Tonnes)	January	140	143	February	102	107	March	108	118	April	112	126	May	156	115	June	121	88	July	132	-	August	116	-	September	156	-	October	131	-	November	102	-
Month	2025 (Total Tonnes)	2026 (Total Tonnes)																																			
January	140	143																																			
February	102	107																																			
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April	112	126																																			
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June	121	88																																			
July	132	-																																			
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September	156	-																																			
October	131	-																																			
November	102	-																																			
Recycling	• The Household Hazardous Waste Collection event recovered 387 kg of household chemicals, which were transported off-island for recovery where possible and safe disposal. • The drumMUSTER cage was cleared, with 259 drums transported to the Tasmanian processing facility. • 1,800 litres of used motor oil were transported to Bridport for recycling. • The Recycle Rewards reverse vending machine celebrated its first year of operation. The community returned 290,305 eligible drink containers during its first 12 months, including 224,776 aluminium cans, 47,074 glass bottles, 17,626 plastic bottles and 826 cartons. • Bulk bags were baled in preparation for transport. • The recycling hubs collected 12.34 kg of eligible products during June, bringing the total amount diverted from landfill to 637.24 kg since the program commenced. • The five highest-performing recycling programs are: ○ Household Batteries: 206.7 kg ○ Coffee Pods: 151.6 kg ○ Printer Cartridges: 100 kg ○ Hair Care: 32 kg ○ Dish and Air Care: 27 kg																																				
Administration	• Formal appointment of a new Waste Management Supervisor. Ongoing support provided through the Subject Matter Expert (SME) role to maintain continuity across the team. • Planning continued for the staged traffic management changes in the WWF.																																				

	• Met with Local Community Member to discuss Flinders Island Harvest's waste reduction project. • Progressed the six-monthly Waste and Recycling Guide, including opportunities to expand the A-Z waste list to improve consistency across the guide, facility signage and the Recycle Coach app. • Continued updating Recycle Coach content by removing American terminology, reviewing waste categories and imagery, and ensuring disposal instructions are accurate and locally appropriate. • Continued compiling documentation for the acquittal of the Bulk Bag Baler, Scrap Metal Recovery and Waste Oil Infrastructure Enhancement Grant funded projects. • Reviewed the final Landfill Operations Manual prepared by MRA Consulting. • Continued liaising with the Environment Protection Authority (EPA) regarding the draft Environmental Protection Notice (EPN), including seeking clarification on proposed conditions. • Continued liaising with environmental consultants to review the Whitemark Waste Facility's groundwater and surface water monitoring program and obtain quotations for ongoing environmental monitoring. • Participated in the monthly Waste Management Meeting with members of Council's Management Team. • Met with the Furneaux Collective regarding the proposed Pop-Up Repair Fairs. • Met with representatives from two waste data software providers, iWeigh and PIVOTx, to investigate waste data management options. • Attended the WHS Committee meeting. • Participated in a Local Government Association Tasmania (LGAT) workshop to provide feedback on the draft <i>Tasmanian Waste and Resource Recovery Strategy 2023-2031</i>. • Provided information to Tas Recycle, the Scheme Coordinator for Recycle Rewards, regarding waste audit results and public bin infrastructure to assist in identifying opportunities to recover more eligible drink containers. • Met with King Island's Waste Management Specialist to discuss management of the Giving Shed and progress on facility upgrades being delivered through the Recycling Modernisation Fund on both islands. • Prepared communication materials, including Facebook posts, e-newsletter content, website updates and Island News articles.
State Government	
Department of State Growth contract	Weekly Inspections Guideposts Night inspection

Profit and Loss

Flinders Council

For the year ended 30 June 2026

Account	YTD	Budget YTD	Budget Variance YTD	% Variance Budget YTD	Annual Budget	Notes
Trading Income						
Rates	3,120,200	3,103,814	16,386	1%	3,103,814	
User Fees	971,609	1,227,418	(255,809)	-21%	1,227,418	1
Operating Grants	3,428,401	2,413,693	1,014,708	42%	2,413,693	2
Interest Income	410,207	396,152	14,055	4%	396,152	
Dividends	46,800	36,000	10,800	30%	36,000	
Contributions	5,000	0	5,000		0	
Other Income	458,281	227,780	230,501	101%	227,780	3
Total Trading Income	8,440,498	7,404,857	1,035,641	14%	7,404,857	
Gross Profit	8,440,498	7,404,857	1,035,641	14%	7,404,857	
Other Income						
Capital Grants	9,562,053	9,881,568	(319,515)	-3%	9,881,568	
Other Capital Income	150,434	100,000	50,434	50%	100,000	4
Total Capital Income	9,712,486	9,981,568	(269,082)	-3%	9,981,568	
Operating Expenses						
Employee Costs	2,875,531	3,066,459	(190,928)	-6%	3,066,459	
Materials & Services	2,731,672	2,475,648	256,024	10%	2,475,648	5
Depreciation	2,607,919	2,668,610	(60,691)	-2%	2,668,610	
Interest Expense	4,570	61,441	(56,871)	-93%	61,441	6
Other Expenses	191,424	182,833	8,591	5%	182,833	
Total Operating Expenses	8,411,116	8,454,991	(43,875)	-1%	8,454,991	
Operating Net Profit	29,381	(1,050,134)	1,079,515	-103%	(1,050,134)	
Net Profit (including Non Operating Revenue)	9,741,868	8,931,434	810,434	9%	8,931,434	
Capital - Work In Progress						
Total Capital - Work In Progress	8,064,625	0	8,064,625		0	

Notes

1. User Fees are currently below budget by \$256k (21%). The (DOSG) Private Works contract is the main contributing factor to the variance, commencing later in the year than expected. Income from Buildings/Halls facility hire is slightly above budget.
2. Operating Grants are currently above budget by \$1.01m (42%) compared to budget YTD. This is primarily timing related and is due to grants carried forward from 2024/25, particularly in the area of Waste Management and Community Economic Development and the timing of the Financial Assistance Grant with 80% of the 2026/2027 funding received in advance.
3. Other Income is above budget by \$230k (101%), this is due to freight reimbursements received in relation to the Waste Management project and other reimbursements and contributions, including highway maintenance contributions and SES Building plumbing works reimbursements.
4. Other Capital Income is currently above budget by \$50k (50%) compared to budget YTD, which is attributable to the sale of assets, such as the Fuel Facility at the Airport.
5. Materials & Services expenses are up on budget by \$256k (10%). Freight costs in Waste Management remain the main reason for the variance, however, this is offset against the freight reimbursements in Other Income. Other areas of expenditure that are above budget across the various departments include Repairs and Maintenance, Supplementary Valuations, Contractor Costs the Waste Levy and Utility Costs. Expense items currently below budget YTD include Consultancy Services, Insurance, IT and Legal Expenses.
6. Interest Expense is below budget by \$57k (93%). This relates to the unwinding of the Rehabilitation Provision for the landfill and quarries. This will be calculated and adjusted as part of the end of year process.

Balance Sheet

Flinders Council

As at 30 June 2026

Account	30 June 2026	30 June 2025
Assets		
Total Current Assets		
Current Assets		
Cash & Cash Equivalents	8,832,054	7,027,849
Investments	4,120,911	4,116,038
Trade & Other Receivables	213,947	218,242
Inventory	138,979	184,023
Other assets	0	70,885
Total Current Assets	13,305,891	11,617,036
Total Total Current Assets	13,305,891	11,617,036
Non-current Assets		
Property, Plant & Equipment	82,741,862	85,363,154
Mineral Resource Bonds	58,500	58,500
Investment in TasWater	3,644,208	3,644,208
Total Non-current Assets	86,444,571	89,065,862
Total Assets	99,750,462	100,682,898
Liabilities		
Current Liabilities		
Trade Payables	391,904	572,405
Trusts Funds	65,955	65,955
Contract Liabilities	0	2,124,523
Provisions	401,537	401,537
Borrowings	0	304,654
Total Current Liabilities	859,396	3,469,075
Non-current Liabilities		
Provisions	3,700,637	3,700,637
Total Non-current Liabilities	3,700,637	3,700,637
Total Liabilities	4,560,033	7,169,712
Net Assets	95,190,429	93,513,187
Equity		
Retained Earnings	50,538,872	48,861,629
Asset Revaluation Reserves	44,419,072	44,419,072
Restricted Reserves	232,485	232,485
Total Equity	95,190,429	93,513,187

Statement of Cash Flows

Flinders Council

For the year ended 30 June 2026

Account	YTD	2025
Operating Activities		
Receipt from Rates	3,049,173	2,934,010
Receipts from customers	1,145,871	1,434,472
Contributions	5,000	55,901
Operating grants	3,430,001	2,059,785
Interest received	410,207	454,783
Dividends received	46,800	43,200
Cash receipts from other operating activities	463,905	222,955
Payments to Suppliers	(2,958,599)	(2,680,435)
Payments for Employee Costs	(2,953,521)	(2,664,778)
Finance costs	(4,570)	(13,164)
Cash payments from other operating activities	(189,038)	(155,997)
GST	628,304	443,684
Net Cash Flows from Operating Activities	3,073,531	2,134,415
Investing Activities		
Payment for property, plant and equipment	(8,448,621)	(5,229,934)
Receipt from Capital Grants	7,489,833	3,300,601
Transfers to financial assets	(4,874)	(2,005,268)
Other cash items from investing activities	(1,010)	0
Net Cash Flows from Investing Activities	(964,672)	(3,934,600)
Financing Activities		
Proceeds from / (repayment) of loans	(304,654)	(48,768)
Net Cash Flows from Financing Activities	(304,654)	(48,768)
Net Cash Flows	1,804,205	(1,848,953)
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	7,027,849	8,876,802
Net change in cash for period	1,804,205	(1,848,953)
Cash and cash equivalents at end of period	8,832,054	7,027,849

Profit and Loss - Corporate Services & Employee Oncosts

Flinders Council

For the year ended 30 June 2026

DEPARTMENT is Corporate, Employment Costs.

Account	YTD	Budget YTD	Budget Variance YTD	% Variance Budget YTD	Annual Budget	Notes
Trading Income						
Rates	2,869,742	2,857,214	12,528	0%	2,857,214	
User Fees	2,327	2,049	278	14%	2,049	
Operating Grants	1,772,170	1,358,879	413,291	30%	1,358,879	1
Interest Income	409,830	395,000	14,830	4%	395,000	
Dividends	46,800	36,000	10,800	30%	36,000	
Other Income	12,965	0	12,965		0	
Total Trading Income	5,113,834	4,649,142	464,692	10%	4,649,142	
Gross Profit	5,113,834	4,649,142	464,692	10%	4,649,142	
Operating Expenses						
Employee Costs	184,594	251,258	(66,664)	-27%	251,258	2
Materials & Services	595,066	775,862	(180,796)	-23%	775,862	3
Depreciation	36,710	28,888	7,822	27%	28,888	
Interest Expense	4,570	5,941	(1,371)	-23%	5,941	
Other Expenses	60,715	58,000	2,715	5%	58,000	
Total Operating Expenses	881,655	1,119,949	(238,294)	-21%	1,119,949	
Operating Net Profit	4,232,179	3,529,193	702,986	20%	3,529,193	
Net Profit (including Non Operating Revenue)	4,232,179	3,529,193	702,986	20%	3,529,193	

Notes

- Operating Grants are up on budget by \$413k (30%). This variance relates to the Financial Assistance Grant, with 80% of the 2026/2027 allocation being paid in advance.
- Employee Costs are currently below budget by \$67k (27%). The main reason for the variance continues to be the timing of leave taken and staff vacancies throughout the year. Superannuation is also below budget YTD due to the staff vacancies. End of year leave accruals are still to be processed.
- Materials and Services is down on budget by \$181k (23%). Savings in insurance costs have been the main contributing factor. IT costs, Land Tax consulting expenses also remain below budget, while Telephone and Internet and Supplementary Valuations expenses are currently above budget YTD.

Profit and Loss - Governance

Flinders Council

For the year ended 30 June 2026

DEPARTMENT is Governance.

Account	YTD	Budget YTD	Budget Variance YTD	% Variance Budget YTD	Annual Budget	Notes
Trading Income						
Other Income	600	1,327	(727)	-55%	1,327	
Total Trading Income	600	1,327	(727)	-55%	1,327	
Gross Profit	600	1,327	(727)	-55%	1,327	
Operating Expenses						
Employee Costs	401,838	380,655	21,183	6%	380,655	
Materials & Services	176,616	240,450	(63,834)	-27%	240,450	1
Depreciation	13,881	14,387	(506)	-4%	14,387	
Other Expenses	180,990	153,364	27,626	18%	153,364	
Total Operating Expenses	773,326	788,856	(15,530)	-2%	788,856	
Operating Net Profit	(772,726)	(787,529)	14,803	-2%	(787,529)	
Net Profit (including Non Operating Revenue)	(772,726)	(787,529)	14,803	-2%	(787,529)	

Notes

1. Materials & Services are currently below budget in the Governance Department by \$64k (27%). The main expenditure areas that are currently under budget YTD include Contractor Costs, Travel Expenses and General Expenses.

Profit and Loss - Community Economic Development

Flinders Council

For the year ended 30 June 2026

DEPARTMENT is Community Economic Development.

Account	YTD	Budget YTD	Budget Variance YTD	% Variance Budget YTD	Annual Budget	Notes
Trading Income						
User Fees	469	0	469	0%	0	
Operating Grants	166,911	0	166,911	0%	0	
Other Income	16,679	5,000	11,679	234%	5,000	
Total Trading Income	184,059	5,000	179,059	3581%	5,000	
Gross Profit	184,059	5,000	179,059	3581%	5,000	
Other Income						
Capital Grants						
Grants - Capital Projects GST Free	500,000	0	500,000		0	
Total Capital Grants	500,000	0	500,000		0	
Total Capital Income	500,000	0	500,000		0	
Operating Expenses						
Employee Costs	212,611	227,493	(14,882)	-7%	227,493	
Materials & Services	29,587	33,604	(4,017)	-12%	33,604	
Depreciation	11,834	9,879	1,955	20%	9,879	
Other Expenses	350	1,187	(837)	-71%	1,187	
Total Operating Expenses	254,382	272,163	(17,781)	-7%	272,163	
Operating Net Profit	(70,323)	(267,163)	196,840	-74%	(267,163)	
Net Profit (including Non Operating Revenue)	429,677	(267,163)	696,840	-261%	(267,163)	

Profit and Loss - Planning & Development

Flinders Council

For the year ended 30 June 2026

DEPARTMENT is Planning & Development.

Account	YTD	Budget YTD	Budget Variance YTD	% Variance Budget YTD	Annual Budget	Notes
Trading Income						
User Fees	98,334	114,443	(16,109)	-14%	114,443	
Interest Income	377	1,152	(775)	-67%	1,152	
Contributions	5,000	0	5,000		0	
Other Income	5,750	6,293	(543)	-9%	6,293	
Total Trading Income	109,461	121,888	(12,427)	-10%	121,888	
Gross Profit	109,461	121,888	(12,427)	-10%	121,888	
Operating Expenses						
Employee Costs	229,467	238,612	(9,145)	-4%	238,612	
Materials & Services	216,114	188,102	28,012	15%	188,102	
Depreciation	29	43	(14)	-33%	43	
Total Operating Expenses	445,610	426,757	18,853	4%	426,757	
Operating Net Profit	(336,149)	(304,869)	(31,280)	10%	(304,869)	
Net Profit (including Non Operating Revenue)	(336,149)	(304,869)	(31,280)	10%	(304,869)	

Profit and Loss - Vet Facility

Flinders Council

For the year ended 30 June 2026

DEPARTMENT is Vet Facility.

Account	YTD	Budget YTD	Budget Variance YTD	% Variance Budget YTD	Annual Budget	Notes
Gross Profit	0	0	0	0%	0	
Operating Expenses						
Employee Costs						
Employee Costs - Oncosts	563	0	563		0	
Employee Costs - Salaries and Wages	1,053	0	1,053		0	
Total Employee Costs	1,617	0	1,617		0	
Materials & Services						
Consulting Services	4,545	0	4,545		0	
Plant Hire - Internal Recharge	688	0	688		0	
Utility Costs (Gas, Electricity & Water)	627	0	627		0	
Total Materials & Services	5,860	0	5,860		0	
Total Operating Expenses	7,477	0	7,477		0	
Operating Net Profit	(7,477)	0	(7,477)		0	
Net Profit (including Non Operating Revenue)	(7,477)	0	(7,477)		0	

Profit and Loss - Works

Flinders Council

For the year ended 30 June 2026

DEPARTMENT is Buildings & Facilities, Depot, Town Maintenance, Plant, Private Works, Quarries, Roads & Streets, Waste Management.

Account	YTD	Budget YTD	Budget Variance YTD	% Variance Budget YTD	Annual Budget	Notes
Trading Income						
Rates	250,458	246,600	3,858	2%	246,600	
User Fees	331,911	579,730	(247,819)	-43%	579,730	1
Operating Grants	1,156,053	794,366	361,687	46%	794,366	2
Other Income	385,034	181,675	203,359	112%	181,675	3
Total Trading Income	2,123,456	1,802,371	321,085	18%	1,802,371	
Gross Profit	2,123,456	1,802,371	321,085	18%	1,802,371	
Other Income						
Capital Grants	6,353,970	7,201,568	(847,598)	-12%	7,201,568	4
Other Capital Income	120,906	100,000	20,906	21%	100,000	
Total Capital Income	6,474,876	7,301,568	(826,692)	-11%	7,301,568	
Operating Expenses						
Employee Costs	1,434,923	1,607,979	(173,056)	-11%	1,607,979	5
Materials & Services	1,367,584	982,866	384,718	39%	982,866	6
Depreciation	1,934,788	1,997,206	(62,418)	-3%	1,997,206	
Total Operating Expenses	4,737,295	4,588,051	149,244	3%	4,588,051	
Operating Net Profit	(2,613,839)	(2,785,680)	171,841	-6%	(2,785,680)	
Net Profit (including Non Operating Revenue)	3,861,036	4,515,888	(654,852)	-15%	4,515,888	

Notes

1. User Fees are currently below budget by \$248k (43%). The (DOSG) Private Works contract remains the main contributing factor to the variance. Income from Halls and Facility Hire is slightly above budget and offsets some of the variance.
2. Operating Grants are currently above budget by \$362k (46%) compared to budget YTD. The main reason for the variance is the timing of grant payments, including the Financial Assistance Grant paid in advance. Operating Grants in the area of Waste Management are also above budget YTD.
3. Other Income is above budget by \$203k (112%). This is due to Tasmanian Freight Equalisation reimbursement claims made in relation to the Waste Metal processing and removal project and offsets some of the high Freight costs in Waste Management. It also includes contributions for highway maintenance in Roads & Streets and refund of waste levies in Waste Management. Other Revenue is also above budget in Buildings & Facilities, which relates to plumbing works at the SES building.
4. Capital Grants Income is below budget by \$848k (12%). This relates to the timing of grant payments. The departments currently below budget include Waste Management and Buildings & Facilities.
5. Employee Costs are currently below budget \$173k (11%).
6. Materials & Services costs are above budget YTD by \$385k (39%). Freight costs in Waste Management remains the main area of over expenditure and is offset by freight reimbursements received. Contractor Costs in the areas of Buildings & Facilities, Roads and Streets and Waste Managements are also up, as are R & M Costs in the Plant Department. Utility Costs in Building & Facilities are also currently higher than budget YTD.

Profit and Loss - Airport

Flinders Council

For the year ended 30 June 2026

DEPARTMENT is Airport.

Account	YTD	Budget YTD	Budget Variance YTD	% Variance Budget YTD	Annual Budget	Notes
Trading Income						
User Fees	538,568	531,196	7,372	1%	531,196	
Operating Grants	333,267	260,448	72,819	28%	260,448	1
Other Income	37,253	33,485	3,768	11%	33,485	
Total Trading Income	909,088	825,129	83,959	10%	825,129	
Gross Profit	909,088	825,129	83,959	10%	825,129	
Other Income						
Capital Grants	2,702,000	2,680,000	22,000	1%	2,680,000	
Other Capital Income	40,000	0	40,000		0	
Total Capital Income	2,742,000	2,680,000	62,000	2%	2,680,000	
Operating Expenses						
Employee Costs	410,481	360,462	50,019	14%	360,462	2
Materials & Services	300,686	280,546	20,140	7%	280,546	
Depreciation	610,677	618,207	(7,530)	-1%	618,207	
Total Operating Expenses	1,321,844	1,259,215	62,629	5%	1,259,215	
Operating Net Profit	(412,756)	(434,086)	21,330	-5%	(434,086)	
Net Profit (including Non Operating Revenue)	2,329,244	2,245,914	83,330	4%	2,245,914	

Notes

1. Employee Costs are above budget by \$59k (18%). The main reason for the variance again this month relates to penalty rates associated with callouts and overtime that were under budgeted for.

Capital Works

Flinders Council

For the period ending 30 June 2026

Description	YTD	Revised Capex Budget 2026	Remaining Budget 2026	Comments
Roads and Footpaths				
Roads - Resheeting				
Palana Rd-4 segments 1950m	81,278	107,250	25,972	Works completed
Killiecrankie Rd 500m	19,354	27,500	8,146	Works completed
Boat Harbour Road 2 sections 1600m	45,502	88,000	42,498	Works completed
West End Rd 1100m	7,609	60,500	52,891	Works completed
Fair Haven Rd 700m	25,561	38,500	12,939	Works completed
Port Davies Rd near Wybalena 750m	23,027	41,250	18,223	Works completed
Big River Rd 4 sections 1100m	61,312	58,300	- 3,012	Works completed
Camerons Inlet Rd 400m	-	-	-	Budget amended 346.12.2025
Thule Rd 500m	31,464	27,500	- 3,964	Works completed
Melrose Rd 350m	-	19,250	19,250	Budget amended 346.12.2025
Reedy Lagoon Rd 950m	61,076	52,250	- 8,826	Works completed
Edens Rd 200m	-	-	-	Budget amended 346.12.2025
Summers Rd 600m	41,600	-	- 41,600	Works completed
Total Resheeting	397,782	520,300	122,518	
Roads - Footpaths				
New Footpaths Lady Barron	4,494	15,000	10,506	
Footpath Replacements Whitemark	43,327	35,000	- 8,327	
Total Footpaths	47,821	50,000	2,179	
Roads - Resealing				
2026 Road Resealing Program	-	300,000	300,000	Deferred until 26/27
Total Resealing	-	300,000	300,000	
Roads - Formation/Reconstruct/Stabilisation				
Construction of gravel road - Off Pot Boil Rd	36,500	50,000	13,500	Stage over two years
Roadside Drainage	150,943	150,000	- 943	
Total Formation/Reconstruction/Stabilisation	187,443	200,000	12,557	
Total Roads and Footpaths	633,046	1,070,300	437,254	
Bridges & Culverts				

Capital Works

Flinders Council

For the period ending 30 June 2026

Description	YTD	Revised Capex Budget 2026	Remaining Budget 2026	Comments
2026 Bridge Renewal Program	16,711	50,000	33,289	Ausspan scheduled quoting on wing wall upgrades priorities
Total Bridges	16,711	50,000	33,289	
Airport				
Grant Projects				
Upgrade Runway Lighting, Generator, Switchboard, Office, Remove Old Office, Upgrade Navigation System	1,231,284	2,959,982	1,728,698	Federal Grant \$2.68m, State grants \$320k received Dec 2025
Runway Resurface	3,911	10,000	6,089	
Upgrade to airport terminal, inwards and outwards baggage area.		16,500	16,500	
Total Airport	1,235,195	2,986,482	1,751,287	
Plant				
Small Plant	12,039	10,000	- 2,039	
Tracked Loader, plus attachments	189,849	189,849	- 0	Budget amended 346.12.2025
Replace Kobelco Excavator, 15t Excavator and attachments	241,586	249,280	7,694	WMWF to replace 20t Kobelco. Budget amended 346.12.2025
Replace Navara Dual Cab	47,354	47,354	- 0	
Replace Flat Tray PM 41	47,354	47,354	- 0	
	538,183	543,837	5,654	
Buildings & Facilities				
B&F - Grant Funded Projects				
Safe Harbour	4,451,029	4,553,125	102,096	Tasports contribution \$900k, Grant \$3.6m. Project completed, final costs to be paid at end of defects period
Veterinary Facility	121,189	165,605	44,416	Additional grant funds 125k confirmed
Recreational Fishing and Camping Facilities	1,092	90,000	88,908	
MAST funded projects	2,850	111,915	109,065	Project to be determined post community consultation.
Flinders Island Housing Strategy	-	600,000	600,000	State Grant Funded
NE River Camping Masterplan	-	150,000	150,000	
Lady Barron Tennis Courts Resurfacing	38,668	39,935	1,267	
Emergency Works - Whitemark Boat Ramp	2,016	84,915	82,899	Partially grant funded

Capital Works

Flinders Council

For the period ending 30 June 2026

Description	YTD	Revised Capex Budget 2026	Remaining Budget 2026	Comments
Emergency Works - Port Davies Boat Ramp	-	40,000	40,000	Partially grant funded
Emergency Works - Replace Airport Fuel Sampling Shed (storm damage)	-	24,520	24,520	Partially grant funded
Waste Chemical Shed (NRM)	2,006	-	- 2,006	
Total Grant Funded Projects	4,618,850	5,860,015	1,241,166	
Council Funded B&F Projects				
Martin St house - drainage and improvements	21,992	25,464	3,472	Staff housing
Construction of disabled ablutions block at the Works Depot	56,197	100,000	43,803	Remove of existing asbestos and facilities. Provide compliant facilities for staff and contractors at depot.
Depot upgrades - Portable Lunch room	58,672	60,000	1,328	
Airport terminal male toilet upgrade	56,677	65,000	8,323	
Airport Industrial Subdivision	23,568	85,000	61,432	
Canns Hill Subdivision	3,023	40,280	37,257	
Esplanade Rd - Steps/Ramp to Public Toilet	-	35,000	35,000	Subject to securing grant funding
Cape Barren Island	12,811	30,000	17,189	
Dog Pound	14,020	30,000	15,980	
Mobile Double Toilet Facility	10,930	-	- 10,930	Grant funded
Total Council Funded B&F	257,890	470,744	212,855	
Total Buildings & Facilities	4,876,739	6,330,760	1,454,020	
Waste And Recycling				
Waste - Recycling Modernisation, resource recovery shed.	469,887	413,916	- 55,971	State Grant \$212k, Fed grant \$212k. Budget variation approved 2025.10.29
Waste - oil facility x2, Lady Barron & Whitemark	16,725	29,996	13,271	Grants \$36k (grant approved)
Waste - Perimeter fencing Whitemark Landfill	119,031	100,000	- 19,031	
Waste - Hook bins	41,297	40,000	- 1,297	
Waste - Community Biochar Incinerator (mobile)	10,873	10,000	- 873	Subject to securing grant funding
Total Waste	657,812	593,912	- 63,900	
IT, Furniture & Fittings, Intangibles				
Replace 2 x air-conditioning units for Council office		4,912	4,912	

Capital Works

Flinders Council

For the period ending 30 June 2026

Description	YTD	Revised Capex Budget 2026	Remaining Budget 2026	Comments
Audio visual at FAEC	87,854	90,000	2,146	
Laptop Replacements (7) & peripherals	19,085	20,000	915	
Total IT, Furniture & Fittings	106,939	114,912	7,973	
Total Capital	8,064,625	11,690,203	3,625,578	

RATES RESOLUTION

1. GENERAL RATE AND MINIMUM

Pursuant to Section 90 of the *Local Government Act 1993* (here referred to as the “Act”),

1.1 Council hereby makes the following General Rate for all rateable land within the municipal area for the financial year commencing 1 July 2026 and ending 30 June 2027:

- (a) Pursuant to Section 90(3)(c) of the Act, a General Rate of 7.234890 cents in the dollar of the assessed annual value (here referred to as “AAV”) of the rateable land.
- (b) Pursuant to Section 91 of the Act, a General Charge of \$450 per rateable land.

1.2 Pursuant to Section 107(1) of the Act, Council hereby varies the General Rate of 7.234890 cents in the dollar (as previously made) as follows:

- (a) For land which is used or predominantly used for primary production purposes the General Rate is varied to 6.378558 cents in the dollar of AAV;
- (b) For land which is used or predominantly used for residential purposes and non-use land (i.e. vacant residential) the General Rate is varied to 10.150232 cents in the dollar of AAV;
- (c) For land which is used or predominantly used for commercial purposes, the General Rate is varied to 8.222097 cents in the dollar of AAV;
- (d) For land which is used or predominantly used for industrial purposes, the General Rate is varied to 8.222097 cents in the dollar of AAV;
- (e) For land which is used or predominantly used for quarrying or mining purposes, the General Rate is varied to 8.222097 cents in the dollar of AAV;
- (f) For land which is used or predominantly used for public purposes, the General Rate is varied to 8.222097 cents in the dollar of AAV;
- (g) For land which is used or predominantly used for commercial purposes and non-use land (i.e. vacant commercial) the General Rate is varied to 8.222097 cents in the dollar of AAV;
- (h) For land which is used or predominantly used for transport-aviation purposes, the General Rate is varied to 9.532866 cents in the dollar of AAV; and
- (i) For all land which is used or predominately used for sporting or other purposes, the General Rate is varied to 7.152359 cents in the dollar of AAV.

SERVICE RATES AND CHARGES

LOCAL GOVERNMENT ACT 1993 – DIVISION 3

2. WASTE MANAGEMENT SERVICE CHARGE – SECTIONS 93 AND 94 OF THE ACT

In accordance with the provisions of Section 93 and 94 of the Act, Council by absolute majority makes a separate service charge for waste management of \$206.00 for all rateable tenements within the municipal area for the period commencing 1 July 2026 and ending 30 June 2027.

- a Pursuant to Section 93, 94 and 107 of the Act, Council hereby varies the Waste Management charge of \$206.00 (as previously made) as follows:
 - i For all land within the locality of Cape Barren or Outer Bass Strait Islands the Waste Management Charge is varied to \$0.

3. FIRE SERVICE RATE – SECTIONS 93(1)(F) AND 93A OF THE ACT

- (a) Pursuant to Section 93 and Section 93A of the Act, Council makes the following fire protection service rates for the purpose of collecting a fire service contribution from all rateable land in the municipal area sufficient to pay the contribution that Council is required to make pursuant to the notice received by Council from the State Fire Commission given accordance with Section 81B of the Fire Service Act 1979 for the 2026-2027 financial year as follows:

General Land	0.214160 cents in the dollar of AAV
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- (b) Pursuant to Section 93(3) of the Act and Section 81C(6) of the Fire Service Act 1979, the minimum fire service contribution payable in respect of the fire service contribution is the amount of \$52.00.

PAYMENT OF RATES AND CHARGES

LOCAL GOVERNMENT ACT 1993 – DIVISION 9

- 4. Pursuant to Section 124 of the Act, for the period commencing 1 July 2026 and ending 30 June 2027 all rates and charges payable to Council shall be payable by two (2) instalments in accordance with the following payment schedule:

- (a) The first instalment must be made on or before the 31st of October 2026; and
- (b) The second instalment must be made on or before the 28th of February 2027.

- 5. Pursuant to Section 128 of the Act:

- (a) Any amount of rates or instalments not paid by the due date will incur a penalty of 5%; and
- (b) Interest shall accrue on any amount of rates or charges that remain unpaid after the date upon which they are due. The rate of interest for the period commencing 1 July 2026 and ending 30 June 2027 will be the rate of 10.646% per annum, calculated daily.

Profit and Loss

Flinders Council
Budget 2026-2027

Account	2026 Budget	Forecast 2026	Budget 2027
Trading Income			
Rates	3,103,814	3,120,200	3,237,849
User Fees	1,227,418	971,609	1,206,303
Operating Grants	2,413,693	3,278,401	2,712,225
Interest Income	396,152	451,786	452,987
Dividends	36,000	39,600	39,600
Contributions	0	5,000	0
Other Income	227,780	458,481	359,460
Total Trading Income	7,404,857	8,325,077	8,008,424
Gross Profit	7,404,857	8,325,077	8,008,424
Other Income			
Capital Grants	9,881,568	7,621,547	3,649,320
Other Capital Income	100,000	150,434	70,000
Total Capital Income	9,981,568	7,771,980	3,719,320
Operating Expenses			
Employee Costs	3,066,459	2,950,378	3,183,277
Materials & Services	2,475,648	2,729,904	3,103,446
Depreciation	2,668,610	2,797,927	2,873,209
Interest Expense	61,441	60,070	55,500
Other Expenses	182,833	248,415	255,837
Total Operating Expenses	8,454,991	8,786,694	9,471,269
Operating Net Profit	(1,050,134)	(461,617)	(1,462,844)
Net Profit (including Non Operating Revenue)	8,931,434	7,310,364	2,256,475

Balance Sheet

Flinders Council
Budget 2026-2027

Account	30-Jun-25	Forecast 2026	Budget 2027
Assets			
Current Assets			
Cash & Cash Equivalents	7,027,849	8,832,054	6,241,549
Trade & Other Receivables	218,242	213,947	213,947
Inventory	184,023	138,979	138,979
Investments	4,116,038	4,125,785	4,125,785
Other Assets	70,885	-	-
Total Current Assets	11,617,036	13,310,765	10,720,260
Non-current Assets			
Property, Plant & Equipment	85,363,154	92,568,637	96,834,549
Mineral Resource Bonds	58,500	58,500	58,500
Investment in TasWater	3,644,208	3,644,208	3,644,208
Total Non-current Assets	89,065,862	96,271,345	100,537,257
Total Assets	100,682,898	109,582,110	111,257,517
Liabilities			
Current Liabilities			
Trade Payables	572,405	453,810	476,501
Borrowings	304,654	-	-
Provisions	401,537	472,000	511,160
Contract Liabilities	2,124,523	1,934,423	-
Trusts Funds	65,955	65,955	65,955
Total Current Liabilities	3,469,075	2,926,188	1,053,616
Non-current Liabilities			
Borrowings	-	-	-
Provisions	3,700,637	3,748,940	3,804,440
Total Non-current Liabilities	3,700,637	3,748,940	3,804,440
Total Liabilities	7,169,712	6,675,128	4,858,056
Net Assets	93,513,187	102,906,982	106,399,461
Equity			
Retained Earnings	48,861,629	57,589,139	61,081,618
Asset Revaluation Reserves	44,419,072	45,085,358	45,085,358
Restricted Reserves	232,485	232,485	232,485
Total Equity	93,513,187	102,906,982	106,399,461

Statement of Cash Flows

Flinders Council
Budget 2026-2027

Account	2025 Actual	Forecast 2026	Budget 2027
Operating Activities			
Receipt from Rates	2,934,010	3,049,173	3,237,849
Receipts from customers	1,434,472	1,144,861	1,206,303
Contributions	55,901	5,000	0
Operating grants	2,059,785	3,430,001	2,562,225
Interest received	454,783	410,207	452,987
Dividends received	43,200	46,800	39,600
Cash receipts from other operating activities	222,955	463,905	359,460
Payments to Suppliers	(2,680,435)	(2,947,117)	(3,327,781)
Payments for Employee Costs	(2,664,778)	(2,965,215)	(3,144,117)
Finance costs	(13,164)	(4,570)	(55,500)
Cash payments from other operating activities	(155,997)	(189,038)	(255,837)
GST	443,684	628,304	300,000
Net Cash Flows from Operating Activities	2,134,415	3,072,310	1,375,189
Investing Activities			
Payment for property, plant and equipment	(5,547,684)	(8,556,185)	(5,750,591)
Proceeds from disposal of assets	317,750	107,775	70,000
Receipt from Capital Grants	3,300,601	7,489,833	1,714,897
Transfers to financial assets	(2,005,268)	(4,874)	-
Net Cash Flows from Investing Activities	(3,934,600)	(963,451)	(3,965,694)
Financing Activities			
Proceeds from / (repayment) of loans	(48,768)	(304,654)	-
Proceeds from trust funds & deposits	-	0	-
Net Cash Flows from Financing Activities	(48,768)	(304,654)	-
Net Cash Flows	(1,848,953)	1,804,205	(2,590,505)
Cash and Cash Equivalents			
Cash and cash equivalents at beginning of period	8,876,802	7,027,849	8,832,054
Net change in cash for period	(1,848,953)	1,804,205	(2,590,505)
Cash and cash equivalents at end of period	7,027,849	8,832,054	6,241,549

Capital Works Budget 2026/2027

Flinders Council

Description	Estimated Carried Forward Amount 30/06/2026	New Budget Items 2026/2027	Total Budget 2027	Comments
Roads and Footpaths				
Roads - Resheeting				
Resheeting Program 2027		537,170	537,170	
Total Resheeting	-	537,170	537,170	
Roads - Footpaths				
Footpath Replacements Whitemark		50,000	50,000	
Total Footpaths	-	50,000	50,000	
Roads - Resealing				
Road Resealing Program	300,000	130,000	430,000	Subject to State Growth Program
Total Resealing	300,000	130,000	430,000	
Roads - Formation/Reconstruct/Stabilisation				
Roadside Drainage		150,000	150,000	
Road Construction - Whitemark Waste Facility		200,000	200,000	
Total Formation/Reconstruction/Stabilisation	-	350,000	350,000	
Total Roads and Footpaths	300,000	1,067,170	1,367,170	
Bridges & Culverts				
2026 Bridge Renewal Program		150,000	150,000	Bridge and culvert repairs, barriers, signage etc per Auspan reports
Total Bridges	-	150,000	150,000	
Stormwater				
Stormwater renewal Esplanade Whitemark		35,000	35,000	Renew stormwater culvert from roadside to esplanade
Total Stormwater	-	35,000	35,000	
Airport				
Upgrade Runway Lighting, Generator, Switchboard, Office, Remove Old Office, Upgrade Navigation System	1,728,698		1,728,698	Federal Grant \$2.68m, State grants \$320k received Dec 2025
Replace footpath, alongside RFDS Shed		5,000	5,000	
Total Airport	1,728,698	5,000	1,733,698	
Plant				
Small Plant		10,000	10,000	
Replace - John Deere 6330 Tractor - PM25TT		160,000	160,000	Resale price on JD6330 50k
Replace - Fuso Canter Truck- PM42TK		160,000	160,000	Est sale 20 k
New - Small emulsion sprayer - Airport		16,000	16,000	Keep old unit
Total Plant	-	346,000	346,000	

Capital Works Budget 2026/2027

Flinders Council

Description	Estimated Carried Forward Amount 30/06/2026	New Budget Items 2026/2027	Total Budget 2027	Comments
Buildings & Facilities				
B&F - Grant Funded Projects				
Recreational Fishing and Camping Facilities	88,908		88,908	
MAST funded projects	111,915		111,915	Project to be determined post community consultation.
Flinders Island Housing Strategy	500,000		500,000	State Grant Funded
Emergency Works - Whitemark Boat Ramp	82,899	186,681	269,580	Partially grant funded
Emergency Works - Port Davies Boat Ramp	40,000		40,000	Partially grant funded
Emergency Works - Replace Airport Fuel Sampling Shed (storm damage)	24,520		24,520	Partially grant funded
Total Grant Funded Projects	848,242	186,681	1,034,923	
Council Funded B&F Projects				
Industrial Subdivision		140,000	140,000	Infrastructure component
Canns Hill Subdivision		50,000	50,000	Stage 2
Veterinary Facility		100,000	100,000	\$100k - fitout equipment
Esplanade Rd - Steps/Ramp to Public Toilet	35,000		35,000	Subject to securing grant funding
Cape Barren Island	17,189	30,000	47,189	
Dog Pound	30,000		30,000	
Lady Barron Boating Facility - Waste Stand		5,000	5,000	
Total Council Funded B&F	82,189	325,000	407,189	
Total Buildings & Facilities	930,432	511,681	1,442,113	
Waste And Recycling				
Waste - Forklift, bins, and shed (recycling)		564,500	564,500	Subject to grant funding will require 25% Council contribution
Waste - Community Biochar Incinerator (mobile)	8,110		8,110	
Waste Resource operationalise		80,000	80,000	Equipment for handling waste, may reduce if grant successful
Total Waste	8,110	644,500	652,610	
IT, Furniture & Fittings, Intangibles				
2027 IT Replacement & New Equipment		24,000	24,000	
Total IT, Furniture & Fittings	-	24,000	24,000	
Total Capital	2,967,240	2,783,351	5,750,591	

Community and Economic Development Report

For activities and work undertaken during the month of June 2026.

Overview

This report provides a monthly update to Council on key activities, projects and emerging priorities across the Community and Economic Development Department.

The Department manages a broad portfolio spanning: communications, community events, information technology (IT) and digital systems, grants, strategic projects, community gyms, school holiday program, funerals and community wellbeing initiatives.

Communications and Digital Transformation

- Progressed Microsoft 365 implementation, including completion of the organisational training needs survey and development of the training schedule for Teams, SharePoint and OneDrive.
- Continued redevelopment of the Council website.
- Continued delivery of the Waste Management monthly communications strategy.
- Delivered ongoing community communications through Island News, e-News, website updates and social media.

Community Events and Activation

- Coordinated delivery of the community magician youth event at the Golf Club.
- Engagement with Flinders Island Aboriginal Association Inc. (FIAAI) for the July School Holiday Program.
- Organised, promoted and facilitated online Councillor Information Session and promotion of upcoming in person events.

Community Facilities and Programs

- Coordinated delivery of new gym equipment for the Whitemark and Lady Barron Community Gyms.
- Continued discussions with community stakeholders regarding new Rural Flying Doctors Service (RFDS) arrangements at Whitemark Gym and new Council fee structures.

Grants, Capital Projects and Strategic Initiatives

- Meetings with community members regarding Community Grants and Gunn Bequest program. Final applications prepared for Council consideration.
- Secured funding through the Tasmanian Waste and Resource Recovery Board - High Priority Infrastructure Grant (Round 3). Deed to be issued and signed.
- Progressed the Furneaux Water Challenge, including development of the 'Water Story' and refinement of project scope.
- Progressed the Endemic Seedbank project, with the funding deed prepared for signing.

Stakeholder Engagement

- Participated in the Australian Rural Leadership Foundation Community Impact Program in Mildura.
- Organised and promoted the Northern Tasmania Development Corporation (NTDC) Population Profiling community leaders workshop.
- Met with Brand Tasmania and King Island Council to share insights and present the Furneaux Futures forum concept.
- Sought regulatory advice from Consumer, Building and Occupational Services regarding prepaid funeral arrangements.
- Maintained ongoing engagement across tourism, housing, economic development, community development and strategic projects.

Funeral Services

- Coordinated funeral preparations and service arrangements, ensuring respectful, timely and professional support for families.

AIRPORT OPERATIONS COORDINATOR'S REPORT For July 2026 Council meeting

The purpose of this report is to provide Councillors with an update on the Airport activities and work undertaken during the month of **June 2026**:

Airport

1. Inspections

- Conducted all scheduled monthly airport inspections.
- Performed daily full serviceability inspections.
- Carried out runway inspections for Sharp Airlines prior to landings and departures.
- Carried out runway inspections for RFDS prior to landings and departures.
- Performed weekly fuel checks.
- Performed monthly fuel check.

2. Maintenance & Repairs

- Cleaned open drain at Runway (RWY) 05/23 threshold and installed new culvert.
- Runway 05/23 soft area identified and rectified.
- Drainage works airside.

3. Infrastructure and Works

- Checked airside fence and removed debris.
- Repaired barge board on workshop.

4. Groundskeeping

- Mowed the runway strips.
- Slashed landside vegetation.
- Mowed the show ground.
- Sprayed runway edges.

5. Fuel and Aircraft Services

- Decanted Jet A1 from ISO containers into storage tanks.
- Decanted Avgas from ISO containers into storage tanks.
- Refueled aircraft with Avgas or JetA1.
- Performed weekly and monthly fuel facilities checks for World Fuel Services (WFS).
- Assisted in the installation of the new WFS fuel facility.
- World Fuel 24/7 self-serve system delayed start, expect go live 30 August 2026

6. Other Notes / Follow-Up

- Disabled Person Lifter is certified, conditions of use provided to Sharp Airlines including handling, checks, dates /numbers of usage and incident reporting.
- CASA webinar training, Airside works, Method of Works Plans, Risk Management – Airport Operations Coordinator and Airport Operations Officer.

7. Lighting Project Update

- New ARO Office: At lockup stage, aerial and data cabling planned to be installed week commencing 13 July 2026. Internal plaster works planned to commence on 20 July 2026.
- Main cable trenching and cable laying approximately 75% completed; Secondary trenching and cable laying approximately 50% completed.

Sharp Airlines Passenger Numbers	June 2025: 1,140			June 2026: 1,057	
Air Transport Operations (ATO) Movements	ATO-Sharp Air	ATO Other	Private	RFDS	Helicopters
June 2025	49	27	26	1	5
June 2026	49	27	46	6	2

S-G19 Quasi-Judicial Policy

Purpose The purpose of this Policy is to provide clarity and consistency to community, staff and elected members - when acting as the Planning Authority - and to uphold a non-biased approach to development decisions.

Department Governance
File No. PLN/0105
Council Meeting Date DRAFT Review
Minute Number TBA
Next Review Date Four (4) years from the date of Council decision
 229.07.2012 26 July 2012
 109.05.2018 17 May 2018 (Rescinded)

1 Definitions

Applicant	The person or company who has lodged an Application
Application	A development application (DA) before Council that may be at varying stages i.e.: lodged, in advertising or for consideration of outcome
Council	Flinders Council
Elected Member	An elected member of Council who is known as a Councillor, Mayor or Deputy Mayor or who otherwise meets the definition of a "councillor" as defined in section 3 of the <i>Local Government Act 1993</i> . (TAS)
Employee	A person who carries out paid work for Council as an employee of Council.
Planning Authority	A Council as per <i>Land Use Planning and Approvals Act 1993</i> .
Proponent	A person or entity planning to provide for activity or development which is subject to Council review.
Quasi-Judicial Function	Functions which involve the making of a decision by Council (the exercise of a discretionary power).

PART 1 – GENERAL CONSIDERATIONS

2 Objective

- 2.1 To assist Elected Members and employees of Council to recognise when the Planning Authority is exercising a 'quasi-judicial' function;
- 2.2 To explain why special principles apply to the exercising of quasi-judicial functions;
- 2.3 To provide guidance as to appropriate conduct regarding the exercising of quasi-judicial functions; and
- 2.4 To identify some of the consequences of failing to act appropriately when exercising quasi-judicial functions.

3 Scope

This policy applies to Elected Members when acting as the Planning Authority.

4. Explanation of the Principles of the Quasi-Judicial Role

Because the quasi-judicial role of Elected Members is not detailed fully in legislation, the following explanation of the role is provided for the benefit of Elected Members:

- 4.1 The community deserves and expects that persons sitting in judgment will:
 - a. be free of bias and conflicts of interest;
 - b. make their decision with reference to all relevant factual matters and having regard to all applicable laws; and
 - c. act in accordance with the principles of natural justice, which are often equated with affording fairness to all persons involved.
- 4.2 The community deserves and expects that where a decision-making body is made up of more than one person, all of those persons will act in accordance with the standards set out in paragraphs 4.1.a, 4.1.b and 4.1.c above of this Policy.
- 4.3 The community deserves and expects that those required to make decisions affecting the property and interests of other persons will conduct themselves in a manner similar to that of a Judge or a Magistrate sitting in a Court, or a member of a Statutory Tribunal.
- 4.4 Elected Members, when determining applications for planning approval, are acting as a Planning Authority in a 'quasi-judicial' manner as the granting of permits is a quasi-judicial function granted by the Tasmanian Parliament through the passing of legislation.
- 4.5 Elected Members hold their positions by virtue of being elected by the residents of the Municipality. Unless fully informed about the Planning Authority role, residents may tend to expect Elected Members to protect the residents' particular interests, even when performing quasi-judicial functions.
- 4.6 Elected Members, while being sensitive to the demands of residents of the Municipality, are expected to perform their quasi-judicial functions, in accordance with law.
- 4.7 Persons who make application to Council for various approvals will frequently expect to be able to communicate with and present their perspective directly with individual Elected Members in a way that they would never contemplate doing with a Judge, a Magistrate or a member of a Statutory Tribunal. Elected members must endeavour to deal with the approaches of such persons in a 'quasi-judicial' manner.
- 4.8 The above is a description of the general principles that underlie and explain the quasi-judicial role of Elected Members. The balance of this Policy will apply those principles to the quasi-judicial functions of Elected Members in general practice.

5. Consequences of failure in the Quasi-Judicial Role

The following are some of the consequences of a Council failing to act in a quasi-judicial manner when exercising quasi-judicial functions:

- 5.1 An allegation of actual or perceived bias which can have the following consequences:

- a. An allegation of improper conduct that could amount to a breach under the *Local Government Act 1993*;
 - b. An Elected Member being accused of breaching the Council's Code of Conduct Policy;
 - c. Appeal proceedings finding that a planning decision did not uphold the relevant Planning Scheme in force at the time; and/or
 - d. Exposing the Council to the risk of legal proceedings being initiated against Council under the *Judicial Review Act 2000* which may cause Council to incur significant costs and could ultimately lead to Council's decision being invalidated.
- 5.2 In some cases, if failure of an Elected Member to act appropriately in the quasi-judicial role can be shown to have caused damage, i.e. if malice, dishonesty or defamation is proven, this may result in a claim against the Elected Member personally for damages. Councillors should be acutely aware that they have personal legal and financial exposure in relation to these matters.
- 5.3 Acting with bias, or more generally failure to act with judicial fairness, could damage the reputation of the Elected Member concerned, the Council and the institution of local government.
- 5.4 Any requests for discussions, or site visits with proponents, regarding a planning matter that has been lodged for Council (internal) assessment, should be referred to the Development Services Manager or General Manager.

6. Roles and Responsibilities of Elected Members and Council Employees

- 6.1 Elected Members and Council employees (under delegation) have differing functions.

Council employees' roles

- a. Council employees are acting under the bounds of the delegations provided to them;
- b. They are professional staff, suitably qualified in their field of expertise or ensure that expertise is provided;
- c. Their professional acumen, training and internal processes demand that delegations are assessed and recommendations are reviewed; and
- d. Pre-lodgement planning meetings, with staff, are an accepted process available to proponents for them to discuss proposals prior to submission.
- e. Staff may advise proponents of the option to discuss proposals with Council in a workshop forum *before* an application is lodged.

Elected Member's roles

- i. Collectively form the Planning Authority of Council;
- ii. Have varied expertise, knowledge and understanding of Planning matters;
- iii. May request any matter relevant to a planning decision; be provided to them by Council staff;
- iv. Shall not engage with proponents regarding a development proposal once it has been lodged for assessment; and
- v. Pre-lodgement presentations at a Council workshop are available to proponents upon request for large or complex proposed developments. Elected members are to consider that such pre-lodgement presentations may vary from that which is submitted to Council for assessment.

- 6.2 Any issues of uncertainty regarding this Policy should be immediately directed to the General Manager.
- 6.3 Elected Members and employees shall respect each other's roles regarding matters of decision making.

Council Employee Responsibilities

- 6.4 Any Council employee who is required to gather information or evidence from a proponent or other interested party must ensure that detailed meeting notes are recorded.
- 6.5 The General Manager is to ensure that suitably qualified staff are responsible for the preparation of all reports provided to Councillors for use in decision making.

Elected Member Responsibilities

- 6.6 Elected Members may familiarise themselves with a matter before them, though they shall not actively gather information which may be additional to that which is presented to them as per the lodged documentation. Questions and queries may be directed to staff to ensure greater understanding of any relevant planning matters.
- 6.7 Elected Members may be approached by applicants or other interested parties who wish to discuss a matter which is currently before Council. The following points provide Elected Members with guidelines for handling such enquiries:
- a. Should an applicant or other interested party contact an Elected Member to discuss a matter that is before Council, (or will soon come before Council), then the Elected Member should;
 - politely listen to the reasons for the person making contact with the Elected Member;
 - ensure that the person is made aware of the Elected Member's role as a statutory decision-maker and the obligations that apply to that role which prevent further discussion;
 - if relevant, inform the person that the Elected Member is not in a position to comment or provide any opinion (interim or final) regarding the matter and that the final determination will be made by full Council (whilst acting as the Planning Authority) in due course; and
 - b. direct the person to contact the relevant Council employee, e.g. the Development Services Manager or General Manager, if they wish to note matters officially.
 - c. Should the applicant or other interested party wish to continue discussing the matter and/or provide the Elected Member with additional information, the Elected Member must:
 - advise the person that the appropriate method for doing so is to write to the General Manager;
 - inform the person of the processes for making a written submission or representation to the General Manager; and
 - advise the General Manager and other Elected Members of the conversation and

any subsequent information that has been provided.

7. Site Visits

- 7.1 Elected Members shall not undertake visits to sites, that are subject to current development assessment by Council, on their own.
- 7.2 Elected Members may attend site visits as a group, and a Development Services staff member or General Manager must always be present.
- 7.3 The General Manager must ensure that a detailed record is made of the site visit.
- 7.4 In instances where an Elected Member is unable to attend a site meeting, the Elected Member must familiarise themselves with the recorded notes of the site meeting.
- 7.5 If a site visit is attended by Councillors, per this section, it should not be conducted in the presence of the proponent or their representative.

8. Determining a matter acting in a quasi-judicial capacity

- 8.1 When determining a matter in which the Council (when acting as the Planning Authority) is required to act in a quasi-judicial capacity, Elected Members must act with judicial fairness, in accordance with the principles of natural justice, without bias and are required to:
 - a. consider only those facts and legal principles that are relevant and apply to the decision in question;
 - b. consider all relevant factors required by law as may be specified in the legislation pursuant to which the Planning Authority is making the decision; and
 - c. not take into account any matters that are not relevant to the decision-making process.

4 Legislation

Judicial Review Act 2000
Land Use Planning and Approvals Act 1993
Local Government Act 1993
 Local Government (Code of Conduct) Order 2024
 Tasmanian Planning Scheme - Flinders

Related Policies and Procedures

Employee Code of Conduct Policy
 Local Government Code of Conduct Framework
 Code of Conduct Dispute Resolution Policy
 Local Government Code of Conduct Complaint Form - July 2025

5 Responsibility

Elected Members, General Manager and Development Services staff.

S-HR13 Uniform and Workwear Policy

Purpose	To outline the expected standards of dress and presentation for Council employees.	
Department	Governance	
File No.	PER/0602	
Related documents	Uniform and Workwear Procedure	
Council Meeting Date	DRAFT	
Minute Number	TBA	
Next Review Date	Four (4) years from Council Resolution Date	
Review History	312.08.09	20 August 2009
	405.10.09	22 October 2009
	540.05.2013	16 May 2013
	81.03.2015	26 March 2015
	109.05.2018	17 May 2018
	186.09.2020	22 September 2020

1 Definitions

<u>Council</u>	Flinders Council
<u>Employee</u>	Persons who are engaged for employment by Council in a permanent, fixed term or casual basis.
<u>Corporate Attire</u>	Clothing worn while undertaking work duties, including Council-issued, logo-branded, and privately supplied items.
<u>Indoor staff</u>	Employees primarily performing administrative or office-based duties.
<u>Logo</u>	The Flinders Council logo as per the current style guide.
<u>PPE</u>	Personal Protective Equipment.
<u>Outdoor staff</u>	Employees primarily performing operational or field-based duties, including Works and Airport staff.
<u>Workwear</u>	Clothing worn by outdoor staff to perform operational duties, excluding PPE.

2 Objective

To set clear expectations for all employees on standards of dress and presentation in the workplace. To support a professional and consistent image of Council.

3 Scope

This policy applies to all Council employees.

4 Policy

It is the Policy of Council that;

- All employees dress in a manner that reflects a professional and consistent image of Council;
- Employees only wear Council uniform while at work and commuting to and from work, including reasonable personal activities during commuting. Wearing Council uniform on weekend or out of working hours is not permitted;
- A professional image shall be maintained whilst in uniform;
- Council issued uniform and workwear must be worn as intended and required;

- Clothing must be clean, neat and in good condition; and
- Employees must comply with all relevant Safety requirements, including the use of appropriate PPE at all times.

5 Uniform Allowances

Council will provide a financial uniform allowance to all permanent staff.

6 Return of uniform

All uniform and workwear items displaying the Council logo must be returned to the employee's direct supervisor upon cessation of employment.

6 Legislation and Council Related Policies

- Work Health & Safety Act 2012 (Tasmania)
- O-HR13-P Uniform and Workwear Procedure

7 Responsibility

The responsibility of this policy rests with the General Manager. The Manager of each department is responsible for providing oversight of their employees' compliance with this policy.

 QUARTERLY GRANTS REPORT 2025/2026		April - June 2026					Date Expected Completion	Date Acquittal Completed
Name	Description	Body	Value	Date Commenced	Progress			
2021 State Election Commitment - Veterinary Clinic	Design, construct, equip and staff a veterinary clinic for the Flinders Municipality to service domestic pets, farm animals and native fauna.	Dept. of Primary Industries Parks and Water	\$980,000	1-Oct-21	Architectural plans and development application have been completed. Due to rising building costs, the grant funding is no longer sufficient to cover the entire project. Have submitted application to the State Government for direction on how to progress the project. Awaiting response. July 23 - Working with Community Services Department on alternate grant opportunities. 18.10.23 Awaiting outcome of Federal Communities grant application, expected by end of November. 31/12/23 Federal Communities Grant -advised successful Stage , Stage 2 submission due 15/1/24 30.3.2024 2nd stage grant application submitted in January. Contacted grant body end of March requesting announcement date of outcome. Response was April 2024. 17/04/24 Advised Growing Regions Grants application was Unsuccessful. Continuing to advocate for additional funding and extension to existing grant with NRE. 30/10/24 Negotiations with building contractor are continuing to find resolution within budget. 31/12/24 Contract Signed with Building Contractor. 31/03/25: Manufacture of Building commenced in TasBuilt Factory. Advocacy continues for extra funding. Minor amendment to DA granted. 30/06/25: Building insitu on site. Advocacy for additional funding successful and received. 30/9/25: Works progress with Tasbuilt and local contractors toward completion of the facility. 31/12/25: Finalisation of quotes and final finances being undertaken. 31/03/26: Gained certificate of Occupancy and signed final doc soff for building. Vet facility equipment and service operation discussions are ongoing. 30/06/26: Equipment List - Stage 1 underway. Business developement - Stage 2 to be finalised. Funds included in 26-27 budget.		1-Apr-26	
2021 - 2022 Recreational Fishing and Camping Facilities Program	Install smart card powered camping sites and tent platforms at Emita Hall and Holloway Park and install solar lights and recreational facilities at Whitemark and Palana.	Dept. of Premier & Cabinet	\$90,000	19-Nov-21	Upgrade to power at Emita Hall - delay due to trade availability. Upgrade camping facilities at Holloway Park. 31/12/2024 Continue to work with Crown over land access issues, will prioritise in 2025 31/03/25: Continue to work with Crown over land access issues, will prioritise in 2025 30/06/25: Continue to work with Crown over land access issues, will prioritise later in 2025 30/9/25: Continue to work with Crown over land access issues, will prioritise later in 2025 31/12/25: Community Consultation to be undertaken 31/03/26: Upgrading power to Emita Hall. Acceptance of Offer by Hydro upgrade to 3 phase connection. 30/06/26: Working on RFQ for electrical contractor to update power at Emita Hall.		31/08/2023 extension received	

 QUARTERLY GRANTS REPORT 2025/2026		April - June 2026					Date Expected Completion	Date Acquittal Completed
Name	Description	Body	Value	Date Commenced	Progress			
Recycling Modernisation Fund	Construction of a sorting shed; purchase of a shipping container; and purchase of a glass pulveriser to contribute towards recycling operations.	Dept. of Natural Resources and the Environment	\$424,000	16-Jun-22	Contractor undertaking redesign of Whitemark Tip. Shipping containers have arrived on the Island and should be relocated to the airport in due course. 07Jul23 - Containers delivered to airport for storage. New iPads purchased and waste disposal app installed and successfully trialled. 16Oct23 Shipping containers are being used for recycling initiatives — one is at Killiecrankie WTS for glass crushing group, another is being used as the storage and packing area for the recycling hubs. A third container will shortly be relocated to the tip to fill with bailed recyclables. 31.12.23 The waste strategy 2024-28 is under consultation until 19/1/24 . Conduction cost-benefit analyses on waste management options are planned to inform spending on infrastructure that will help us reach our strategic goals. 11/04/2024 Plan and quotation for sorting shed being completed at present. 30/10/2024 Preferred supplier selected following Request for Quotation. Awaiting Engineering drawings quotation. 31/12/2024 Approval for preferred supplier to go to Council for approval Jan 2025. 31/03/25: Planning consultants have completed most of the things for the Waste shed. Drawings near finalisation. 30/06/25: Resource Recovery Shed (RRS) Drawings completed. DA submitted, additional information provided for EPA for referral. EPA decision required relating to waste oil sheds. 30/9/25: Tenders closed 26/09. Panel decision to be taken to October Workshop for discussion and October Council Meeting for decision. 31/12/25: Contract awarded and concreting works undertaken. Timeline extension approved to 1/5/2026 31/03/26: Shed construction will recommence in April, there are a couple of slabs to pour, and estimated only 10-days work left with the shed handed over by the end of April 2026. 30/06/26: Construction of the Sorting Shed has reached practical completion, resolving the construction delays. The building surveyor is scheduled to undertake the final site inspection in August to enable the issue of the Certificate of Completion. Roading and traffic direction works are scheduled for September.		31/12/2025 Extension approved to 1/5/26	

 QUARTERLY GRANTS REPORT 2025/2026		April - June 2026			Date Commenced	Progress	Date Expected Completion	Date Acquittal Completed
Name	Description	Body	Value					
Professional Services Whitemark Boat Ramp	Professional engineering Services for the Whitemark Boat Ramp Duplication project	Marine and Safety Tasmania \$120,000 + \$30,000 total funding	\$150,000		18-Aug-22	Community concerns about direction of committee. Community meeting on 11.10.22 resulted in the committee recommending to council appointment of new members. Council approved appointment. Discussions to be held at the next Flinders Boating meeting re utilising funds across all island boat ramps. No further meetings of committee during reporting period due to Council elections. Flinders Island Boating Committee Meeting held 31/1/2023 and a recommendation will be to be put to Council for consideration at the February 2023 meeting. Survey will be sent out to the community asking for feedback regarding Council owned boat ramps. 20.04.23 Quote received, deed drafted and signed and invoice to MAST for Jetty upgrade works submitted during April. Refer below for specific project as part of this funding. 18.10.23 Detailed drawings for the additional boat ramp at Whitemark have been approved and are being sought as well as an additional quote for a 6 metre extension to the Whitemark jetty. Further works to upgrade fittings and fixtures at the Palana boat ramp have been quoted for and approved. 31/12.23 Concept plans completed, to be presented at Boating Committee meeting 22 1 24. 11/04/2024 Plan for second Whitemark boat ramp considered and motions passed for recommendation to Council during Boating meeting of 09.04.2024. 30/10/2024 Quotation for Boat ramp construction drawing received. Exploring complexities of DA requirements. 31/12/24 Complicated due to the storm event damage, applied for national disaster emergency asset funding to repair damage. 31/03/25: Application submitted to Better Fishing Grants 28/3/25 for Jetty extension funding. 30/06/25: Better Fishing Grants application not successful. Drawings finalised and construction quotes received.15/07/2025 Awaiting second quote from Batchelor for new ramp on Nth side of jetty. 30/9/25: Revised construction drawings received, quotations are being confirmed with contractors. DA requirements being researched. 31/12/25: Council decision to stage the Project components passed at 29/10/25 meeting. 31/03/26: MAST Project Manager has visited site and is liaising with Engineering company to amend drawings. Planning for Development Application commenced. 30/06/26: MAST project manager coordinating with EngineeringPlus regarding new drawings. Drawing approval and quotes to be approved by Council.	31/12/2022 30/06/2024 31/12/2025 31/12/2026	
High Priority Infrastructure Grants #HPI24052	Bulk Bag Baler Project ●Establish infrastructure for baling bulk bags to facilitate recycling.	Tasmanian Waste and Resource Recovery Board	\$27,000		5/09/2024	5/9/24 Notified of successful Application 30/10/24 Clarified specifications with suppliers. 31/12/24: Larger baler identified as required, funded from NRE. 29/1/25: Grant Deed Received \$27,000 funded and \$11,970 Co-funded 31/03/25: Bulk Baler has arrived on island. 30/06/25: Set up in temporary location next to cardboard baler, requires new 3 phase electrical outlet, in progress. 30/9/25: Baler in situ and bags are being processed. Workshops to be arranged with farmers. 31/12/25: Baling and stockpiling for processing continued. 31/03/26: Project Complete and awaiting acquittal 30/06/26: Acquittal in progress	31-Mar-26	
High Priority Infrastructure Grants #HPI24034	Waste Oil Infrastructure Enhancement Project ●Upgrade the existing waste oil collection infrastructure at the Whitemark Waste Facility ●Install new collection infrastructure at the Lady Barron Waste Transfer Station ●Align with best practice guidelines and regulatory standards.	Tasmanian Waste and Resource Recovery Board	\$39,996		5/09/2024	5/9/24 Notified of successful Application 30/10/24 Project Review being undertaken 14/11/24 Deed received, signed/sealed and returned 31/03/25: Works Progressing 30/06/25: EPA approval required in conjunction with DA, in progress 30/9/25: Vessels have arrived and sheds have been procured. 31/12/25: Sheds arrived, permits in place. To be constructed in conjunction with the Whitemark Resource Recovery Shed program 31/03/26:Whitemark to be completed in association with WWF sorting shed construction 30/06/26: Allocated to Contractor, work to commence at Lady Barron Transfer station	6/30/2025 - expected completion May 2026.	

 QUARTERLY GRANTS REPORT 2025/2026		April - June 2026						Date Expected Completion	Date Acquittal Completed
Name	Description	Body	Value	Date Commenced	Progress				
Remote Council Grant under 2024 High Priority Investment Package	Recovery of Scrap Metal - Sort the hard waste to remove recyclables. - Refrigerant reclamation from white goods. - Process and compact scrap metal. - Transport scrap metal off-island for recycling	Department of Natural Resources and Environment Tasmania a)Progress Report 1 – due no later than 31 March 2025 b)Progress Report 2 – due no later than 31 December 2025 c)Final Report and Acquittal: a report due no later than 31 December 2026	\$166,666	15/10/2024	30/10/24 Contractors engage to scope project and liaising with NRE to finalise Deed. 31/03/25: Discussions and site visits with possible interested contractors undertaken. 30/06/25: OneStop metal recyclers engaged and mobilising to site for operations in August 30/9/25: Completed in Aug /Sept. One Stop Recycling have been on island processing and transporting scrap metal off island. Negotiations are underway for future collaboration with One Stop to provide ongoing services. 31/12/25: Project Complete, remainder of funds to be used for additional trailers to collect baled metal. 31/03/26: Complete and awaiting acquittal. 30/06/26: Acquittal in progress			31-Dec-26	
North East River Camping Masterplan	North East River Camping Masterplan	Government in the State Election	\$150,000	11/03/2025	Notification of funding received from Premier Jeremy Rockliff 15/11/24 Activity Report 1 due 31/10/25, Final Report due 31/10/2026. Mar 2025 - Deed Signed by Council 11/3/25, supporting documentation provided to funding body 18/3/25 and completed deed received. Scheduled for discussion at May Council Workshop. June 2025 - Community survey undertaken to inform camping concepts and expectations. Workshop discussion on survey feedback and collaboration with PWS ongoing. 30/9/25: Survey has been undertaken with community. Working in collaboration with Parks and Wildlife. 31/12/25: Shared survey results with VNT (Visit North Tasmania) Following contract agreement with Council. VNT will work with Council by providing project management support, advice and specialised knowledge to deliver the best outcome. 31/03/26: 1st stage community consultation complete, site visit with Councillors undertaken, Request for quotation being prepared for consultant. 30/06/26: 1st stage community consultation completed. Undertook site visit with Councillors and Parks and Wildlife Service. RFQ for consultant			31-Oct-26	
Flinders Island Airport Revitalisation	New Operations Office & Upgrade Electrical Systems	Federal Growing Regions Fund (NB Co-contribution of \$300,000 required, total project budget 2.98M))	\$2,680,000	20/01/2025	15/01/2025 Advised Grant application successful by Hon Catherine King 12/3/25 Advised funds released to Department of State Growth to administer. Awaiting Funding deed. 30/6/25: Funding deed received from DSG and executed. Tender documentation for various stages/aspects of the works in progress. 30/9/25: Tenders closed 10 September for Office building and ECI for airport runway lighting upgrade. Successful Contractors selected and approved at 24/9/2025 Council Meeting. 31/12/25: ARO Building Contract signed and permit works progressing. Stage 1 ECI completed and Stage 2 contractor approved by Council for electrical upgrade works. 31/03/26: ARO Office - Concrete slab, framing and rough in plumbing completed. VHF (CTAF) aerial and CCTV pole installed.At this stage, the ARO Office is ahead of schedule with completion expected in July 2026. Runway lighting upgrade - Contract executed with Australian Lighting Specialists (ALS). A Council contractor has completed under runway, taxiway and airside to landside drilling and installation of 100mm conduit. The runway lighting upgrade is on schedule for completion 31 October 2026 30/06/26: ARO Building is approaching Lock up Stage. Runway lighting upgrade - Trenching progressing well with 600m of main cabling to be completed, secondary trenching is 50% complete.and main generator has been despatched.			15-Feb-27	
	New Operations Office & Upgrade Electrical Systems	Department of State Growth Tasmania	\$320,000	8/12/2025	8/12/25: Grant Deed Signed, Sealed and returned to DSG with agreed budget per conditions precedent. See above for project updates			15-Feb-27	

 QUARTERLY GRANTS REPORT 2025/2026		April - June 2026						Date Expected Completion	Date Acquittal Completed
Name	Description	Body	Value	Date Commenced	Progress				
Flinders Island Housing Strategy	Progress the associated provision of key worker accommodation, the establishment of a community gym and activation of housing development	Government in the State Election, Department of Premier and Cabinet	\$600,000	16/06/2025	16/06/2025 Deed executed, invoiced and funds received. 30/9/25: REMPLAN met with Councillors, stage 1 of survey to business community in progress. 31/12/25: Survey complete. Awaiting report of results from REMPLAN 31/03/26: Remplan survey results received. Working with NTDC on population profiling project. Hydro Building lease in progress. 30/06/26: Draft in development - REMPLAN survey results received. NTDC population profiling project report - draft completed and circulated to community for feedback. Hydro building lease negotiations progressing.			31-Oct-28	
Furneaux Save Water Challenge	Launch a 4 week community wide 'Save Water Challenge' to promote water conservation across the Furneaux Islands.	Department of Premier and Cabinet	\$16,000	9/08/2025	30/9/25: Deed signed by Council. Project proposed for commencement early 2026. 31/12/25: 4 week program scheduled for March 2026. Draft challenge structure has been developed to be shared with stakeholders. 31/03/26: Delay for March launch schedule. Design work In progress 30/06/26: In progress with community to develop The Water Story.			30-Jun-26	

 FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2025 - 2026					
Action No.	Action	Focus Areas	Strategic Outputs	Quarter 4	Key Performance Indicators
AP-1	Work with the State and Federal Governments to facilitate the Flinders Island Marine Access and Safe Harbour Project .	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper.	1.1.2 Promote the islands' authentic lifestyle, business and entrepreneurial opportunities to attract 'working age' population and families.	30/06/2026: Project 100% Complete and acquitted. Facility Opening event undertaken 22 April 2026.	Construction completed.
		2. Accessibility/Infrastructure 2.2 Safe and reliable air and sea access to the islands.	2.2.2 Engage with key stakeholders to support and improve commercial and community sea access.		
		3. Economy/Business 3.1 Ongoing opportunities across all business sectors to future-proof the critical needs of the islands.	3.1.1 Support and encourage innovation in business and industry through partnerships, infrastructure provision and support services.		
AP-2	Develop and implement a strategy to increase the supply of affordable accommodation for long-term residential rental and purchase.	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper. 1.3 Development and land use planning guidelines that promote balance between our built and natural environments.	1.1.1 Encourage and support an increased supply of housing for long-term residential rental and purchase.	30/06/2026: REMPLAN report received. Working with NTDC on population profiling. Document drafting commenced.	Housing Strategy Developed.
AP-3	Unlock Council owned Land for housing	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper. 1.3 Development and land use planning guidelines that promote balance between our built and natural environments.	1.1.1 Encourage and support an increased supply of housing for long-term residential rental and purchase.	30/06/2026: Stage 1 nearing completion - TasWater connections to be finalised and title documents completed.	Virieux Road Subdivision Project Commenced.

 FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2025 - 2026					
Action No.	Action	Focus Areas	Strategic Outputs	Quarter 4	Key Performance Indicators
AP-4	Realise funding for Council's Projects	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper.	1.1.1 Encourage and support an increased supply of housing for long-term residential rental and purchase. 1.1.2 Promote the islands' authentic lifestyle, business and entrepreneurial opportunities to attract 'working age' population and families.	30/06/2026: 1. Biochar unit Grant Received 2. Glass Crusher, forklift, bins and Reuse /Repair Shed grant advised successful	• Number of Grant deeds executed.
		2. Accessibility/Infrastructure 2.1 Quality public infrastructure, roads and footpaths. 2.2 Safe and reliable air and sea access to the islands. 2.5 Compliant treatment and disposal of wastewater. 2.4 Compliant, integrated waste management program that is cost-effective.	2.1.1 Maintain a network of safe roads and pedestrian pathways that recognises the changing needs of the Community. 2.2.1 Review and update the Flinders Airport Masterplan 2.4.1 Review and implement Council's Waste Management Strategy in line with relevant legislation, codes of practice and policy. 2.5.1 Collaborate with TasWater to provide an integrated septic and sewerage system for Flinders Island.		
		3. Economy/Business 3.1 Ongoing opportunities across all business sectors to future-proof the critical needs of the islands.	3.1.3 Advocate federal and state governments for improved availability of critical services and industries on the islands to benefit the Community and economy.		

 FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2025 - 2026					
Action No.	Action	Focus Areas	Strategic Outputs	Quarter 4	Key Performance Indicators
AP-5	Holloway Park Upgrade.	1. Liveability 1.2 A harmonious and healthy community actively engaged in employment, recreation, volunteering, arts and culture	1.2.1 Provide recreational facilities and assist community groups to encourage an active and healthy lifestyle.	30/06/2026: Lady Barron Special Committee compiling survey question suggestions. Project may be complicated by Crown (land owner) discussing alternative lease arrangements with private investor.	- Holloway Park community consultation completed. - Concept Plan finalised.
		3. Economy/Business 3.1 Ongoing opportunities across all business sectors to future-proof the critical needs of the islands.	3.1.1 Support and encourage innovation in business and industry through partnerships, infrastructure provision and support services. 3.3.1 Encourage and support positive impact and regenerative visitor experiences that create conditions for people and places to thrive.		
AP-6	Agreed works on the Additional Whitemark Boat Ramp and Jetty Extension	1. Liveability 1.2 A harmonious and healthy community actively engaged in employment, recreation, volunteering, arts and culture	1.2.1 Provide recreational facilities and assist community groups to encourage an active and healthy lifestyle.	30/06/26: 1. MAST Project Manager has visited site and is liaising with Engineering company to amend drawings. 2. Planning for Development Application commenced.	Works Commenced.
AP-7	Renew and improve footpaths, gutters and ramps in Whitemark and Lady Barron	2. Accessibility/Infrastructure 2.1 Quality public infrastructure, roads and footpaths.	2.1.2 Create townships that are attractive and welcoming through improvements to community infrastructure	30/06/2026: 1. Robert Street Footpath improvements undertaken (outside Furneaux Gallery) 2. Patrick Street Footpath replacement (outside IGA, CWA and Flinders Island Arts Building) completed	- Sections of footpath and gutter/ramps replaced. - Improved pedestrian and all mobility access.

 FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2025 - 2026					
Action No.	Action	Focus Areas	Strategic Outputs	Quarter 4	Key Performance Indicators
AP-8	Whitemark and Port Davies Boat Ramp Repair Storm Damage.	2. Accessibility/Infrastructure 2.1 Quality public infrastructure, roads and footpaths. 2.3 Council assets/land maintained and utilised effectively.	2.1.2 Create townships that are attractive and welcoming through improvements to community infrastructure	30/06/2026: 1. Port Davies boat ramp - contractor engaged 2. Whitemark boat ramp - Engineering drawings revision underway in collaboration with MAST Project Manager. 3. Funding contract signed with DPaC	- Repairs to existing Whitemark boat ramp including hole completed. - Repairs to existing boat ramp at Port Davies completed.
AP-9	Veterinary Clinic	3. Economy/Business 3.1 Ongoing opportunities across all business sectors to future-proof the critical needs of the islands.	3.1.1 Support and encourage innovation in business and industry through partnerships, infrastructure provision and support services.	30/06/2026: 1. Building construction completed. 2. Equipment fitout costed and included in 2026-27 budget 3. Operational Model discussion continue and provisional sum included in 2026-27 budget.	- Construction Completed - Facility Operating
AP-10	Liaise with the Cape Barren Island Community to identify Projects for community benefit.	4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.2. Improve communication channels between Council and Community to foster greater community participation and outcomes.	30/06/2026: Mayor and General Manager continue to liaise with CBI community leaders and have identified projects for 2026-27 financial year including roll over of excess funding from 2025-26 year budget.	Cape Barren Island Projects list developed for advocacy.
AP-11	Develop a communication framework that collaborates with and engages the communities of the Furneaux Group of islands.	4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.2 Improve communication channels between Council and Community to foster greater community participation and outcomes.	30/06/2026: New policy and procedure to be developed from draft communications framework	Communications Framework adopted.
AP-12	Explore shared services with other Tasmanian councils and implement digital solutions .	4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance. 4.1.4 Collaborate with King Island Council, other councils and stakeholders to improve efficiencies and advocacy.	30/06/2026: Northern General Manager's Group developing shared services model. Council Managers continue to liaise with other councils regarding digital and other solutions.	Shared services and digital solutions identified and implemented.

 FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2025 - 2026					
Action No.	Action	Focus Areas	Strategic Outputs	Quarter 4	Key Performance Indicators
AP-13	Development of a Waste Management Masterplan and construction of the new resource recovery shed and supporting operations.	1. Liveability 1.3 Development and land use planning guidelines that promote balance between our built and natural environments	1.3.1 Promote and support sustainable activities to conserve the islands natural and agricultural environments	30/06/2026: Masterplan completed and provided to Councillors. Construction of the Sorting Shed has reached practical completion, resolving the construction delays reported in June. The building surveyor is scheduled to undertake the final site inspection in August to enable the issue of the Certificate of Completion. Roding and traffic direction works are scheduled for September. Waste Oil area upgrade at Whitemark to be undertaken in conjunction with Shed completion.	• Development of a Waste Management Masterplan. • Recovery Shed construction Complete. • Upgrade waste oil drop-off and collection areas. • Commence Renewal of Environmental Protection Notice (EPN).
		2. Accessibility/infrastructure 2.3 Council assets/land maintained and utilised effectively. 2.4 Compliant, integrated waste management program that is cost-effective	2.4.1 Review and Implement Councils Waste Management Strategy in line with relevant legislation, codes of practice and policy.	Preliminary comments provided to EPA on Draft Environmental Protection Notice (EPN) 7191/3 as part of an informal consultation process. EPA is currently considering Council's comments before formally issuing the draft EPN for statutory consultation, at which point Council will have 21 days to provide a formal submission.	
		4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.		
AP-14	Review and update the Flinders Structure Plan (2016) in accordance with current state guidelines.	1. Liveability 1.3 Development and land use planning guidelines that promote balance between our built and natural environments.	1.3.1 Promote and support sustainable activities to conserve the islands natural and agricultural environments 1.3.2 Develop a current Flinders Structure Plan for the Municipality.	30/06/2026: Collation of population data and inclusion in the Northern Tasmanian Regional Land Use Strategy (NTRLUS) continues. No draft document developed at this stage.	• Draft Structure Plan Approved for Community Consultation.

 FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2025 - 2026					
Action No.	Action	Focus Areas	Strategic Outputs	Quarter 4	Key Performance Indicators
AP-15	Review and update Local Provisions Schedule (LPS)	1. Liveability 1.3 Development and land use planning guidelines that promote balance between our built and natural environments.	1.3.1 Promote and support sustainable activities to conserve the islands natural and agricultural environments	Final Consultation period closed 8/7/26 for public feedback on Direction issued by Tas Planning Commission. Provisions of amended in place as Direction becomes operational 7 days after issue.	Specific Area Plans (SAP) mapping reviewed to address application around waterways other than coastlines and overlapping at Killiecrankie and Palana townships.

 FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2025 - 2026					
Action No.	Action	Focus Areas	Strategic Outputs	Quarter 4	Key Performance Indicators
AP-16	Strengthen Water Resilience - Promote sustainable water use through community education and awareness campaigns	1. Liveability 1.5 Reliable and sustainable water security that strengthens community resilience, public health and environmental balance	1.5.1 Promote sustainable water use through education and awareness campaigns. 1.5.2 Collaborate with stakeholders to strengthen water security and prepare for climate change impacts.	Furneaux Water Challenge - working with community members to develop 'The Water Story', a project designed to build awareness of local water issues and promote sustainable water use.	Community education and awareness campaigns completed.
AP-17	Advocate for changes to the Tasmanian Freight Equalisation Scheme (TFES)	2. Accessibility/infrastructure 2.6 A modern and equitable freight system that supports affordability and access for island communities. 2.4 Compliant, integrated waste management program that is cost-effective	2.6.1 Advocate for an updated freight equalisation scheme that includes both air and sea freight across all industries. 2.6.2 Lobby for the inclusion of a CPI index to ensure Freight Equalisation remains responsive to rising costs.	30/06/2026: Advocacy continued with visiting ministers and politicians. Mayor attended ALGA NGA and continued advocacy.	Advocation that is specific to the Furneaux Island needs.
AP-18	Deliver Community events	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper. 1.2 A harmonious and healthy community actively engaged in employment, recreation, volunteering, arts and culture	1.1.2 Promote the islands' authentic lifestyle, business and entrepreneurial opportunities to attract 'working age' population and families. 1.2.1 Provide recreational facilities and assist community groups to encourage an active and healthy lifestyle.	30/06/2026: 1. Lady Barron Boating Facility opening 22/4/26. 2. School holiday program facilitated in collaboration with Parks and Wildlife Service, Flinders Island Aboriginal Association (FIAAI), Flinders Sports & RSL Club 3. Events delivered in collaboration with the Furneaux Collective - Damon Gameau - 2040 film night, Portals to Place conference, Emily Sanzaro harpist fundraising event for Patriarchs Wildlife Sanctuary and workshop.	Community events delivered: School Holiday Program, Furneaux Futures, Working with community organisations to deliver events.

 FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2025 - 2026					
Action No.	Action	Focus Areas	Strategic Outputs	Quarter 4	Key Performance Indicators
AP-19	Secure community recreational facilities	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper. 1.2 A harmonious and healthy community actively engaged in employment, recreation, volunteering, arts and culture	1.1.2 Promote the islands' authentic lifestyle, business and entrepreneurial opportunities to attract 'working age' population and families. 1.1.4 Support provision of services to attract families as residents e.g. childcare services. 1.2.1 Provide recreational facilities and assist community groups to encourage an active and healthy lifestyle.	30/06/2026: Discussions continue regarding transfer of the old Hydro building to Council to use as Community gym. Draft agreement progressing.	Long term Whitemark Gym facility site secured.

 FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2025 - 2026					
Action No.	Action	Focus Areas	Strategic Outputs	Quarter 4	Key Performance Indicators
AP-20	Compliant Septic Sludge Treatment solution for the Island	2. Accessibility/infrastructure 2.5 Compliant treatment and disposal of wastewater	2.5.1 Collaborate with TasWater to provide an integrated septic and sewerage system for Flinders Island.	30/06/2026: Working with TasWater's Head of Infrastructure Investment Planning to develop an appropriate solution. Advocacy continues with Federal and State governments for funding.	Systems and Processes for Septic Sludge Treatment Plan, developed with TasWater.
AP - 21	Improve Community information and digital accessibility	3. Economy/Business 3.1 Ongoing opportunities across all business sectors to future-proof the critical needs of the islands. 3.3 A visitor economy that embraces regenerative tourism principles.	3.1.1 Support and encourage innovation in business and industry through partnerships, infrastructure provision and support services. 3.3.1 Encourage and support positive impact and regenerative visitor experiences that create conditions for people and places to thrive.	30/06/2026: The website redevelopment project continues to progress, with the wireframe and navigation structure now complete. Content has been refined to improve usability, accessibility and the overall user experience, with preparations underway for content migration to the new platform.	Council Website updated.
		4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.2 Improve communication channels between Council and Community to foster greater community participation and outcomes.		
AP-22	Airport Masterplan	2. Accessibility/Infrastructure 2.2 Safe and reliable air and sea access to the islands	2.2.1 Review and update the Flinders Airport Masterplan.	30/06/2026: Contractor discussions initiated to undertake review of existing plan and upgrade. No budget.	Masterplan Commenced.
AP-23	Lady Barron Tennis Courts Upgrade.	1. Liveability 1.2 A harmonious and healthy community actively engaged in employment, recreation, volunteering, arts and culture	1.2.1 Provide recreational facilities and assist community groups to encourage an active and healthy lifestyle.	30/06/2026: Project Completed and acquitted.	- Multi-Functional recreational space. - New fence installed. - Upgraded BBQ area completed.

COMMON SEAL REGISTER

Reference No.	Date Common Seal Affixed	Document Under Seal	Applicant/Other Party	Names of Signatories
CS-149	26/05/2026	Trailer-mounted mobile double toilet facility	The Crown in Right of Tasmania (represented by the Department of Premier and Cabinet)	Oliver Ward – Acting General Manager

		FLINDERS COUNCIL CONTINUOUS IMPROVEMENT REGISTER 2025 -26 1 April 2026 - 30 June 2026			Quarter 4
Date	Topic/Matter	Amended Process	Outcome Reason	Progress	STATUS
6/29/2026	Daily Banking Improvements	Transfer Daily Banking and EFTPos transactions to New Bank	Improved Reconciliation Process Reduce banking costs	EFTPos machines ordered.	In Progress

SERVICE REQUEST REGISTER REPORT - APRIL - JUNE 2026

Request Date	Road Name	Request Location	Request Description	Responsible Officer Action	Assigned Date	Assigned to Position	Action taken	Date Completed	Response	Date Response	Status
13/04/2026	Lady Barron Rd	No. Provided Lady Barron Road	Bitumen is broken and few big potholes, could you please fix? Culvert seems to have sunk.	Passed to Road Maintenance	14-Apr-26	Roads & Drainage Supervisor	Edge break fixed	20-Apr-26	Phoned to advise edge break repaired yesterday. Culvert is crossover and customers responsibility.	20-Apr-26	Closed
13/04/2026	Lackrana Rd	Lackrana Rd, Memana Rd, Lucks Rd	1. Trees near the sign out of Lady Barron onto the Coast Rd are now growing over the road on the corner . 2. Lackrana Rd has a huge hole in the road network not far off the corner of Lackrana and Lady Barron Rd. 3. Memana Rd near Freemans - holes in the road, 4. Luck Rd turn off - holes	Passed to Road Maintenance	14-Apr-26	Roads & Drainage Supervisor	Trimmed off the worst of the trees , a harder cut back will occur when Contractors reach mower goes past. Potholes filled.		Email sent by Roads Supervisor - we will now be concentrating on getting councils sealed roads in an orderly state, with the holes you have mentioned in your service request being at the top of the list. Trimmed off the worst of the trees, a harder cut back will occur when contractor reach mower goes past.	14-Apr-26	Closed
13/04/2026	Davies St	Whitemark Gym	The water wheel is leaking again.	Discussed with Town Maintenance Supervisor. Forwarded to Community Deveopment for repair by supplier.	14-Apr-26	Comm Devevelopment Officer					Open
15/04/2026	Five Mile Jim Rd	Five Mile Jim Road, Palana	Bend is dangerous (Five Mile Jim Road, just before Name Provided turn off) - there are huge potholes on either side of the bend and if two cars meet there is no where to go besides into the potholes.	Passed to Road Maintenance	15-Apr-26	Roads & Drainage Supervisor	Inspected - no obvious holes found, but they may have been filled when washout was repaired by the grader	16-Apr-26	No contact details provided	16-Apr-26	Closed
21/04/2026	Lagoon Rd	Lagoon Road, Whitemark	Can the Vista's on Trousers Point sign please be taken down as they are now closed down.	Passed to Road Maintenance	21-Apr-26	Roads & Drainage Supervisor	Signs removed	24-Apr-26	Thank you for your service request to remove the Vistas signs from Lagoon & Trousers Pt Rds. These were removed on 24/4/2026. Unfortunately the crew also removed the Mountain Seas sign from Trousers Pt Rd. This will be reinstated.	28-Apr-26	Closed
24/04/2026	Cemetery Rd, Lady Barron	Lady Barron Cemetery	Rubbish Bin at the Lady Barron Cemetery is overflowing	Passed to Town Maintenance	24-Apr-26	Town Maintenance Supervisor	Bin very heavy full of water and rotten vegetation. Emptied when 2 crew were available.	01-May-26	No contact details provided	01-May-26	Closed
27/04/2026	Fowlers Rd	Museum	As a result of a garden working bee by members on Sunday 26th April there is a pile of garden rubbish in the parking area just inside the bottom gate. As is the usual process could the Council please remove this green waste for us? Thank you.	Passed to Town Maintenance	29-Apr-26	Town Maintenance Supervisor	Vegetation waste removed	01-May-26	Email sent to advised vegetation waste removed	06-May-26	Closed

SERVICE REQUEST REGISTER REPORT - APRIL - JUNE 2026

Request Date	Road Name	Request Location	Request Description	Responsible Officer Action	Assigned Date	Assigned to Position	Action taken	Date Completed	Response	Date Response	Status
29/04/2026	Boyes Rd	No. Provided - Boyes Road, Whitemark	The residents of Boyes Rd are suffering a large amount of tourist traffic on this dead end road looking for beach access. Rental car GPS/Navman systems shows Boyes Rd going to the beach. Would it be possible to get a "NO BEACH ACCESS" sign placed half way down the road. No through road signs are just ignored . Thank You.	Forwarded to Manager for approval	29-Apr-26	Depot Admin	Requested approval of new sign. NO BEACH ACCESS sign installed.	24-Jun-26	Email sent to advise installation of a new sign for Boyes Rd stating NO BEACH ACCESS has been approved. Sign has been ordered and will be installed once it has been delivered. 24/6/2026 NO BEACH ACCESS sign installed	07-May-26	Closed
1/05/2026	Robert St	CWA driveway	At the CWA driveway entrance off the street the corner pieces of the pathway at the driveway are broken off and wire protruding. There has been one fall there recently caused by the wire protruding. Reporting for a resident. Thank you.	Passed to Town Maintenance	01-May-26	Town Maintenance Supervisor	Cut protruding reinforcing wire from cement	01-May-26	Email sent to advise protruding wire was cut off from the broken driveway kerb on Friday 1/5/2026. We are hoping to replace the broken concrete in the remainder of the Capital Footpath renewal program for this financial year.	06-May-26	Closed
12/05/2026	James St	No.s Provided - James Street, Whitemark	I refer to plumbing issues being experienced at No. and No. James St. in Whitemark. The residence owned by <i>Name Provided</i> at number No. has had the French drain replaced three years ago, and it is in need of doing again, The house is about 15 years old, and always has had only one resident at any time. Next door at number <i>provided</i> , they are on their second drain and the house is only a couple of years old. Although the plumber says it is kikuyu growing in the drains, I reckon it is the dam over their back fences which fills when the drain behind it overflows, and maintains its water until it evaporates, or soaks, wick like, into the easiest surrounding land: those two back yards. If the dam was opened at the southern end, and the water allowed to return to the drain and run away as originally intended, the waterlogged back yards should dry out a bit quicker. The next alternative for those two properties is a pump system costing upward of \$10k.	This appears to be a property owner issue. All land referred to is privately owned. Sent email to Development Services	13-May-26	Development Services Manager	Development Services Manager confirmed private property issue. The land owner of the problematic land is also the land owner of number no.. Council would not interject with the land ownership between the two land owners.	13-Jun-26	Development Services Manager contacted customer to advise it is a private property issue which the owners would need to resolve. Council would not interject with the land ownership between the two land owners.	13-May-26	Closed

SERVICE REQUEST REGISTER REPORT - APRIL - JUNE 2026

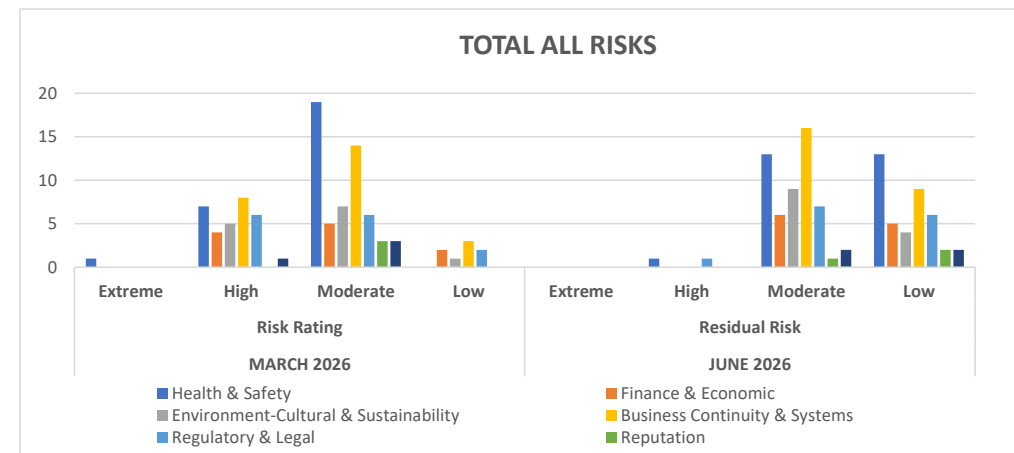
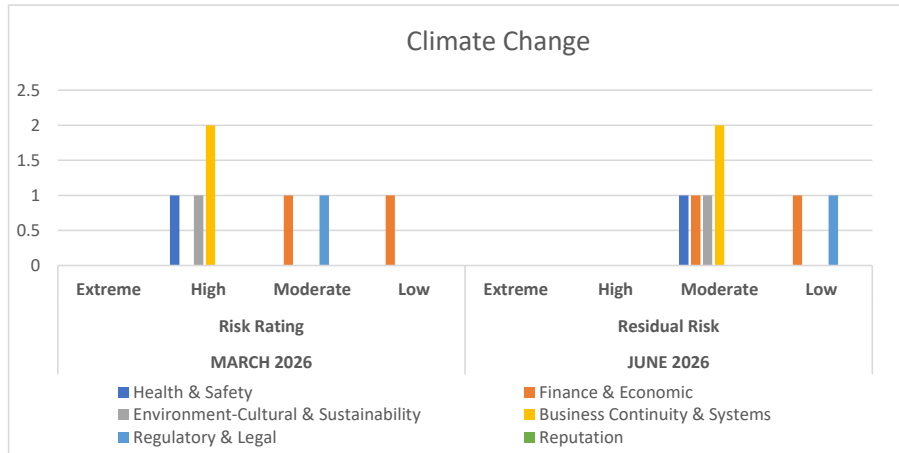
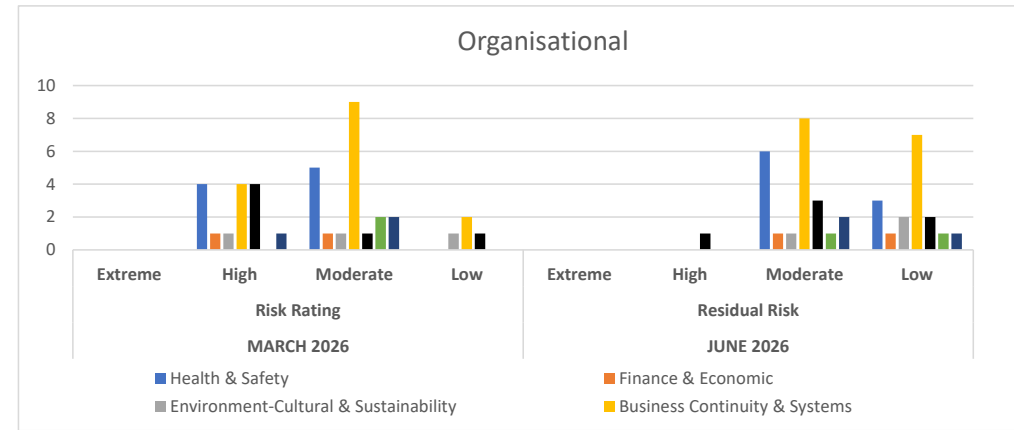
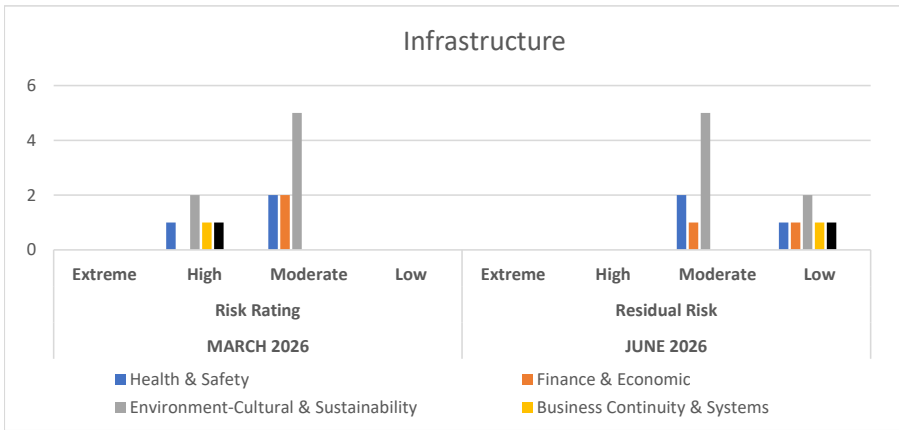
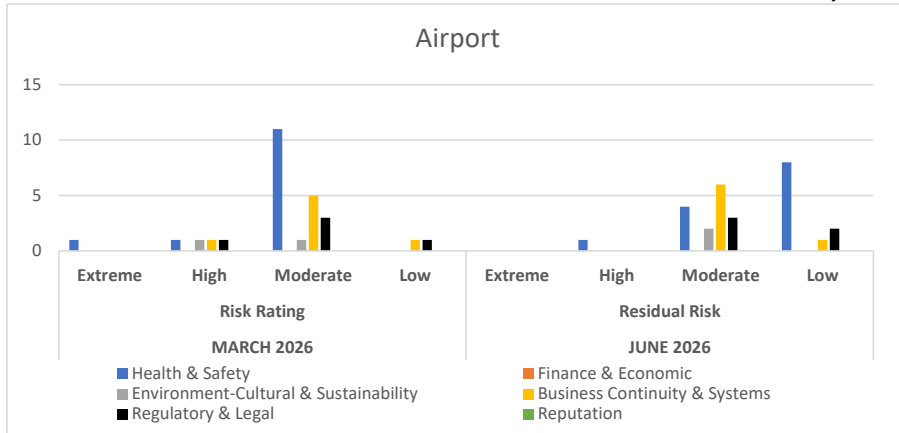
Request Date	Road Name	Request Location	Request Description	Responsible Officer Action	Assigned Date	Assigned to Position	Action taken	Date Completed	Response	Date Response	Status
13/05/2026	Palana Rd	No Provided - Palana Rd to bottom of Pickford hill (Sawyers Rd)	Trees overhanging north bound lane hit the top of his cattle truck - require trimming or removal.	Passed to Works & Services Manager	13-May-26	Infrastructure Manager	Programmed		Advised customer this has been programmed		Programmed
15/05/2026	Memana Rd	Harleys Bridges	Harleys Bridge (near Whitemark tip) there is a lot of blue metal all over the road on the tip side of the bridge. It has made the road very slippery, could it please be swept off?	Passed to Town Maintenance	15-May-26	Town Maintenance Supervisor	Swept small amount of loose blue metal (from bitumen patching) off road	15-May-26	Advised customer loose blue metal from bitumen patching swept from road	15-May-26	Closed
19/05/2026		Rose Garden Room	Please replace light bulb in the FAEC Rose Garden Room	Passed to Town Maintenance	19-May-26	Town Maintenance Supervisor	Light globe replaced	20-May-26	Email sent to advise light globe replaced	21-May-26	Closed
22/05/2026	Allports Beach Rd	No Provided - All Ports Road	The culvert has been pushed out and the guide post bent.	Passed to Road Maintenance	26-May-26	Roads & Drainage Supervisor	Guidepost straightened. Culvert is driveway crossover for property and is owner responsibility for maintenance.	27-May-26	Email sent to advise customer that guidepost has been straightened. The culvert is driveway crossover for property and is owner responsibility for maintenance. Copy of Flinders Council Crossover policy included in email.	27-May-26	Closed
28/05/2026	Davies St	Governance Office	Hi, May I please request that the governance office door is swapped so the hinge is on the other side of the door frame? Not urgent at all.	Passed to Town Maintenance	29-May-26	Town Maintenance Supervisor	Removed and rehung door on other side and refitted door hardware	16-Jun-26	Advised on site	16-Jun-26	Closed
28/05/2026	Palana Rd	1321 Palana Road	Fallen tree over road just up from Sawyers Bay Shacks				Road crew were aware of this and removed fallen tree and another at risk of falling. Logged action in Civica Reflect for Department of Stte Growth	28-May-26	Road crew were aware of this and removed fallen tree and another at risk of falling.	28-May-26	Closed
1/06/2026	Furneaux Rd	Cnr Furneaux Road	Massive pothole/ditch on the corner of Furneaux Road on the road where the look out is.	Passed to Road Maintenance	02-Jun-26	Roads & Drainage Supervisor	Pothole filled	05-Jun-26	Advised customer pothole filled	09-Jun-26	Closed
1/06/2026	Armstrong Ave	No Provided - Armstrong Avenue	Due to last Wednesday's rain the culverts on Armstrong Avenue have become blocked and are damaging the road especially no provided, no provided and no provided Armstrong Ave Killiecrankie	Passed to Road Maintenance	02-Jun-26	Roads & Drainage Supervisor	Culvert ends cleaned out	04-Jun-26	Email sent to advise customer that culvert ends were cleared and that pipe will wash through with next rain.	09-Jun-26	Closed

SERVICE REQUEST REGISTER REPORT - APRIL - JUNE 2026

Request Date	Road Name	Request Location	Request Description	Responsible Officer Action	Assigned Date	Assigned to Position	Action taken	Date Completed	Response	Date Response	Status
10/06/2026	Walker St	No. Provided - Walker Street	The corners of each driveway on my side of the street have no corners on them...they are dangerous..I have already damaged one boat trailer tire and do not want to do another one ..needs to be fixed.	Passed to Town Maintenance	10-Jun-26	Town Maintenance Supervisor			This is to advise you that your request for kerb at driveway has been added to Councils list of considerations for Footpath/Crossover upgrade for in the coming financial year 26/27.	23-Jun-26	Program med
10/06/2026	Boyes Rd	No. Provided - Boyes Road	Request from <i>Name Provided</i> , cnr Bluff/Boyes RD. Could debris from tree clipping by Contractor be removed from culverts.I tried to burn piles for him yesterday but too wet. Thanks	Passed to Town Maintenance		Town Maintenance Supervisor	Passed to Roads crew due to quantity of vegetation to be removed	18-Jun-26	Email sent to advise vegetation removed by Council Road crew due to quantity.	23-Jun-26	Closed
16/06/2026	Lagoon Rd	No. Provided - Lagoon Road	I'm wanting to have a chat to someone regarding possibly getting some yellow lines painted near our driveways. We have been noticing a few cars parking over our driveways and with cars and trucks going in and out of our driveways often its posing a bit of a safety issue to both pedestrians and cars parked near or over our driveways. If someone could pop down to have a chat to us at <i>Business Name Provided</i> that would be awesome	Passed to Works Manager		Works Coordinator			Email sent - Thank you for your Service Request. Your request for Yellow lines near the driveways has been approved. In addition I have ordered a KEEP CLEAR stencil to use on the driveways. When this arrives our Town Maintenance crew will liaise with you	23-Jun-26	Program med
17/06/2026	Davies St	Public Toilet	Public Toilet in the Rose Garden is continually running and won't stop	Passed to town Maintenance		Town Maintenance Supervisor	Inspected. Cistern to be replaced				Inspectio n
17/06/2026	Henwood St	Opposite Lady Barron Store Shop	There are ditches and potholes opposite the Lady Barron Store and water is pooling wondering if the holes can be filled and maybe some kind of drainage so that the water doesn't pool	Passed to Road Maintenance		Roads & Drainage Supervisor					Inspectio n
20/06/2026	Wingaroo Rd		Wingaroo Rd needs grading and pot holing thank you	Passed to Road Maintenance	23-Jun-26	Roads & Drainage Supervisor	Grading today	23-Jun-26	Email sent to advise Wingaroo Rd being graded today.	23-Jun-26	Closed

SERVICE REQUEST REGISTER REPORT - APRIL - JUNE 2026

Request Date	Road Name	Request Location	Request Description	Responsible Officer Action	Assigned Date	Assigned to Position	Action taken	Date Completed	Response	Date Response	Status
23/06/2026	Port Davies Rd	No. Provided - Port Davies Road	There is a large hole off the side of the road as you are heading down Port Davies road about 50 metres past the junction of Port Davies Road and Fowlers Road, which is a safety hazard. The hole is where water drains into a culvert running under the road. It would be very easy to drive into it or fall into it particularly at night. I would request that Council attends to this hazard by using some means of metal grate to cover the hole.	Passed to Road Maintenance	23-Jun-26	Roads & Drainage Supervisor	Extra guidepost installed to help delineate road edges at night	29-Jun-26	Email sent - Thank you for your Service Request. This was inspected by our Roads & Drainage supervisor, and it was found that this location was not suitable for installation of a grate. An extra guidepost has been installed to help delineate road edge at night	07-Jul-26	Closed
24/06/2026	Esplanade W/M	Toilet	<i>Name Provided</i> nearly did not make it up the steep embankment at Whitemark Foreshore toilet. It needs to have a rail for the elderly. I have never noticed but thought someone may go check it out.	Referred to Works Manager	24-Jun-26	Works Coordinator					Open
24/06/2026	Edens Rd	No. Provided - Edens Road	There is a large tree that has fallen over the road about 1k up Edens Road	Passed to Road Maintenance	24-Jun-26	Roads & Drainage Supervisor	Tried phoning customer for information regarding size of tree - no answer. Left message to call. Crew with chainsaws removed tree from road	24-Jun-26	Customer returned call and was advised that crew were removing tree from road	24-Jun-26	Closed



Risk Appetite	Airport									Corporate								
	MARCH 2026					JUNE 2026				MARCH 2026					JUNE 2026			
	TOTAL	Risk Rating				Residual Risk				TOTAL	Risk Rating				Residual Risk			
		Extreme	High	Moderate	Low	Extreme	High	Moderate	Low		Extreme	High	Moderate	Low	Extreme	High	Moderate	Low
Health & Safety	13	1	1	11	0	0	1	4	8	1	0	0	1	0	0	0	0	1
Finance & Economic	0	0	0	0	0	0	0	0	0	5	0	3	1	1	0	0	3	2
Environment-Cultural & Sustainability	2	0	1	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0
Business Continuity & Systems	7	0	1	5	1	0	0	6	1	0	0	0	0	0	0	0	0	0
Regulatory & Legal	5	0	1	3	1	0	0	3	2	1	0	0	1	0	0	0	1	0
Reputation	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	1
Workforce	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	1
TOTAL	27	1	4	20	2	0	1	15	11	9	0	3	5	1	0	0	4	5
		Risk Rating				Residual Risk					Risk Rating				Residual Risk			
		Moderate				Moderate - Low					Moderate				Moderate - Low			

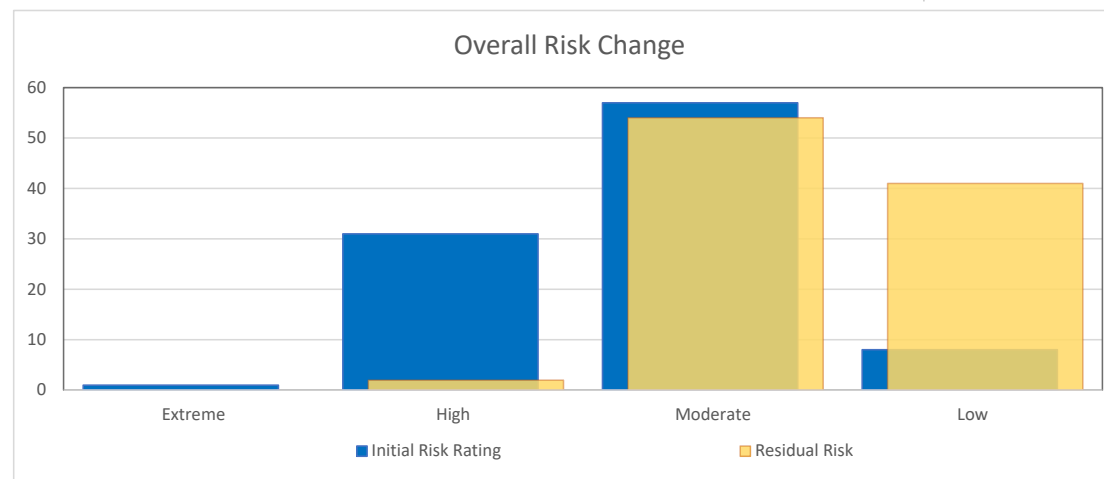
Category	Infrastructure									Organisational								
	MARCH 2026					JUNE 2026				MARCH 2026					JUNE 2026			
	TOTAL	Risk Rating				Residual Risk				TOTAL	Risk Rating				Residual Risk			
		Extreme	High	Moderate	Low	Extreme	High	Moderate	Low		Extreme	High	Moderate	Low	Extreme	High	Moderate	Low
Health & Safety	3	0	1	2	0	0	0	2	1	9	0	4	5	0	0	0	6	3
Finance & Economic	2	0	0	2	0	0	0	1	1	2	0	1	1	0	0	0	1	1
Environment-Cultural & Sustainability	7	0	2	5	0	0	0	5	2	3	0	1	1	1	0	0	1	2
Business Continuity & Systems	1	0	1	0	0	0	0	0	1	15	0	4	9	2	0	0	8	7
Regulatory & Legal	1	0	1	0	0	0	0	0	1	6	0	4	1	1	0	1	3	2
Reputation	0	0	0	0	0	0	0	0	0	2	0	0	2	0	0	0	1	1
Workforce	0	0	0	0	0	0	0	0	0	3	0	1	2	0	0	0	2	1
TOTAL	14	0	5	9	0	0	0	8	6	40	0	15	21	4	0	1	22	17
		Risk Rating				Residual Risk					Risk Rating				Residual Risk			
		High - Moderate				Moderate - Low					High - Moderate				Moderate - Low			

Climate Change										TOTAL ALL RISKS									
Risk Rating					Residual Risk					Risk Rating					Residual Risk				
MARCH 2026					JUNE 2026					MARCH 2026					JUNE 2026				
TOTAL	Extreme	High	Moderate	Low	Extreme	High	Moderate	Low	TOTAL	Extreme	High	Moderate	Low	Extreme	High	Moderate	Low		
Health & Safety	1	0	1	0	0	0	0	1	0	27	1	7	19	0	0	1	13	13	
Finance & Economic	2	0	0	1	1	0	0	1	1	11	0	4	5	2	0	0	6	5	
Environment-Cultural & Sustainability	1	0	1	0	0	0	0	1	0	13	0	5	7	1	0	0	9	4	
Business Continuity & Systems	2	0	2	0	0	0	0	2	0	25	0	8	14	3	0	0	16	9	
Regulatory & Legal	1	0	0	1	0	0	0	0	1	14	0	6	6	2	0	1	7	6	
Reputation	0	0	0	0	0	0	0	0	0	3	0	0	3	0	0	0	1	2	
Workforce	0	0	0	0	0	0	0	0	0	4	0	1	3	0	0	0	2	2	
TOTAL	7	0	4	2	1	0	0	5	2	97	1	31	57	8	0	2	54	41	
0%					0%					1%					0%				
4%					0%					32%					2%				
2%					5%					59%					56%				
1%					2%					8%					42%				
Risk Rating					Residual Risk					Risk Rating					Residual Risk				
High - Moderate					Moderate - Low					High - Moderate					Moderate - Low				

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OVERALL	Risk Rating MARCH 2026	Residual Risk JUNE 2026	Period Change
Extreme	0	0	0
High	2	2	0
Moderate	54	54	0
Low	41	41	0

OVERALL	Initial Risk Rating At date identified	Residual Risk JUNE 2026
Extreme	1	0
High	31	2
Moderate	57	54
Low	8	41



No new risk were identified this period and the total risks identified remained at 97:

Two residual High Risk items remain:

1. Council's records management – Absence of a formal records management system creates risk of inefficient record keeping and potential regulatory non compliance. A Shared Services model and SharePoint options are being explored and funding has been proposed in the 2026-27 budget to help address the issue.
2. With regard to the recently identified risk at the Whitemark Airport, VHF Ground Shielding. The Airport Operations Coordinator is liaising with the ATSB and ASA to deliver a solution. ATSB continues investigating - No findings or reports have been released as at this time, in the interim airport staff are monitoring the issue where possible.
3. The Airport Lighting upgrade project, including the new ARO office are progressing and will help address some risks identified at the airport. Advocacy continues and funding opportunities are being sought to address the Runway maintenance and the CASA safety finding on the main runway.
4. A Dog Compliance Officer has been recruited and construction on a secure impounding facility has commenced, this will help address/mitigate the stray dog risk identified.
5. A perimeter fence has been erected around the Whitemark Waste site to secure the facility.

The overall risk rating remains Moderate / Low which aligns with the Council Risk Management Appetite.



FLINDERS
COUNCIL

2021-2031 Strategic Plan

Revised July 2026

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Flinders Council acknowledges the ancient history of the Tasmanian Aboriginal people as the First People of Lutruwita/Tasmania, and recognises the connection to the land, waters, and culture of the Furneaux group of Islands by the Palawa people of the Trawlwai Nation.

Mayor's Welcome

Welcome to the Flinders Council Strategic Plan, a roadmap that outlines our vision, goals, and strategies to guide our organisation's future direction.

We recognise the importance of proactive planning to meet the evolving needs of our residents, businesses, and stakeholders. This strategic plan serves as a framework to align our efforts, allocate resources, and prioritise initiatives that will contribute to our municipality's sustainable development and prosperity.

Our strategic plan results from collaboration and engagement with community members, council staff, elected representatives, and industry partners. We have listened to your aspirations, concerns, and ideas to shape our strategic priorities and actions.

Some additions to this plan include a visitor economy that embraces regenerative tourism principles, and targets around food security, an issue that is of concern to many residents.

The Flinders Council Strategic Plan is built upon a clear vision for the future we aspire to create together. It outlines a set of strategic goals encompassing key focus areas and areas of opportunity within our community and will guide our decision-making into the future.

We invite all members of the Flinders Council community to participate in the realisation of this strategic plan. Your engagement and input are essential to its success. Together, we can work towards creating a vibrant, sustainable, and inclusive municipality that thrives now and for future generations.

Thank you for joining us on this exciting journey as we implement the Flinders Council Strategic Plan. Let us unite our efforts, harness our collective strengths, and positively impact the lives of all who call the Furneaux Group of Islands home.

Rachel Summers
Mayor



Planning Overview

Under the *Local Government Act 1993*, a council must prepare and adopt a 10-year strategic plan for the management of its municipal area.

This Strategic Plan will guide Flinders Council's work over the next ten years in delivering the vision for the Flinders Municipality.

Every year, Council considers what needs to be done to deliver its Strategic Plan and sets out its priorities in an Annual Plan with accompanying budget.

Quarterly operational reports and the Annual Report allow Council to monitor its progress against the Strategic Plan and pursue continuous improvement.

Council will regularly assess and review its progress on the Strategic Plan and check back with the Community for input so that we can consider new and exciting opportunities that are arising, and ensure we are on track and meeting community expectations.



Our Vision

A vibrant, welcoming and sustainable community, full of opportunity, celebrating and preserving our unique way of life and natural environment.

Our Mission

Working collaboratively with the communities of the Furneaux Group of islands to preserve the islands' way of life whilst embracing future opportunities.



Our Guiding Principles

When setting our strategic priorities and decision making, Council will be guided by the following principles:

1. **Community Engagement** – encourage and value community contribution.
2. **Island Heritage and Character** – retain and enhance our heritage, cultural traditions and community spirit.
3. **Environment, Waste and Sustainable Land Use Practices** – value our unique natural environment and encourage sustainable industries, lifestyle and practices.
4. **Service Quality** – provide service excellence, efficiently and effectively, and within our means.
5. **Transparency** – make professional and transparent decisions, communicated and implemented in the interest of the Community.
6. **Governance and Financial Responsibility** – comply with government regulations and Council's guiding plans: Strategic Plan, Long-Term Financial Management Plan and Long-Term Asset Management Plan.
7. **Sustainability** – strive for sustainability in the social / community, economic / business, and built / natural environments.
8. **Continuous improvement** – Ensure ongoing, documented, continuous improvement processes.

Interpreting our Plan

To realise our vision, we have identified the following four focus areas as the foundations upon which our community is built and thrives:

1. **Liveability** - To protect and build upon our islands' way of life.
2. **Accessibility / Infrastructure** - Quality infrastructure and services for community benefit.
3. **Economy / Business** - An environment where a variety of businesses can thrive and integrate.
4. **Good Governance** - Effective, efficient and transparent management and operations.

For each of the focus areas, specific goals we want to achieve within the life of the plan have been identified. Clearly articulated strategies that will give us the greatest results for our efforts express how we will achieve these goals. Other areas of focus, action and detail, will evolve within the Annual Plans of the Council. In order to measure our overall success, key outcomes for each of the focus areas have also been included.

LIVEABILITY



To protect and build upon our islands' way of life.

Liveability refers to the collective components that contribute to the overall well-being of our community. It encompasses our sense of identity, belonging, environment, culture, opportunities, challenges, resilience, and diversity.

We aim to find solutions that preserve the unique qualities that make the Furneaux Group of islands special while also nurturing and sustaining a thriving and "viable" population.

It is important to note that a viable population cannot be reduced to a mere numerical value. Rather, it represents the minimum requirement necessary to maintain the services and amenities that our community relies on, ensuring the desired quality of life for all residents.

WHAT WE WANT TO ACHIEVE TOGETHER:

- 1.1 *A viable population that enables the necessary services and activities required for the Community to prosper.*
- 1.2 *A harmonious and healthy community actively engaged in employment, recreation, volunteering, arts and culture.*
- 1.3 *Development and land use planning guidelines that promote balance between our built and natural environments.*
- 1.4 *Our natural environment protected and enhanced through land management activities.*
- 1.5 *Reliable and sustainable water security that strengthens community resilience, public health, and environmental balance.*

HOW WE PLAN TO DO IT:

- 1.1.1 Encourage and support an increased supply of housing for long-term residential rental and purchase.
- 1.1.2 Promote the islands' authentic lifestyle, business and entrepreneurial opportunities to attract 'working age' population and families.
- 1.1.3 Collaborate with stakeholders to enable a variety of training and employment opportunities, including local skills and knowledge sharing.
- 1.1.4 Support provision of services to attract families as residents.
- 1.1.5 Advocate for initiatives that support ageing in place.
- 1.2.1 Provide recreational facilities and assist community groups to encourage an active and healthy lifestyle.
- 1.2.2 Maintain and develop partnerships with Arts and Cultural organisations and support activities, projects and events that provide opportunities for community involvement and creative expression.
- 1.3.1 Promote and support sustainable activities to conserve the islands' natural and agricultural environments.
- 1.3.2 Develop a current Flinders Structure Plan for the Municipality.
- 1.4.1 Develop and implement strategies to reduce the risks of flood inundation.
- 1.5.1 Promote sustainable water use through education and awareness campaigns.
- 1.5.2 Collaborate with stakeholders to strengthen water security and prepare for climate change impacts.

Indicators of Success:

- Development of a Housing Strategy for the Municipality.
- Sustainable levels of both long-term and short-stay housing.
- Simplified council processes that make building houses easier.
- Our population has grown to a level that sustains necessary trades, businesses and community activities and interests.
- Training and skills development programs meeting local industry needs.
- Reliable childcare and early childhood education facility and services.
- Our residents are more physically active and recreational facilities are well patronised.
- Harmonious partnerships with local arts and cultural organisations delivering quality community events and activities.
- A Natural Resource Management presence encouraging sustainable land use practices.
- A Flinders Structure Plan for the Municipality adopted.
- Flood mitigation projects and activities undertaken.
- Improved opportunities for older residents to remain connected, independent and living locally.



Quality infrastructure and services for community benefit.

Our islands' isolation presents ongoing challenges in many areas including transportation, infrastructure, and asset and waste management.

Safe and reliable air, sea and road access, to and within our islands, is essential for our lifestyle, our economy and our growth. Extracting maximum benefit from Council assets through appropriate infrastructure maintenance, efficiency and upgrades will continue to be a focus. We will embrace our waste management challenges through innovation, partnerships and circular economy principles.

Affordable strategies that maintain and build on existing infrastructure and services will better meet current and future needs of our communities and visitors alike.

WHAT WE WANT TO ACHIEVE TOGETHER:

- 2.1 *Quality public infrastructure, roads and footpaths.*
- 2.2 *Safe and reliable air and sea access to the islands.*
- 2.3 *Council assets/land maintained and utilised effectively.*
- 2.4 *Compliant, integrated waste management program that is cost-effective.*
- 2.5 *Compliant treatment and disposal of wastewater*
- 2.6 *A modern and equitable freight system that supports affordability and access for island communities.*

HOW WE PLAN TO DO IT:

- 2.1.1 Maintain a network of safe roads and pedestrian pathways that recognises the changing needs of the Community.
- 2.1.2 Create townships that are attractive and welcoming through improvements to community infrastructure.
- 2.2.1 Review and update the Flinders Airport Masterplan.
- 2.2.2 Engage with key stakeholders to support and improve commercial and community sea access.
- 2.3.1 Develop and implement a Council Land Strategy to ensure land is utilised effectively.
- 2.3.2 Finalise and implement the Asset Management Plan, maintenance schedules and disposal procedures to meet audit and governance requirements.
- 2.4.1 Review and implement Council's Waste Management Strategy in line with relevant legislation, codes of practice and policy.
- 2.4.2 Deliver, support and partner in community waste education initiatives that encourage waste reduction, recycling, reuse and circular economy practices across the Furneaux Islands.
- 2.5.1 Collaborate with TasWater to provide an integrated septic and sewerage system for Flinders Island.
- 2.6.1 Advocate for an updated freight equalisation scheme that includes both air and sea freight across all industries.
- 2.6.2 Lobby for the inclusion of a CPI index to ensure Freight Equalisation remains responsive to rising costs.

Indicators of Success:

- Road network and pedestrian pathways meet Community needs, including completion of Palana Rd sealing works.
- Increased percentage of State Government owned sealed roads.
- Townships are attractive and welcoming.
- Flinders Airport operating at increased efficiency, including upgrades to both airport runways and associated infrastructure.
- Lady Barron Boating Facility (Safe Harbour) completed and Lady Barron Port stakeholders working collaboratively.
- Council land utilised for greatest community benefit.
- Council's assets safely maintained.
- Less waste in landfill on Flinders and Cape Barren Islands.
- Compliant blackwater disposal.
- A freight equalisation scheme that includes both air and sea freight.
- Greater equity and affordability in freight access for local businesses and residents.



ECONOMY / BUSINESS

An environment where a variety of businesses can thrive and integrate.

We recognise the importance of ongoing opportunities in all business sectors to ensure the long-term sustainability of our islands. By future-proofing the critical needs of our community, we can create a resilient and thriving economy.

Embracing sustainable and alternative energy sources presents a significant opportunity for us to reduce our environmental impact and move towards a greener future.

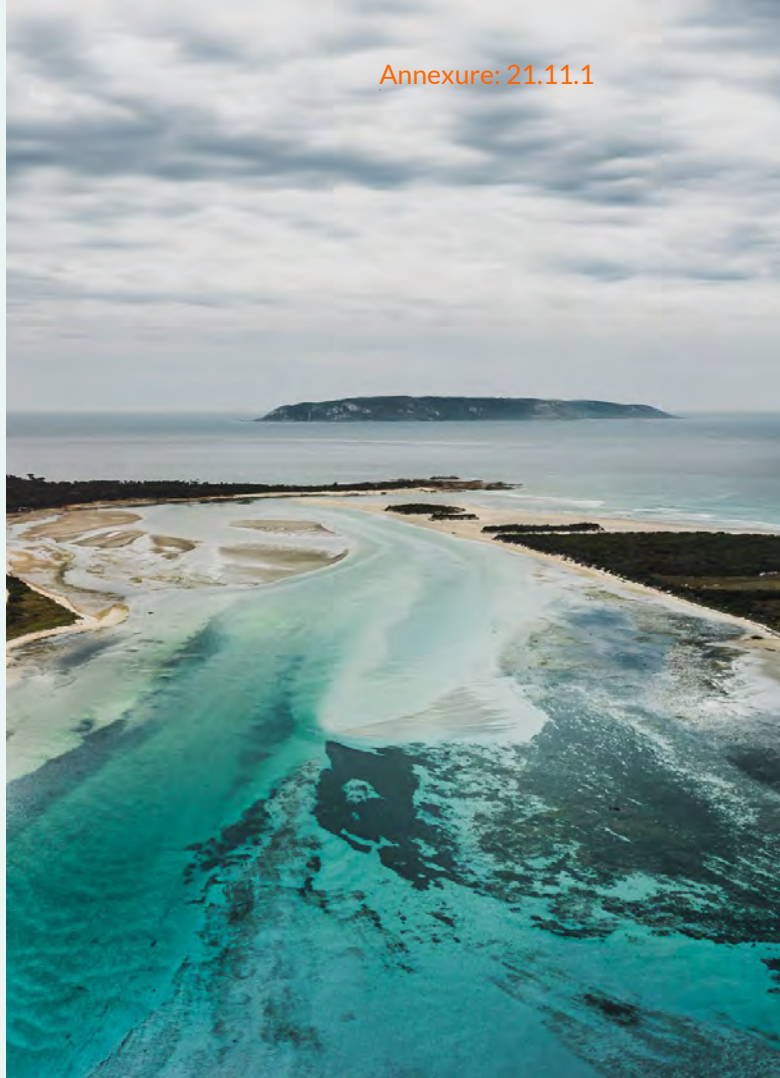
Our visitor economy will adopt regenerative tourism principles, promoting responsible and mindful tourism practices that benefit both our environment and local communities.

WHAT WE WANT TO ACHIEVE TOGETHER:

- 3.1 *Ongoing opportunities across all business sectors to future-proof the critical needs of the islands.*
- 3.2 *Sustainable and alternative energy opportunities embraced.*
- 3.3 *A visitor economy that embraces regenerative tourism principles.*

HOW WE PLAN TO DO IT:

- 3.1.1 Support and encourage innovation in business and industry through partnerships, infrastructure provision and support services.
- 3.1.2 Encourage diversity in agricultural endeavours to future-proof food security for the islands.
- 3.1.3 Advocate federal and state governments for improved availability of critical services and industries on the islands to benefit the Community and economy.
- 3.2.1 Engage with relevant partners to explore renewable energy options, including opportunities to turn waste streams into energy.
- 3.3.1 Encourage and support positive impact and regenerative visitor experiences that create conditions for people and places to thrive.



Indicators of Success:

- More and varied businesses are operating.
- A fulltime, island-based veterinary practice established.
- Waste streams are generating energy.
- Support renewable energy options identified for Cape Barren Island.
- Visitor economy delivers social, cultural, economic, and environmental value for the Community.
- Increased and varied local food production and supply.





Effective, efficient and transparent management and operations.

Good governance leads to better and more efficient decisions to give our community confidence in its Council. Through the strategies in this focus area, we will embrace new ways of working to ensure that we continue to provide quality services.

We will leverage our partnerships with all levels of government and stakeholders and work even more closely with our community towards shared goals.

The values of integrity and accountability will continue to be upheld and deliver what we promise in a financially sustainable way.

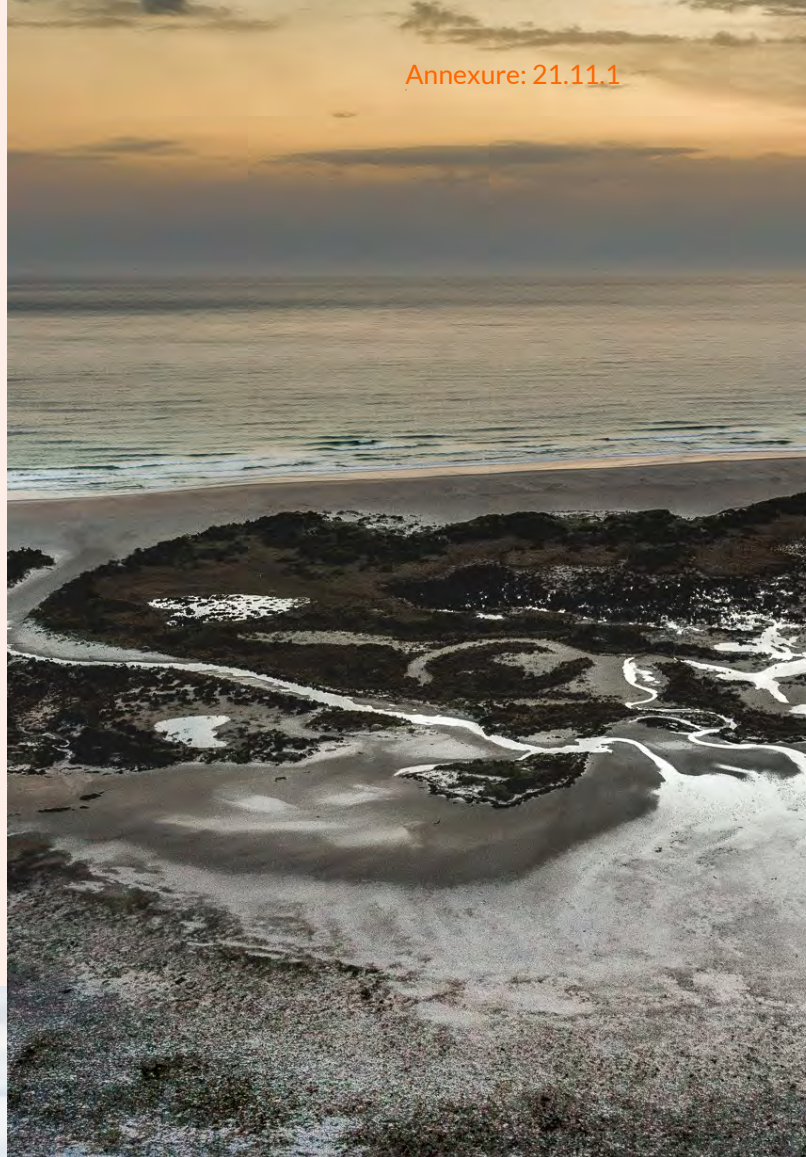
Our decision-making process will be transparent and driven by data, evidence and our guiding principles, as well as our community's views.

WHAT WE WANT TO ACHIEVE TOGETHER:

- 4.1 *An organisation that provides good governance, effective leadership and high-quality services, within our means.*
- 4.2 *Skilled, committed, and professional employees in a supportive environment.*

HOW WE PLAN TO DO IT:

- 4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.
- 4.1.2 Improve communication channels between Council and Community to foster greater community participation and outcomes.
- 4.1.3 Provide effective and timely incident and emergency management planning and response.
- 4.1.4 Collaborate with King Island Council, other councils, and stakeholders to improve efficiencies and advocacy.
- 4.2.1 Maintain a framework for staff performance management, training, and safety.



Indicators of Success:

- Council delivers on its strategic and operational targets and meets statutory obligations.
- Council has the financial capacity to meet its long-term commitments.
- Community is satisfied with levels of collaboration, engagement, and transparency.
- Effective emergency service management of, and rollout to, critical incidents.
- Acknowledgement of emergency management respondents.
- Mutually beneficial relationships with King Island Council, other councils, and stakeholders.
- Dedicated workforce delivering services professionally and safely.

Regular Health Checks

Throughout the life of this Strategic Plan, we will be regularly checking our progress against our success indicators in a variety of ways, including:

- Community and Stakeholder Surveys
- Timely and successful resolution of Requests for Service
- Timely and successful resolution of complaints received
- Improved Community and Council engagement
- Annual Plan performance indicators
- Councillor “Engaging our Community” sessions



Thank you

We would like to thank all members of the Community who provided their thoughts and feedback via our community survey, Councillor “Engaging our Community” sessions and written submissions.

Your input has been invaluable in the development of this Strategic Plan and in ensuring the plan aligns with the sentiment of the Community. We were particularly appreciative of the quality and volume of feedback received during the process. We greatly value the interest shown in the future plans for the Furneaux Group of islands.



FLINDERS COUNCIL

4 Davies St
Whitemark Tasmania 7255

T: 03 6359 5001
E: office@flinders.tas.gov.au

www.flinders.tas.gov.au



S-F2-C

Code for Tenders and Contracts

FILE NO: ADM/0900, WOR/0300

July 2026

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POLICY- CODE FOR TENDERS AND CONTRACTS

1.0 INTRODUCTION

Pursuant to section 333B of the *Local Government Act 1993* (Tas) (the Act), Flinders Council (Council) is required to adopt and comply with a Code for Tenders and Contracts (the Code), which must:

- be consistent with the Act;
- include any prescribed matter; and
- promote any prescribed principles as set out in the *Local Government (General) Regulations 2025 (Tas)* (the Regulations);
- be reviewed at least every four years; and
- detail Council's specific legislative and regulatory obligations with respect to procurement per:
 - o Section 333A and Section 333B of the Act; and
 - o Regulations 23–29 of the Regulations.

1.1. PURPOSE

The purpose of the Code is to provide a framework for best practice procurement. The Code sets out how Council meets its legislative obligations in respect to procurement, tendering and contracting.

The Code aims to:

- ensure compliance with relevant legislation
- enhance value for money through fair, competitive, non-discriminatory procurement
- promote the use of resources in an efficient, effective and ethical manner
- encourage probity, accountability and transparency in decision making
- provide reasonable opportunity for competitive local businesses to supply to council
- minimise the cost to suppliers of participating in the tendering process
- allow council to appropriately manage risk
- promote council's economic, social and environmental plans and policies
- Provide guidance on required standards of ethics and best practice to Council and Service Providers

1.2. SCOPE OF THE CODE

This Code covers the procurement of goods, services and works for Council including building and construction, civil works, plant and equipment and consulting services. These Tender practices **do not** apply to the following activities:

- design and execution of works of art
- donations
- property transactions including valuation
- leasing
- Performers at/or Events

The Code is made up of policy and procedure documents, which together form The Code. It applies to Council, its employees and agents and any Service Provider wishing to apply for Council business or provide goods, services or works to Council. This includes contractors, consultants and suppliers. Insofar as is reasonably possible, Service Providers engaged by Council will apply the Code when seeking Tenders or Quotations from subcontractors and suppliers. The Code applies to all Council procurement processes including tenders, requests for quotations, requests for proposals and expressions of interest for goods, services and works as required.

Council routinely receives unbudgeted income throughout the year i.e. election commitments and grants funding. Once this funding stream has been approved by Council this Code will apply as per approved budget.

1.3. AVAILABILITY OF THE CODE

A copy of the Code is available free of charge:

- at the Flinders Council Offices, 4 Davies Street, Whitemark
- from Monday–Friday, 8.30am – 4.30 pm
- on the Council website at flinders.tas.gov.au/tenders

2.0 PROCUREMENT THRESHOLDS

The purchasing thresholds describe when Quotations and Tenders are to be sought. Projects shall not be split into smaller purchases to avoid the requirements of purchasing thresholds.

Purchasing Estimate	Minimum Documentation Requirement	Minimum Advertising Requirements	Documents Required	Approval
Less than \$5,000	Verbal quotation	Nil	Notation of verbal quotation on Purchase Order	Per approved budget and delegation register
From \$5,000 to \$29,999	2 written quotes (From separate providers)	Nil	Written assessment of quotes + Purchase Order	Per approved budget and delegation register
From \$30,000 to \$119,999	3 Written quotes (From separate providers)	Nil	Written assessment of quotes + Purchase Order	Per approved budget and delegation register
From \$120,000 to \$249,999	Request for Quote (RFQ) process.*	Council Website and external media/tender provider	Quotation Evaluation Panel (QEP) recommendations to GM + Purchase Order + Contract.	General Manager
From \$250,000 to \$499,999	Request for Tender (RFT) process.*	Council Website and external media/tender provider	Tender Evaluation Panel (TEP) recommendations to GM + Purchase Order + Contract.	General Manager or Council Decision

Purchasing Estimate	Minimum Documentation Requirement	Minimum Advertising Requirements	Documents Required	Approval
From \$500,000 and above	Request for Tender (RFT) process.*	Council Website and external media/tender provider	Tender Evaluation Panel (TEP) recommendations to GM and to Council + Purchase Order + Contract.	Council Decision

All procurement thresholds are GST exclusive. Tenders and Quotations will be sought on a GST exclusive basis.

* Thresholds may also include Expression of Interest (EOI) and Early Contractor Involvement (ECI) procurement methods.

2.1. NON-APPLICATION OF THE QUOTATION PROCESS

Exemptions from the requirement to seek written quotes under the quotation thresholds above can be sought from the General Manager in exceptional circumstances such as:

- a) where, in response to a prior notice, invitation to participate or invitation to Quote
 - (i) no Quotations were submitted
 - (ii) no Quotations were submitted that conform to the essential requirements in the documentation
- b) where the goods, services or works can be supplied only by a particular supplier and no reasonable alternative or substitute goods or services exist for the following reasons
 - (i) the requirement is for works of art, performers or events
 - (ii) the protection of patents, copyrights or other exclusive rights or proprietary information
 - (iii) A continuation of a service agreement
or
 - (iv) due to an absence of market competition for technical reasons
- c) for additional deliveries of goods, services or works by the original supplier that are intended either as replacement parts, extensions or continuing services, where a change of supplier would result in the purchase of goods, services or works that do not meet requirements of interchangeability with existing goods, services or works
- d) where there is an emergency and insufficient time to seek quotes for goods, services or works required in that emergency
- e) for purchases made under exceptional circumstances, deemed reasonable by the General Manager.
- f) where a quotation was received within the last three months for the same goods, services or works (e.g. a recent value for money comparison was made).
- g) for purchases made under exceptionally advantageous conditions that only arise in the very short term, such as from unusual disposals, liquidation, bankruptcy, or receivership and not for routine purchases from regular suppliers
or
- h) for a joint purchase of goods or services purchased with funds contributed by multiple entities, where Council is one of those entities and does not have express control of the purchasing decision.

2.2. NON-APPLICATION OF THE PUBLIC TENDER PROCESS

In accordance with section 27 of the Regulations, the requirement for public tendering does not apply for the following situations:

- a) Where there is an emergency, and if, in the opinion of the General Manager there is insufficient time to invite Tenders for the goods or services required in that emergency – prior to exercising this process the General Manager will consult with the Mayor regarding consideration of non-application of the code.
- b) a contract for goods or services supplied or provided by, or obtained through, an agency of a State or of the Commonwealth
- c) a contract for goods or services supplied or provided by another council, a single authority, a joint authority or the Local Government Association of Tasmania
- d) a contract for goods or services obtained as a result of a Tender process conducted by one of the following entities
 - (i) another council
 - (ii) a single authority or a joint authority
 - (iii) the Local Government Association of Tasmania
 - (iv) any other local government association in this State or in another State or a Territory
 - (v) any organisation, or entity, established by any other local government association in this State or in another State or a Territory
- e) a contract for goods or services in respect of which a council is exempted under another Act from the requirement to invite a Tender
- f) a contract for goods or services that is entered into at public auction
- g) a contract for insurance entered into through a broker
- h) a contract arising when a council is directed to acquire goods or services due to a claim made under a contract of insurance
- i) a contract for goods or services, if by Council resolution and states the reasons for the decision, being that a satisfactory result would not be achieved by inviting Tenders because of one of the following reasons
 - (i) extenuating circumstances
 - (ii) the remoteness of the locality
 - (iii) the unavailability of competitive or reliable Tenderers
- j) a contract of employment with a person as an employee of the council.

3.0 PROCUREMENT PRINCIPLES

Council's purchasing will be conducted in line with legislative requirements and in accordance with the following principles:

3.1. VALUE FOR MONEY

Value for money is achieving the desired outcome at the best possible price. Factors which may be considered when determining value for money include:

- fitness for purpose
- whole-of-life costs over the lifetime of the product, good or service
- advantages of buying locally (e.g. shorter delivery lead-times, availability of local back-up and servicing and availability of spare parts)
- supplier's capacity and ability, including management and technical capability and physical and financial resources
- environmental considerations and energy conservation
- contribution to achieving one or more of Council's policies or strategic objectives

- social or community benefit
- risk assessment
- quality assurance
- disposal value.

3.2. FAIR DEALINGS

Ethical behaviour and fair dealing means acting ethically, being fair and unbiased and complying with the law in all dealings with Service Providers. The following standards of ethics and ethical behaviours shall be applied when dealing with suppliers:

- ensuring Council monies are spent effectively and in accordance with relevant policies
- acting without favour or prejudice
- complying with legal requirements
- always seeking to maximise the value for money in all transactions
- maintaining confidentiality at all times in dealings with Service Providers
- declining gifts, gratuities or any other benefit which may, or could be deemed to, influence equity or impartiality
- not disclosing the bid of a Service Provider to any other provider.
- not discussing matters of procurement or tender with anyone seeking information other than via internal procurement channels.

3.3. ENCOURAGING OPEN AND EFFECTIVE COMPETITION

Encouraging open and effective competition means ensuring that the procurement process is impartial, open and focussed on encouraging competitive offers. Open and effective competition will be encouraged through:

- putting transparent, open purchasing procedures in place
- ensuring the market is adequately tested by seeking an appropriate number of Quotations or calling for public Tenders
- avoiding use of biased or proprietary specifications
- if requested, de-briefing unsuccessful providers
- treating all Service Providers consistently and equitably.

3.4. ENHANCEMENT OF THE CAPABILITIES OF LOCAL BUSINESS AND INDUSTRY

Enhancement of the capabilities and opportunities of local business and industry means where local capacity exists, actively seeking to engage the local market and encourage their participation in Tender and Quotation processes, through:

- actively seeking quotes from local businesses and industry
- where local capability exists, ensuring that the discretionary elements of specifications do not prevent local businesses and industry from competing.

Enhancing opportunities for local business and industry does not mean giving preferential treatment to local Service Providers.

4.0 CONDUCT

4.1. ETHICS AND CONDUCT

Council's officers, Elected Members or any other person or entity making a purchase on Council's behalf, will comply with the following ethical standards of behaviour:

- the Procurement Process will be undertaken in accordance with this Code and all applicable procedures
- actual or potential conflicts of interest will be declared before inviting offers and measures put in place to appropriately manage any actual or potential conflicts of interest, monetary or otherwise
- accurate records of all dealings in respect to the purchase will be maintained during and after the process
- declining to accept any payments, gifts, gratuities, entertainment/hospitality and other benefits offered by a Service Provider for the discharge of official duties and the documenting of any offers
- avoiding any situation which is, or which may become, or which may be perceived as being a conflict of interest with the person's official duties and declaring any conflicts of interest
- avoiding any relationship with a Service Provider, financial or otherwise, which could be perceived as unfair or improper influence on their judgement, or which could expose Council to allegations or perceptions of impropriety or unwarranted preference. unfair dealings or which could represent a breach of legislation
- for any person, not attempting to intervene or exert influence on the outcomes of the Procurement Process, in particular not communicating or implying any preference for the selection of a particular Service Provider.

The role of Councillors in dealings of procurement must be highlighted at the time of any matter of procurement which is before them. Any conversations by prospective tenderers about a matter of procurement with a Councillor, in their capacity as a decision maker, must be reported to the procurement team handling the matter.

Whenever dealing with Service Providers, Council's officers will:

- clearly convey Council's requirements in an understandable manner and ensure that all Service Providers are provided with identical information upon which to base their Tender or Quotation
- ensure that a Service Provider is not provided with any information or clarification of the Specification or other Tender or Quotation document, which is not equally provided to all other Service Providers
- seek to minimise the cost to suppliers of participating in the Tender process
- ensure that Service Providers are provided with a specification or other statement of Council's requirements, which is sufficient to ensure that Service Providers are not required to undertake unreasonable unpaid design or other work in order to prepare a Tender or Quotation
- ensure that the Conditions of Contract are not excessively onerous on Service Providers
- as far as is practicable, ensure that the Specification does not restrict competition, prevent local businesses and industry from submitting a Tender or Quotation or reflect bias either towards or against any brand or proprietary system or method of work
- in so far as possible, ensure that the Specification does not act as a barrier to innovation
- if any particular Conditions of Participation, Conditions of Tender, or Conditions of Contract apply, advise Service Providers of these when inviting offers

- advise Service Providers of the evaluation criteria, and if applicable the weightings, which will be used to evaluate offers at the time of invitation and ensure that the same criteria are used to evaluate all of the offers received
- if offers are to be evaluated using weighted criteria, apply the procedure for Tender evaluation set out under the Tender Practices section of this Code
- not solicit or accept remuneration or other benefit from a Service Provider for the discharge of official duties.

4.2. ETHICS AND CONDUCT – SERVICE PROVIDERS

Whenever participating in a Council procurement process in any capacity, a Service Provider:

- will ensure they are acquainted with Council's requirements and all matters relating to the Tender or the Quotation and the proposed contract
- will not submit a Tender or Quotation unless they have the financial, technical, physical, management, resource, ethical and other capabilities to fulfil Council's requirements
- will apply Procurement Principles and the standards and ethics required by this Code in its dealings with contractors, subcontractors, suppliers and agents
- must not engage in any uncompetitive behaviour or other collusive practices, which deny or reduce legitimate business opportunities to other potential suppliers
- must at all times act in observance of all laws
- must not engage in acceptance or provision of secret commissions
- must not collude with other suppliers, potential or otherwise
- must not enter into improper commercial arrangements with other contractors, subcontractors, suppliers or agents
- must not attempt to contact any Council officer or councillor not nominated as contact person to deal with enquiries
- must not seek to influence the procurement process by any improper means whatsoever
- must not accept incentives to provide contracts or services to other contractors, subcontractors or agents
- must declare any matter or issue which is, or which may lead to or which could be perceived as, a conflict of interest regarding their participation in a procurement process or a contract to fulfil Council's requirements immediately upon the Service Provider becoming aware of the matter or issue.

If engaged by Council to provide goods, services or works of any nature a Service Provider will:

- act in a polite and courteous manner towards Council officers and agents and towards members of the general public
- refrain from the use of aggressive or inappropriate language and expressions and not act in an aggressive or threatening manner towards Council officers, agents and members of the general public
- insofar as is reasonably possible apply the standards and ethics required by this Code in its dealings with any contractors, subcontractors, suppliers or agents
- put in place and maintain policies, systems and procedures for workplace health and safety management, environmental management, and quality assurance, appropriate to the applicable level of complexity and risk associated with performance of Council's requirements
- comply with the provisions of awards and workplace arrangements which have been certified, registered or approved under relevant industrial relations legislation

- comply with all applicable legislative, regulatory and statutory requirements, including Acts of the Commonwealth and State, regulations, by-laws and proclamations made or issued under such Acts and lawful requirements or directions of public and other authorities
- make payments to employees, subcontractors, suppliers, consultants and agents in a timely manner
- not offer gifts, gratuities, entertainment/ hospitality and other benefits to a Council officer for the discharge of official duties.

Service Providers must not collude to influence the outcomes of a Procurement Process. Collusive behaviour includes but is not limited to:

- agreements between Service Providers as to who should be successful in winning Council's business
- any meeting of Service Providers prior to the submission of their Tender or Quotation that may disadvantage Council
- agreement between Service Providers for payment of money or securing of reward or benefit for unsuccessful Service Providers by the successful Service Provider
- agreement or collaboration between Service Providers to fix prices or Conditions of Contract
- submission of a cover Tender or Quotation or any assistance to another person to submit such a cover Tender or Quotation, that is intended to advantage another Service Provider or disadvantage Council
- any unlawful agreement between Service Providers before submission of Tenders or Quotations such as fixing a special rate of payment to a third party where the payment of such fees is conditional on that Service Provider being awarded a Contract
- any unlawful agreement providing for payment to any third party of money, incentives or other concessions contingent on the success of a Service Provider which do not relate to the provision of bona fide services relevant to that Tender or Quotation.

5.0 REPORTING

5.1 ANNUAL REPORTING

For the purposes of section 72(1)(e) of the Act and *Local Government (General) Regulations 2025* 30(1), where, in a financial year, a council enters into or extends (under regulation 24(5)(b)) a contract for the supply or provision of goods or services valued at or exceeding \$250,000 (excluding GST), council will include the following information:

- a description of the contract
- the period of the contract
- the periods of any options for extending the contract
- the value of any Tender awarded or, if a Tender was not required, the value of the contract (excluding GST)
- the business name of the successful contractor
- the business address of the successful contractor
- any other prescribed matter

Where approval has been given for nonapplication of the Tender or Quotation process in accordance with regulation 28(a) and (i) of the Regulations, Council's annual report will include the following information:

- a brief description of the reason for not inviting public Tenders
- a description of the goods or services acquired

- the value of the goods or services acquired
- the name of the contractor.

For the purposes of section 72(1)(e) of the Act, where in a financial year, a contract, for the supply or provision of goods or services valued at or exceeding \$100 000.00 (excluding GST) but less than the \$250 000.00 (excluding GST) is, entered into, or extended, Council's annual report for that financial year will include the following information:

- a description of the contract
- the period of the contract
- the periods of any options for extending the contract
- the value of the contract (excluding GST)
- the business name of the successful contractor
- the business address of the successful contractor
- any other prescribed matter.

5.2 REPORTING TO COUNCIL

For purchases with a value equal to or exceeding the value where three written Quotations are required, the number of instances of non-application of the requirement to obtain three written Quotations according to reason must be reported to Council on a quarterly basis.

6.0 REVIEW OF THE CODE

This Code for Tenders and Contracts will be reviewed at least every four years unless it is necessary to amend prior.

7.0. DEFINITIONS

TERM	DEFINITION
Alternative Tender or Quotation	A Tender or Quotation which meets all of Council requirements but in a manner different to that specified.
Closing Time	The closing time and date for Tenders or Quotations stated in the Conditions of Participation or Conditions of Tendering.
Conditions of Contract	The terms and conditions that a Service Provider will be required to substantially agree to if their Tender or Quotation is accepted.
Contract	A formal agreement entered into between Council and the successful Tenderer for performance of Council requirements
Conditions of Participation / Conditions of Tendering	The terms and conditions under which Council will seek receive and evaluate Tenders and Quotations.
Council	Flinders Council and where context permits, its employees and assigns.
Delegate	The Council Committee or officer authorised to expend funds to the value of Council requirements under the current version of Council's Delegations Register

TERM	DEFINITION
Early Contractor Involvement (ECI)	A collaborative procurement method where construction contractors are engaged during the early design and planning stages rather than after design completion.
Emergency	A sudden, serious and dangerous event, or situation, often characterised as an unforeseen, urgent and often critical circumstance that demands fast action to prevent harm or damage.
Expression of Interest (EOI)	A non-binding, initial, procurement stage, to gauge market capability, filter, and shortlist contractors before issuing a formal request.
Local Businesses and industry	Includes suppliers with a permanent established business location in the Flinders Municipal Area, operating in the northern region of the State with a permanent office or presence in northern Tasmania or based in Tasmania with a permanent business presence in the State mainly employing Tasmanian workers.
Multiple-Use Register	A register of suppliers who meet criteria established by Council in respect of the supply of particular categories of goods and services. Also referred to as Preferred Contractors List.
Open Tender	A public, competitive procurement process where interested suppliers can submit a bid.
Preferred Tenderer	The Tenderer adjudged by Council as best satisfying Council requirements.
Procurement Principles	The procurement principles prescribed under Regulation 28(a) of the Regulations.
Procurement Process	The process whereby Council seeks to engage a Service Provider to provide Council with goods, equipment, services or construction or building works.
Quotation	An offer from a prospective Service Provider in response to an Invitation issued by Council to a selected number of prospective suppliers.
Request for Tender (RFT)	The documents inviting Tenderers to offer to deliver Council's requirements by submitting a Tender in accordance with these Conditions of Tendering.
Request for Quote (RFQ)	The invitation of quotes as is required to procure goods and services of the relevant threshold.
Service Provider	Any contractors, subcontractors, consultants participating, or seeking to participate, in a Procurement Process, and where the context so permits includes a reference to the "Tenderer".
Specification	The documents prepared for the purpose of describing the extent and the manner of the performance of Council's requirements, including preliminary and general requirements, directions, schedules, programs and drawings and other documents included with or referenced in an RFT or Request for Quotation.

TERM	DEFINITION
Standing Contract	A contract in which a single tenderer or multiple tenderers may be contracted for a specified period to provide specified goods or services during that period without the need for a further tender process.
Tender	An offer from a prospective Service Provider in response to an open and public Invitation to Tender by Council, whereby no limit is placed on the potential number of offers.
Tender Evaluation Panel (TEP)	The assessment panel as established under the Code to assess and select the most suitable bid.



PROCEDURE - CODE FOR TENDERS AND CONTRACTS

1. METHODS OF PROCUREMENT

1.1 REQUEST FOR QUOTATION

When Council procures goods, services or works under its tendering threshold of \$250 000 or seeks Quotations to establish a Standing Contract arrangement through a Panel process Council will request Quotations in line with its procurement thresholds outlined in the procurement thresholds table.

1.2 PROCUREMENT THRESHOLDS

The purchasing thresholds describe when Quotations and Tenders are to be sought. Purchases shall not be split into smaller purchases to avoid the requirements of purchasing thresholds.

Purchasing Estimate	Minimum Documentation Requirement	Minimum Advertising Requirements	Documents Required	Approval
Less than \$5,000	Verbal quotation	Nil	Notation of verbal quotation on Purchase Order	Per approved budget and delegation register
From \$5,000 to \$29,999	2 written quotes (From separate providers)	Nil	Written assessment of quotes + Purchase Order	Per approved budget and delegation register
From \$30,000 to \$119,999	3 Written quotes (From separate providers)	Nil	Written assessment of quotes + Purchase Order	Per approved budget and delegation register
From \$120,000 to \$249,999	Request for Quote (RFQ) process.*	Council Website and external media/tender provider	Quotation Evaluation Panel (QEP) recommendations to GM + Purchase Order + Contract.	General Manager
From \$250,000 to \$499,999	Request for Tender (RFT) process.*	Council Website and external media/tender provider	Tender Evaluation Panel (TEP) recommendations to GM + Purchase Order + Contract.	General Manager or Council Decision
From \$500,000 and above	Request for Tender (RFT) process.*	Council Website and external media/ tender provider	Tender Evaluation Panel (TEP) recommendations to GM and to Council + Purchase Order + Contract.	Council Decision

All procurement thresholds are GST exclusive. Tenders and Quotations will be sought on a GST exclusive basis.

* Thresholds may also include Expression of Interest (EOI) and Early Contractor Involvement (ECI) procurement methods.

There may be occasions where, for a number of reasons, Quotation(s) cannot be obtained / sought or where doing so would have no additional benefit to Council or the market. Therefore, exemptions from the requirement to seek written quotes under the thresholds can be sought from the General Manager if the reason for doing so satisfies one of the grounds outlined in **Section 2.1 of the Policy document – non-application of the quotation process**, or **Section 2.2 of the Policy document – non application of the public tender process**.

1.3 REQUEST FOR QUOTATION OR TENDER

Council may invite Quotations or Tenders in accordance with the thresholds table shown above at 1.2. may provide The following shall be issued as a minimum:

- advertisement in The Examiner newspaper and on the Council, website tenders page.
- details of the goods or services required
- details of the duration of any contract, including any extensions that are specified in the contract
- the conditions of participation to be met by applicants
- the criteria for evaluating Quotations or Tenders
- the method of evaluating Quotations or Tenders against the criteria
- any mandatory specifications and contract conditions
- a reference to Council's **Code for Tenders and Contracts** (this document)
- applicants must lodge the Quotation or Tender in the manner specified in the conditions of Quotation or Tender.

The period within which a Quotation or Tender is to be lodged will be a period ending at least 14 days after the date on which the notice is published. Applicants must make a response in writing, specify the goods or services provided for and lodge the Quotation or Tender within the period specified in the notice.

1.4 MULTIPLE-USE REGISTER (PREFERRED CONTRACTORS/SUPPLIERS LIST)

Council will establish a Multiple-Use Register otherwise referred to as a Preferred Contractors/Suppliers List, which serves to collate a list of suppliers that are determined by Council to satisfy the conditions of participation for the supply of particular categories of goods or services. The General Manager will invite applications from prospective suppliers for inclusion on the register by publishing a notice in The Examiner newspaper every two years, and on Council's website. The General Manager will ensure that applicants are provided with the following in order to make an application:

- details of the categories of goods or services required
- the conditions of participation to be met by applicants
- the criteria for evaluating applications
- the method of evaluating applications against the criteria
- a reference to this Code for Tenders and Contracts.

The relevant Council officer will advise all applicants of the results of their application including the categories for which they are registered and if applicable, the reasons for any rejection.

When Council requires goods or services of an emergency nature or that are under the procurement threshold, this register may be used. Should Council wish to seek a tender for procurement of goods or services, no favourability will be provided to those registered on the Preferred Contractors/Suppliers List.

Council will review any Multiple-Use Register/Preferred Contractors/Suppliers List at least once every two years. Council will allow a prospective applicant to apply for inclusion on the register or list at any time. Applicants/registrants may apply to be removed from Multiple-Use Registers/Preferred Contractors/Suppliers Lists by writing to the General Manager or will be removed if they no longer meet the conditions of contract (i.e. insurance, environmental and/or work health and safety breaches).

1.4A EXPERT AND SPECIALIST SERVICES

Expert / Specialist Services i.e. legal, planning, engineering, financial, human resources, may be engaged with agreed schedules of rates under contract or on an ad-hoc basis as required.

1.5 MULTIPLE-STAGE TENDER

Council may invite Tenders for a contract for the supply of goods or services using a multiple-stage Tender process, which is a process by which suppliers are evaluated through stages against criteria determined by Council. At the first stage of the multiple-stage Tender process, the General Manager will invite expressions of interest by publishing a notice in The Examiner newspaper and the relevant webpage. The General Manager will ensure that applicants are provided with the following in order to make an expression of interest:

- details of the goods or services required
- the conditions of participation to be met by applicants
- the criteria for evaluating expressions of interest
- the method of evaluating expressions of interest against the criteria
- details of any further stages in the Tender process
- a reference to this Code for Tenders and Contracts.

At the final stage in the multiple-stage Tender process, the General Manager will invite all suppliers who met the criteria determined by Council to Tender for the supply of goods or services. The criteria used at each stage of the multiple-stage Tender process will be consistent. If only one supplier meets the criteria determined by Council at the first stage, Council may contract with that supplier after the provision of a Tender for the next stage or a decision of Council may be sought to do so.

1.6 STANDING CONTRACT

Council may establish a Standing Contract through a Quotation or Open Tender process, refer to section 1 (Methods of procurement).4 above, in which a single provider or multiple providers may be contracted for a certain period to provide specified goods or services during that period without the need for a further procurement process.

When purchasing via a standing contract, Council will seek written quotations in line with its procurement thresholds set out in section 1.2 of this document.

There may be occasions where, for a number of reasons, Quotation(s) cannot be obtained/sought from the standing contract providers or where doing so would have no additional benefit to Council or the market.

Therefore, exemptions from the requirement to seek written quotes under the thresholds can be sought from the General Manager if the reason for doing so satisfies one of the grounds outlined in either **Section 2.1 of the Policy document – non-application of the quotation process**, or **Section 2.2 of the Policy document – non application of the public tender process**.

1.7 ADDITIONS TO STANDING CONTRACTS

Council will generally not permit the addition of providers to a standing contract of providers during the term and any further terms of the contractual arrangement. However, additional providers may be able to join a contract during the term and any further terms of the arrangement with approval by the General Manager if the request meets at least one of the criteria and all of the conditions for additions outlined below.

1.8 CRITERIA FOR ADDITIONAL PROVIDERS

At least one of the following criteria for adding providers to an existing standing contract must be satisfied:

- An increase in the volume of goods, services or works under the existing arrangement has occurred that cannot be accommodated by existing members.
- A court order or directive has been made after the original Tender process changing the circumstances of the original contract members.
- A change in legislation, Australian Standard or similar has occurred after the original Tender process changing the circumstances of the original contract members.
- The prospective additional provider's legal entity was not in existence (i.e. registered, constituted, formed or incorporated) at the time the original Tender process was advertised.
- The prospective additional provider's business did not have an operational presence in Tasmania at the time the original Tender process was advertised.
- A corporate reconfiguration or restructure has impacted a provider on an existing Council arrangement.
- To accommodate market innovation not contemplated or available at the time of the original Tender process.
- The contract has insufficient providers to meet Council's needs under the arrangement.

1.9 CONDITIONS FOR ADDITIONAL PROVIDERS

In the event that Council is found to require additional goods or services or requests are forthcoming for inclusion by a service provider, all of the following conditions for adding providers to an existing standing contract must be satisfied:

- A submission to join the arrangement is made by the prospective additional provider by completing the provided Tender forms of the original Tender process for establishment of the arrangement.
- The Tender submission to join the standing contract is assessed against the same evaluation criteria and process as the original Request for Tender for establishment of the arrangement.
- The prospective additional provider meets the same requirements as the original Tenderers when the standing contract was originally established.
- The submission of the prospective additional provider is approved by the General Manager.
- The prospective additional provider substantially agrees to the conditions of contract already executed by existing providers.
- The additional provider's contract expires on the same date as that of the original providers.
- Providers may be removed from an arrangement if they fail to perform and meet key performance indicators or on the ground of insolvency. A decision to remove a provider from a contract will be at the sole discretion of the General Manager.

1.10 USE OF OTHER PROCUREMENT METHODOLOGIES

For project values above \$120,000, Expression of Interest (EOI) and Early Contractor Involvement (ECI) procurement methods may be utilised. The EOI and ECI procurement methods will follow the same process described in the Request for Quotations/ Tender at 1.3 with differing outcomes for each.

- EOI – Scoping exercise that may not culminate in a contract being awarded. This is to be clearly articulated in the advertising process.
- ECI – Seeking early partnership engagement, providing technical/design expertise and culminates in a staged contract process. No work is to commence until a contract is in place.

Regardless of the value, where it is determined that it is cost effective to do so Council may use a State or Commonwealth Government Contract, the LGAT Procurement process or another council contract for the provision of goods, services or works. The use of such Contracts exempts Council from the requirement to tender under Regulation 29 of the Regulations.

1.11 ENGAGING A THIRD PARTY TO MANAGE A PROCUREMENT PROCESS

Council may engage third parties to manage the procurement process for individual projects. The use of a third party as an agent or consultant to advise on, arrange or manage a procurement process does not exempt Council from complying with Council's procurement framework, policy and procedures.

Should Council engage a third party to manage a procurement process, it must be ensured that material is included in the contractual arrangements with the third party that requires the third party to comply with Council's procurement framework, policy and procedures.

2. TENDERING PRACTICES

Consistent Tender practices must be applied to all procurements where a public Tender is required. These Tender practices may, at Council's discretion, be applied to a Quotation process. The purpose of these Tender practices is to ensure all Council Tenders are conducted in a fair and uniform manner. These Tender practices must be applied to all procurements where a public Tender is required.

2.1 ADMINISTRATION OF TENDERS

Council routinely seeks tenders for a range of activities including construction work, maintenance works and consulting works, and the purchase of goods and services. Public tender processes are conducted by Council's officers.

All projects with a value equal to or greater than \$250,000 (excluding GST) must call for a public tender. This value has been set in accordance with the prescribed amount as per *the Act* at the date the Code was adopted by Council. Certain situations are provided for in the non-application of the public tender process, as outlined in Section 2.2 of the Code.

Tenders may, at Council's discretion be called for any project / purchase below the Prescribed Amount, where:

- A formal tender process is required to deal with the complexity, and/or importance of the purchase;
- There is a high probability of risk associated with the purchase; and
- Use of formal Conditions of Contract are advisable or required.

2.2 ETHICAL STANDARDS

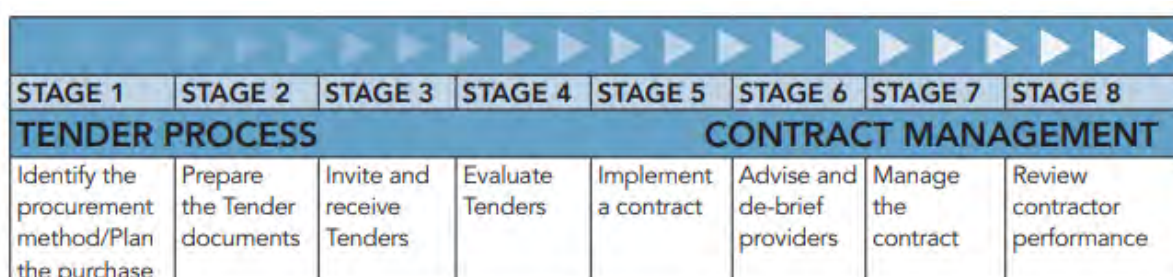
Council's ethical standard is to only support and / or contract companies, institutions and organisations that refuse to support or profit from practices which abuse any of the fundamental human rights. A company that is not abusive is one which:

- has zero tolerance for child abuse, in policy and practice
- does not treat people in a cruel, inhumane or degrading manner
- commits to transparency and independent monitoring to ensure these principles are upheld.

When submitting a Tender or Quotation Service Providers may be requested to provide statements in relation to ethical considerations including child safe provisions.

3. TENDER (RFT)/QUOTATION (RFQ) PROCESS

Council outlines its Tender/Quotation process in a series of stages. Stage 1 to 6 of the diagram below identifies the steps in Council's Tender/Quotation process:



*for this section 3. the word 'Tender' equally applies to the 'Quotation' process.

3.1 STAGE 1 – PLANNING THE PROCUREMENT

The following actions are required prior to preparing a request for tenders (RFT):

- verifying that the appropriate Delegate has approval and/or delegation to undertake the purchase
- establishing the objectives of the purchase and preparing the Specification, which will clearly convey Council's requirements to Service Providers
- identifying the correct purchasing method, including determining if there is an appropriate Contract already in place
- valuing the purchase and, at a minimum, complying with the purchasing thresholds set out under this Code
- confirming sufficient funds are available in Council's budget
- establishing the evaluation committee, their roles and responsibilities
- consideration of conflict of interest for any person involved in the procurement process
- defining any mandatory Conditions of Participation or compliance criteria that a potential provider will be required to meet in order to have their Tender considered
- defining the evaluation criteria (and weightings if applicable) which will be used to evaluate Tenders and select the successful Service Providers(s).

3.1.1 CALCULATING THE VALUE OF A PURCHASE

The value of a contract must be estimated prior to seeking Tenders or Quotations and the contract value must not be underestimated in order to avoid the requirement to seek Tenders or a specified number of Quotations.

The duration of a contract (including standing offers for the supply of goods, services and works, or any combination thereof) must be based on the contract period that best fits Council's business, operational and risk management requirements. A shorter contract period must not be selected in order to avoid the requirement to seek Tenders.

A purchase must not be split into multiple smaller purchases in order to avoid the requirement to seek Tenders or Quotations.

Where relevant, provisional sums, prime cost items, allowances for contingency sums and the like are to be included in the estimated value of a purchase.

3.1.2 USE OF EXPERTS OR PROBITY ADVISORS

Council will engage the services of Probity Advisors and external experts where the nature of the Tender warrants it. For example, where Council is requesting Tenders with complex requirements or high cost or where the contractual arrangement is for extended periods.

3.2 STAGE 2 – PREPARE THE TENDER DOCUMENTS

A unique identifier will be allocated to all Request for Tenders and Requests for Quotations \$120,000.00 and over. Once the contract is awarded the unique identifier will be provided for the contract. The unique identifier must be referred to on all correspondence and other documentation relating to the Tender/Quote and the contract. Appropriate records are to be maintained throughout the duration of a Tender process.

3.2.1 CONDITIONS OF TENDERING

The RFT must include Conditions of Tendering, setting out the terms under which a Tender will be accepted for evaluation, including at a minimum:

- a unique identifier number
- the place for lodgement of Tenders
- lodgement instructions
- the Closing Time and place
- specific lodgement requirements, including the information to be submitted with a Tender
- a single nominated contact officer, to which all enquiries concerning the RFT must be submitted
- the procedure for responding to enquiries and amending or clarifying the RFT documents
- any other matters relating to the RFT process, including details of pre-Tender briefings and site inspections
- mandatory Conditions of Participation or compliance criteria applicable to the RFT
- evaluation criteria and weightings and the method of selecting the Preferred Tenderer
- reference to the Code for Tenders and Contracts.

3.2.2 SPECIFICATION

A complete Specification, which describes the extent of the requirements and particulars of the manner or method of the performance of Council's requirements, must be provided for each RFT.

The Specification must, at a minimum include:

- a description of Council's requirements, which is sufficient to ensure that a Service Provider is not required to undertake an unreasonable amount of design work or other effort in preparing and lodging a Tender
- legislative and mandatory requirements and minimum fitness for purpose and quality standards
- health and safety and environmental management requirements
- The Specification must enable participation by local Service Providers wherever local capacity and capability exists and must not restrict competition to be biased towards a particular brand or Service Provider.

3.2.3 CONDITIONS OF CONTRACT

Service Providers must be provided with or advised of the terms and conditions of the contract that a successful Tenderer will be required to agree to. The RFT will include either:

- the Conditions of Contract or other document setting out the contractual terms defining the obligations and rights of the parties to a contract
- reference to the Australian Standard conditions of contract, or other Conditions of Contract, applicable to the RFT. Any Annexures, schedules or exhibits to the Conditions of Contract must also be issued with the RFT.

3.2.4 TENDER FORMS

At a minimum, Service Providers must be provided with a properly structured Tender form, on which to make their Tender.

3.3 STAGE 3 - INVITING AND RECEIVING TENDERS

3.3.1 INVITING TENDERS

The Invitation to Tender must be in the form of a public advertisement, which at a minimum provides:

- a description of Council's requirements
- the Closing Time
- instructions on how to obtain the Tender documents
- the times and dates for pre-tender meetings (if applicable).

At a minimum, the Invitation to Tender will be placed in the Tenders section of the Wednesday or Saturday edition of The Examiner newspaper and will be posted on Council's website – Tenders page.

3.3.2 TENDER CLOSING

All Tenders will be allocated with a Closing Time, specifying the time and date by which Tenders must be submitted. The Closing Time must be included in the Conditions of Tendering and the Invitation to Tender. Tenderers will be provided with sufficient time between issuing of the Invitation to Tender and the closing date in which to prepare their Tenders.

The period within which a Tender is to be lodged will be a period ending at least 14 days after the date on which the notice is published.

Unless Council's operational needs require otherwise, submission of Tenders will not be required:

- before 3 pm
- on a Monday or any day immediately after a day which is a declared statutory public holiday in Tasmania
- between the dates of 24 December to 2 January (inclusive).

Council may amend the Closing Time for Tenders by issuing a written notice to all parties in receipt of the RFT via email and on the website page.

3.3.3 REQUESTS FOR ADVICE AND INFORMATION

Council reserves the right not to respond to any requests for clarification or additional information, if requested after the closing date.

Information not included in the RFT/RFQ documents and/or clarifications will be provided to all interested parties to maintain equality to all tenderers.

Council will nominate an officer or other representative (the "contact person") to deal with RFT/RFQ enquiries. All enquiries about the RFT/RFQ must be directed to the contact person.

Any requests or queries regarding the RFT/RFQ process after the Closing Date or that are unable to be resolved via the contact officer are to be issued to the General Manager.

3.3.4 AMENDING OR EXTENDING A TENDER

Council reserves the right to amend any of the documents comprising the RFT or provide clarification of any matter relating to the RFT prior to the Closing Time.

If the RFT is amended or clarification of the RFT matter, other than clarification of the RFT process, is required, Council will issue a notice of addendum via its website. Tenderers will be provided with sufficient time to allow for incorporation of the requirements of any addenda issued in their Tender submission.

Council may allow Tenderers, which have already submitted a Tender, to lodge an amendment to their Tender, provided that any such amendment is lodged in accordance with the Conditions of Tendering prior to the Closing Time.

3.3.5 RECEIVING AND LODGEMENT OF TENDERS

Clear instructions on how to lodge a Tender will be provided in the Conditions of Tendering.

A Tenderer must comply with the lodgement instructions given in the Conditions of Tendering. Council may reject any Tender which is not lodged in accordance with the lodgement instructions, without consideration.

3.3.6 LATE TENDERS

Any Tender received after the Closing Time for Tenders will not be considered unless Council is of the opinion, and Council's decision shall be final, binding and not open to dispute, that:

- the cause of the lateness was beyond the Tenderer's reasonable control;
- consideration of the late Tender would not provide an unfair advantage to the Tenderer submitting the late Tender; and
- consideration of the late Tender would not compromise the Tender process

3.3.7 OPENING OF TENDERS

Council will hold tenders securely and digitally. Tender submissions will not be opened until the time set for the closing of Tenders has elapsed.

The opening of Tenders will not be public.

Tender submissions will be opened in the presence of at least two Council officers together with the external Probity Advisor if applicable, and the Tender submissions received will be clearly identified and recorded upon opening.

If a Tenderer is provided with the opportunity to correct unintentional errors of form between the opening of submissions and nomination of a Preferred Tenderer, the same opportunity to correct unintentional errors will be provided to all other Tenderers.

A Tenderer may withdraw its Tender at any time prior to acceptance of the Tender, by providing Council with written notification.

A Tender must remain valid for the period of time required by the Conditions of Tendering.

3.3.8 ALTERNATIVE TENDERS

Council may consider any Tender which meets Council's requirements in an alternative and practical manner provided that it meets the totality of those requirements (i.e. Council may consider an "Alternative Tender").

An alternative tender will only be considered in conjunction with a conforming tender.

Alternative Tenders may relate to the functional, performance and technical aspects of the requirements or to opportunities for more advantageous commercial arrangements. Council may either consider Alternative Tenders on their merits or reject Alternative Tenders without consideration at its absolute discretion.

3.3.9 CONFIDENTIALITY AND COMMERCIAL-IN-CONFIDENCE

Any of the documents, information or other materials provided to Tenderers by, or on behalf of, Council in connection to an RFT, remains the property of Council and may only be used by the Tenderer to the extent required to prepare its Tender.

A Tenderer or other person receiving the RFT must not publish, disclose or copy any of its content, except as necessary to prepare its Tender. The Tenderer must keep confidential all information provided by or on behalf of Council as part of, or in connection to, the Request for Tenders.

Council may publish and publicly disclose (in annual and other reports, on the internet or otherwise) a description of the Contract arising out of awarding of the Tender, the successful Tenderer's name and the value of the successful Tender.

Council may reproduce and disclose or distribute and save or store all or part of a Tender as required to enable the Tender evaluation process and as necessary to meet its legal, governmental and other obligations.

Council may disclose the name of the successful Tenderer to unsuccessful Tenderers.

Further information regarding confidentiality in the Tender evaluation process is outlined in Section 4 of this document. All Tenders become the property of Council immediately upon submission.

3.4 STAGE 4 – TENDER EVALUATION

Unless the Conditions of Tendering expressly state an alternative method, Tender evaluation will be carried out in accordance with the principles and practices set out in this Code.

3.4.1 CONFORMING AND NON-CONFORMING TENDERS

A Tender will initially be assessed for conformance. A conforming Tender will be taken to mean a Tender which:

- is lodged by the Closing Time and in compliance with the requirements of the Conditions of Tendering
- meets the mandatory Conditions of Participation.

Council will consider any conforming Tender on its merits. Council may reject, as a nonconforming Tender, any Tender which:

- is not submitted in conformance with the Conditions of Tendering
- is incomplete or which contains insufficient information to allow Council to carry out a valid evaluation in accordance with the procedure for evaluating Tenders set out in this Code.

Council reserves the right to exclude any Tender from evaluation which, in Council's judgement, is excessively low or high in price so as to have a detrimental effect on the relativity of other Tenders.

3.4.2 TENDER EVALUATION PANEL

A Tender Evaluation Panel (TEP) will be established for each Tender process. The TEP will consist of at least three members plus an independent advisor and/or probity advisor if required (for high value or complex contracts).

In order to ensure consistency a common structure for all TEPs within Council is required. Therefore, the TEP will always include the following:

- chairperson
- at least two staff members additional to the chairperson
- an independent probity advisor, if required

The chairperson should be a Council officer with suitable seniority, normally the TEP would be chaired by a relevant Manager at a minimum and at least one member should be proficient regarding the technical/subject matter.

A probity advisor may be required for high value or complex Tenders where independent probity advice and an independent probity contact for Tenderers would benefit the procurement process and reduce procurement risk.

3.4.3 CONFIDENTIALITY

Tender evaluations should be strictly confidential. All contact with the suppliers must be confirmed in writing through the nominated Contact Officer advising the TEP. Members of the TEP will not discuss with any other person outside the TEP issues regarding the evaluation. The Chair of the TEP may obtain advice from specialists to assist in the Tender evaluation process.

3.4.4 METHOD

Tenders will be evaluated with the aim of determining the Tender submission which offers the best value for money outcomes to Council. When assessing value for money, Council may:

- in addition to price, take into account any non-price criteria that it considers relevant to the successful performance of Council requirements and achievement of Council's desired commercial and other outcomes, including but not necessarily limited to Council's Procurement Principles
- apply a weighting to the price and non-price criteria.

The evaluation method and evaluation criteria and weightings must be determined before finalising the RFT and must be disclosed to Tenderers in the Conditions of Tendering.

Selection and manner of application of the evaluation criteria and weightings will be at the sole discretion of Council. Council will not be liable to any Tenderer for the application, or non-application, of any evaluation criterion or weighting. Evaluation criteria and weightings will apply equally to all Tenderers.

3.4.5 CLARIFICATIONS

During the evaluation process, Council may request additional information from any Tenderer in order to clarify matters in doubt or not made clear by the Tender submission. However, a Tenderer will not be provided with the opportunity to revise or amend its Tender price or submit additional material information in order to make a non-conforming Tender into a conforming Tender.

3.4.6 TENDER NEGOTIATIONS

During the evaluation process, Council reserves the right to negotiate with a Tenderer or Tenderers in order to:

- assess a Tenderer's understanding of Council's requirements, test any assumptions made by a Tenderer in determining their Tender prices(s) and rectify any false assumptions
- obtain clarification of matters in relation to the Tenderer's capability to fulfil Council's requirements
- enhance the commercial benefit to Council by achieving cost reductions or service improvements with the preferred tenderer
- finalise the commercial terms required to form a contract.

Council will not enter into negotiations which result in substantial modification to Council's requirements, or which would lead to a non-conforming Tender becoming a conforming Tender.

The outcomes of Tender negotiations will be reflected in the final contract documentation.

In the course of negotiations with a Tenderer, Council will not disclose the details of any other Tender submissions.

3.5. STAGE 5 – ESTABLISH A CONTRACT

The authority to award Tenders and Quotations, and enter into contracts, will be in accordance with the approved Delegate under the financial delegations set out in Council's Delegation Register, the relevant Council decision or approved budget.

3.5.1 TENDER REJECTION AND ACCEPTANCE

Council is not obliged to accept the lowest priced Tender or any Tender.

Council may reject all Tenders.

Council may accept a conforming or Alternative Tender.

If Council rejects all Tenders, it will advise all Tenderers accordingly in writing.

Council will advise all Tenderers of the outcome of the Tender process in writing. Unsuccessful Tenderers may be provided with the name of the successful Tenderer.

The requirements for acceptance of Tender and contract formation will be specified in the RFT.

3.5.2 CONTRACT EXTENSION

Council may extend a contract entered into by Tender under the following conditions:

- if the contract conditions provide for an extension of contract or if required,
- by a decision of the Council made by absolute majority.

Council will be mindful when such extension of contract is granted that the principle of open and effective competition is adhered to.

3.5.3 CONTRACT VARIATION

A variation to a contract could include, but not be limited to, a change in scope and type of Council's requirements, quality standard, service level, delivery times, timeframes, personnel and price.

All contract variations must be approved by the appropriate delegate in line with their financial delegation and generally:

- must not exceed budget unless a budget variation request has been approved; and
- must not materially alter the Specification for the goods, service or works initially tendered for;
- must be approved by the General Manager if any contract variation exceeds the Project Managers financial delegation;
- in the case of variations exceeding \$100,000 in value, Council approval will be sought.
- the General Manager may seek Council approval for a variation below these thresholds as deemed appropriate to comply with best practice principles.

3.6. STAGE 6 – ADVISING AND DEBRIEFING PROVIDERS

The purpose of the debriefing session is to help unsuccessful tenderers improve their ability to successfully bid for future Council requirements.

The debriefing process is not to be used as a means of contesting the outcomes of a procurement process, but instead, promote continual improvement of submissions.

Council will provide a debriefing interview to any unsuccessful bidder who requests one.

Briefings will include:

- how their offer performed with respect to the evaluation criteria; and
- strengths as well as weaknesses of their offer.

Briefings will not include:

- comparisons between the unsuccessful tenderer's offer and the winning or any other offer; or
- the debriefing interview being used to justify the selection of the successful tenderer.

Council's debriefing team will include at least one member from the TEP. Council will document the proceedings at each debriefing interview including:

- who attended (from the agency and from the business concerned)
- the information provided to the unsuccessful tenderer
- any issues arising
- the details of any information that was requested, but not disclosed due to commercial in confidence considerations; and
- any likely future complaints, and recommendations for further action.

Where a multiple stage purchasing process is used (for example where EOIs are used to short-list tenderers), tenderers not short-listed may be offered a debriefing interview, in a similar way to unsuccessful tenderers.

3.7 STAGE 7 – MANAGING THE CONTRACT

Good communication protocols must be set up with the contractor. Ordinarily one project manager shall be assigned from Council to liaise with one site manager with key personnel, their roles and redundancy included in the Contract Management Plan. A minimum of weekly meetings should be held, to discuss the works, the provisions of the contract, timeframes and budget. Identifying issues, with the contractor, as early as possible will save further issues and delays as the project progresses.

3.8 STAGE 8 – REVIEWING CONTRACTOR PERFORMANCE

Prior to final payment and the issuance of any certificates of completion, a review of the contractor's performance will be undertaken to ensure both parties are satisfied that the project has been delivered successfully. Any concerns or grievances should be raised at this stage, rather than at a later date when neither party is in a position to respond or negotiate. Once all reviews have been completed, each party must confirm their satisfaction with the project outcomes.

4. COMPLIANCE AND REVIEW

4.1 REVIEW OF TENDER PROCESS

Following completion of the tender evaluation process a report is prepared for the General Manager to review the tender process and accept or reject the recommendation from the TEP.

Periodic reviews of procurement and tender process controls may be conducted by Council's internal auditors.

4.2 PROCUREMENT COMPLAINTS

A complaint about procurement can be communicated to Council via the process for making a complaint contained in Council's Customer Service Charter, which may be obtained via Council's website.

The contact officer should first attempt to find resolution to the procurement complaint in consultation with the Chairperson of the TEP. If the complaint can't be resolved the complaint should be referred to the General Manager

4.3. BREACH OF THE CODE

Council will comply with its Code and its legislative obligations.

If any employee of Council, or a body controlled by Council, breaches this Code, Council may take disciplinary action if, in its absolute discretion, it considers it necessary to do so.

If a Service Provider commits a breach of this Code, Council may, in its absolute discretion, take action against that Service Provider. Action may include, but not be limited to:

- giving a warning to the Service Provider;
- reporting of the breach to a statutory, professional or other relevant body; and
- termination or suspension of the Service Provider's engagement.



Annual Plan 2026-2027



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Acknowledgement of Country

Flinders Council acknowledges the Traditional Owners of the land on which we meet today, the palawa people of the Trawulwai Nation. We will recognise their connection to the land, waters and culture of the Island, and pay respects to Elders past, and present.

Introduction

Under the *Local Government Act 1993* (the Act), councils have a range of functions and powers including, but not limited to, the following:

S20(1)

- to provide for the health, safety and welfare of the Community;
- to represent and promote the interests of the Community; and
- to provide for the peace, order, and good government of the municipal area.

In working towards these and other objectives, Council is required to develop and maintain a range of strategic and operational plans that underpin the effective delivery of its services and operations. The importance of these documents should not be underestimated, as they provide the framework for informed decision-making, long-term planning, governance, compliance, and the sustainable management of Council's responsibilities and resources.

S68 Strategic Plan

S70 Long Term Financial Management Plan

S70A Financial Management Strategy

S70B Long Term Strategic Asset Management Plan

S70C Asset Management Policy

S70D Asset Management Strategy

S71 Annual Plan

S82 Estimate (Rating)

This document addresses S71, which requires Council to prepare an Annual Plan for the municipal area for each financial year.

Flinders Council's Annual Plan for the 2026–27 financial year has been prepared and adopted in accordance with Section 71 of the *Local Government Act 1993*.

The Plan:

- is consistent with Council's Strategic Plan;
- includes a statement of the manner in which Council is to meet the goals and objectives of the Strategic Plan;
- includes a summary of the budget estimates adopted by Council; and
- includes a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

During 2026–27, Council will continue to work towards achieving the goals and objectives of the Strategic Plan in collaboration with the community, delivering services, projects and initiatives that support the long-term wellbeing, resilience and sustainability of the Flinders Municipality.

General Manager's Summary

Council's Annual Plan 2026-27 sets out the objectives we aim to achieve in line with our 10-year Strategic Plan 2021-2031 set of goals across key focus areas. Council continues to work hard towards a position of financial sustainability in line with the Long-term Financial Management Plan, focusing on the years ahead, in an environment of increased cost pressures, regulatory requirements and decreasing revenue.

With the Department of State Growth - Roads Contract in place, we look forward to increased planned maintenance and capital works on the State owned road encompassing Lady Barron Road and a portion of Palana Road which provides stability for our workforce, investment in plant and equipment and improved conditions for the community. Advocacy to seal more of our main arterial roads will continue as outlined in our priority projects and will help address the dwindling gravel supply on the Island.

Flinders Municipality is not immune to the current housing shortage. Council is developing a Housing Strategy to address local housing pressures and guide long-term planning. This work includes unlocking Council-owned land, prioritising identified needs, and developing a long-term roadmap for delivering adequate, affordable housing. The Strategy will also consider how housing supply can be balanced with population growth, infrastructure capacity and broader community needs.

The next round of Local Government elections is scheduled in October 2026. We hope to welcome a mix of current and new Councillors to represent our community, through informed, responsible local decision making. The new Council will participate in the development of local policy and be part of working partnerships with other levels of government to shape services that benefit ratepayers, residents and visitors.

The following pages highlight our key priorities for the year ahead, guided by our Strategic Plan and focused on the initiatives that are most important to our community.



Waste Management

One of Council's key priorities for the year ahead will be continuing to improve waste management infrastructure, strengthen sustainability initiatives, and build on progress towards better resource recovery and improved environmental outcomes.

A major focus for the coming year will be opening the new Sorting Shed for at the Whitemark Waste Facility. Work will focus on establishing storage areas, installing collection infrastructure for different material streams, developing traffic and pedestrian management layouts, and installing signage. Once operational, the facility will support improved resource recovery outcomes and provide a safer and more efficient undercover drop-off area for the community. Additional upgrades, subject to funding approval, are proposed including bins, a forklift and a glass pulveriser.

With funding support from Circular North, Council will begin trialling a small-scale biochar unit that can turn weeds, garden waste and farm prunings, including olive and vineyard cuttings, into biochar, a valuable soil amendment.

Rather than stockpiling green waste, the biochar unit converts it into a stable form of carbon that can be returned to local soils. Biochar can help improve soil structure, increase water retention and support healthier plant growth, while also storing carbon for the long term. Designed and manufactured in Tasmania, the unit provides a practical, low emissions solution for managing green waste and turning it into a useful local resource for gardens and community spaces across the Island.

Community education and engagement will continue to play an important role in reducing waste and improving resource recovery outcomes across the islands. Over the coming year, Council will focus on making recycling and waste reduction easier, more accessible and better understood through

practical programs, local education initiatives and community participation opportunities. This includes exploring opportunities to expand Recycling Hub models to additional locations, improving access to existing recycling programs and helping younger community members develop lifelong habits around waste reduction, reuse and recycling.

By working together, we can continue building a culture where valuable materials are kept in use for longer and less ends up in landfill. Work will continue on the development of the Waste Management Masterplan, which will help guide the future of waste and resource recovery across the islands.

Following completion of the cost benefit analysis, the next stage will focus on identifying priority actions, future infrastructure needs and practical opportunities to reduce reliance on landfill while increasing resource recovery. This work will also support environmental compliance and help identify future upgrades required for landfill infrastructure and operations. As a long-term project, implementation is expected to occur in stages over a number of years, subject to planning, funding and regulatory requirements.

To support the long-term sustainability of waste services, Council will investigate the introduction of fees for commercial waste, hazardous waste and biosecurity waste streams. Any future changes would be considered as part of broader efforts to ensure waste services remain financially sustainable while continuing to meet community and environmental expectations.

Council will continue working with regional and state partners to identify opportunities that support circular economy initiatives. This includes exploring new material recovery streams, reducing reliance on off-Island waste processing where possible, and identifying opportunities for local reuse and repurposing initiatives.



Roads

Council's Strategic Plan, ten-year Long Term Financial Management Plan, and Strategic Asset Management Plan will continue to guide the roads program in the 2026-27 financial year.

Funding from the Federal Government's Roads to Recovery five-year program will support road projects based on local priorities, delivering sealing and resealing works across key arterial and township roads, together with associated drainage, bridge improvements, approach works and safety rails.

The resealing schedule, coupled with micro stabilisation where needed, will again be scheduled in conjunction with the Department of State Growth's (DSG) resealing and minor works program. This coordinated approach will maximise efficiency, reduce costs and be aligned with sections of the Palana to Lady Barron Road. The DSG Roads contract is now in place, and Council will work collaboratively with DSG staff to deliver the contracted works to maintain the State-owned asset between Lady Barron to Five Mile Jim Road.

To strengthen road safety and support an increasing demand by road users, Council has included a long-term program within its Priority Projects to progressively seal key arterial roads over the next ten years. Council will continue to strongly advocate across all levels of government to secure the funding necessary for this program. This staged approach will support transport safety, improve access, economic development and help conserve gravel for continued use on unsealed roads into the future.

Recognising its responsibility to provide a road network which supports the community's vision for safe and sustainable transport, scheduled re-sheeting and drainage upgrades on Council's unsealed roads remain a priority, keeping the network safe, accessible and well maintained. The 2026/27 re-sheet program will address the highest priority unsealed roads identified through the annual program review. This process is also a progression towards stabilisation, sealing and handover of additional sections of Palana Road to the State Government.

Bridges

Building on from the March 2026 assessments of wing walls and bridge openings for risk mitigation, design upgrade options have commenced for bridge improvements with scour protection against major flood events. Stage 2 of the recommendations is included in the Capital Works program to undertake upgrades to bridges, culvert repairs, barrier and signage improvements

Infrastructure

In 2025-26 Council adopted a Strategic Asset Management Plan. This plan seeks to guide Council to achieve improved asset management by 2028. Council asset information and systems have been progressively strengthened over recent years, overcoming gaps in data and records.

This Strategic Asset Management Plan builds on that work by providing a clear and forward-looking framework, aligned with industry standard methodology, to support sustainable service delivery and long-term financial planning. An extensive audit and appraisal of Council's stormwater and drainage infrastructure has commenced. This work will guide investment priorities for critical asset renewal and development in the years ahead.

Council continues to provide essential infrastructure services to support safe, accessible and functional public spaces for our island communities.

During the 2026-2027 financial year, several key projects will be delivered across roads, marine, footpath, cemetery, depot and plant infrastructure.

Whitemark Marine Facilities

In partnership with Marine and Safety Tasmania (MAST) Boat Ramp Program and local community input, Council is progressing plans to construct a jetty extension. Additional funding may be sought for a new boat ramp on the northern side of the Whitemark Jetty and other boating facility upgrades to enhance recreational marine access and safety.

Lady Barron Cemetery

Following a community consultation process, Council will progress works to remove the old boundary fence at the Lady Barron Cemetery and construct a new one to protect tributes and to preserve the dignity of the grounds. This project will be funded by the Public Open Space Fund and generous contributions from community volunteers and local businesses.

Dog Pound

It has become necessary to build a new and animal welfare compliant dog pound for cases where dogs need to be impounded. Work has commenced and shall be completed within the period.

Footpaths

Council is continuing its commitment to improve and maintain the footpath network in Whitemark and Lady Barron. Construction and renewal focuses on high traffic areas for new pathways, sealed surfaces along residential streets, crossovers and connections to key community spaces such as shops, schools and recreational areas. All works follow accessibility standards and include kerb ramps and tactile indicators where needed.

Ongoing inspections help identify and address issues such as uneven surfaces or overgrown vegetation. Footpath maintenance is prioritised using risk-based assessment and budget planning, with the aim of ensuring safe and inclusive access for all members of the community. Council welcomes community feedback to guide future planning and improvements.

Plant and Equipment

Council will continue its long-term fleet and equipment replacement program to keep plant and equipment safe, reliable and cost effective to operate. Planned investment in suitable equipment helps reduce repair and maintenance costs and supports the reliable delivery of essential services across the municipality.

Guided by the Long-Term Financial Management Plan and Strategic Plan, Council will prioritise timely asset renewal to retain value and achieve best value for money. This year's capital budget includes two major plant items to support roads, drainage and vegetation works, along with minor plant items to strengthen maintenance activities and improve safety at the Flinders Island Airport.

Veterinary Clinic

With construction of the veterinary facility now complete, Council will focus on progressing the next phase of the project by working with industry and veterinary stakeholders to secure a sustainable operating model and regular veterinary services for the Furneaux Islands.

The facility fit-out and remaining site works, including a disability compliant car park and landscaping, will also be completed to support future operation of the clinic.

Access to veterinary care supports animal welfare, local agriculture, wildlife rehabilitation and the long-term liveability of the islands.



Airport

To maintain Flinders Island's vital connection to mainland Tasmania and beyond, Council will continue advocating for investment in the long-term improvement of the Flinders Island Airport, including runway infrastructure, facilities and aviation safety upgrades.

Major airport infrastructure works are already underway, including construction of a new Airport Reporting Office (ARO), a full upgrade of the airport electrical system, and installation of modern safety infrastructure. Works include new LED runway and apron lighting, Precision Approach Path Indicators (PAPI), self-reporting obstacle lighting, a standby generator and new switchboard infrastructure, with completion expected in late 2026.

Council will continue working with industry and government stakeholders to help shape the long-term vision for the airport precinct, including opportunities that support regional growth and connectivity.

Airport fuel services are also being improved through a new lease agreement with an international fuel provider. The upgraded arrangement is expected to improve efficiency, reduce operational demands on Council, and strengthen the airport's ability to support aviation operations into the future.



Digital Transformation

As technology continues to evolve, Council recognises the importance of maintaining modern, secure and efficient systems that support both organisational operations and community expectations. Digital capability is an essential part of delivering responsive local government services, while acknowledging not all community members rely on or prefer digital channels.

Council remains focused on practical digital improvements that strengthen service delivery, support informed decision making and improve how information is managed and shared across the organisation. At the same time, Council will continue to retain appropriate hard copy communication options to ensure information remains accessible to community members who require or prefer non-digital formats.

During 2026–2027, Council will progress digital and information management initiatives that modernise systems, improve customer experience and maintain inclusive access to information and services.

Focus areas include:

- Improving Council's website and digital customer service experience.
- Implementing improved records and information management systems to support compliance, efficiency and transparency.
- Strengthening cyber security, network reliability and backup systems to improve organisational resilience.
- Improving data, reporting and asset information systems to support informed decision making and long-term planning.
- Supporting staff capability through training and contemporary digital tools.
- Streamlining workflows through better integration of digital platforms and services.

Events

Council will continue to support a range of community organisations and local initiatives that contribute to a connected, active and vibrant community.

Delivery of youth activities will continue throughout the year, alongside support for community events, and opportunities that encourage participation, wellbeing and social connection for all community members across the Furneaux Islands.

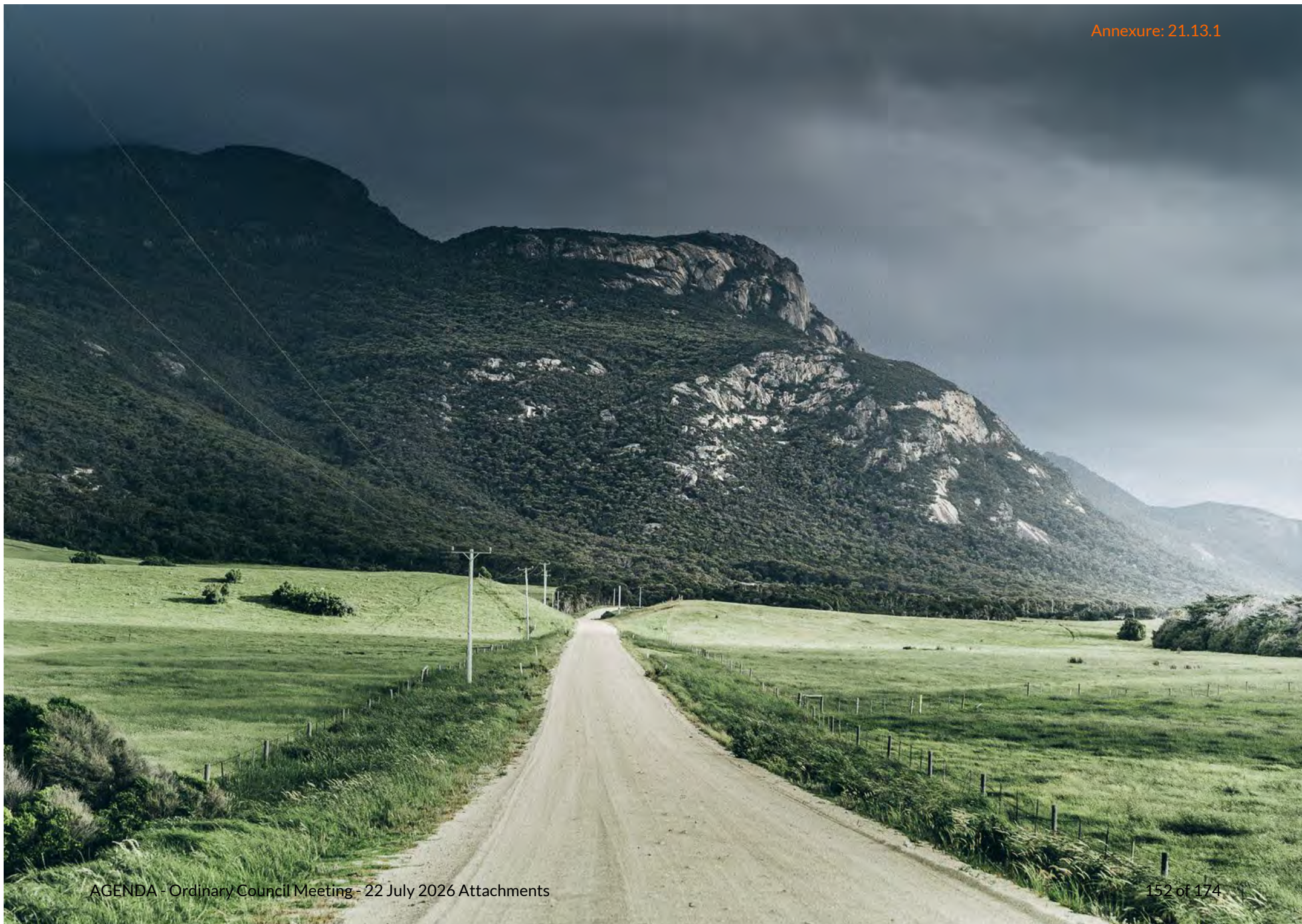
The Furneaux Islands Festival will be held January 2027, providing an opportunity for the community to come together and celebrate island life, culture, creativity and connection. Established in 2014 as a Flinders Council initiative, the festival continues to be delivered in partnership with the Flinders Island Aboriginal Association and features a range of community events and activities held across multiple locations across Flinders Island.

Community Support

Council remains focused on supporting the health and wellbeing of our community through the continued operation and improvement of the Whitemark and Lady Barron community gyms.

These facilities play an important role in encouraging active lifestyles, social connection and access to local wellbeing services across the Islands. Council will continue working to ensure these spaces remain safe, accessible and sustainable for community use into the future.

Support for community-led initiatives will also continue through the Community Grants and Gunn Bequest programs. These funding opportunities provide valuable assistance to not-for-profit organisations, community groups and individuals delivering projects that strengthen community connection, encourage participation and improve access to activities, services and opportunities across the Furneaux Islands.



Grants

Council relies on support from the State and Federal Governments to help deliver the priorities identified in its Strategic Plan. With limited local resources, grant funding is critical to progressing projects, infrastructure and initiatives that support the ongoing sustainability of the Furneaux Islands. By planning ahead and keeping community needs front of mind, Council is working to balance protecting the unique island way of life while creating opportunities for the future.

Grant funded Projects in the 2026-27 financial year will include:

- Completion of Stage 1 of the Airport Revitalisation Project, including a full electrical upgrade to improve aviation safety and infrastructure reliability, along with construction of a new Airport Reporting Office (ARO). This stage lays the groundwork for future airport improvements and ongoing regional connectivity.
- Fit-out of the Sorting Shed at the Whitemark Waste Facility to improve the sorting and recovery of recyclable materials and reduce the burden going to landfill.
- Delivery of a comprehensive Housing Strategy to guide future investment and planning for worker and residential accommodation. The strategy will address housing availability and affordability, while exploring the development of Council owned land.
- Development of a Masterplan for the North East River in collaboration with the Tasmanian Parks and Wildlife Service. The Masterplan will include a camping area that emphasises sustainable design and environmental values and improve camping facilities for both locals and visitors.
- Redesign of the 'Old Hydro Building' to accommodate the Whitemark Gym, providing a recreational facility that encourages physical activity and promotes an active and healthy lifestyle.
- Council will begin trialling a small-scale biochar unit that can turn weeds, garden waste and farm prunings, including olive and vineyard cuttings, into biochar, a valuable soil amendment.

Planning and Strategic Development

Looking ahead to the 2026–2027 period, Council expects sustained demand within the planning department, with a consistent volume of enquiries and development applications. Efforts to streamline submission processes have shown positive outcomes and will continue to enhance access to planning information for applicants and the community.

At the strategic level, Council will complete a comprehensive housing strategy to guide sustainable development and address emerging housing pressures across the Island.

Subject to budget and capacity, Council aims to complete a new Structure Plan for the Municipality. Across all planning activities, Council will maintain its commitment to protecting natural assets while enabling industry and housing growth that aligns with the character and values of the Islands.

Priority Projects

Council's Priority Projects align with the Strategic Plan 2021–2031 and support a resilient, connected and prosperous future for the municipality.

The document is updated over time to reflect changing community needs, consultation outcomes, emerging opportunities and relevant State and Federal funding priorities.

Our Priority Projects for 2026–2027 are outlined below.

Infrastructure

- Upgrade the Airport Runways and associated infrastructure; and
- Reconstruct and seal 62 kilometres of main arterial roads through a staged and prioritised delivery program.

Advocacy

- Develop long-term residential accommodation options for rental and home ownership;
- Advocate for a sustainable long-term childcare solution;
- Implement an integrated waste management solution for Flinders Island;
- Collaborate with TasWater to identify and establish a long-term wastewater solution; and
- Support the development of services that enable ageing in place.

Conclusion

In preparing the Estimates for the 2026–2027 budget, Council has focused on maintaining core services that meet the needs of our community.

This year's budget recognises the rising cost of living and aims to balance affordability with the delivery of essential services, infrastructure investment, and support for a connected and sustainable community.



Warren Groves – General Manager



Public Health Goals and Objectives

Across the 2026–2027 period, Council will continue to prioritise the liveability of remote island life by safeguarding and promoting the health of residents and visitors. Public health protection remains a core Council responsibility.

The Environmental Health Officer will continue to meet Council's statutory obligations under the *Public Health Act 1997*, *Environmental Management and Pollution Control Act 1994*, and *Food Act 2003*, with the aim that essential public health standards are upheld across the Municipality.

Council's key public health objectives for 2026–2027 include:

- **School based immunisation delivery** - administering scheduled immunisation programs in partnership with education and health providers.
- **Oversight of safe food practices** - monitoring compliance and ensuring food safety across local businesses and community organisations.
- **Water quality monitoring** - continue to manage routine sampling and assessment to ensure safe recreational and potable water environments.
- **Response to environmental incidents** - managing public health nuisances and responding to environmental health concerns as they arise.

Through these actions, Council will continue to strengthen community wellbeing and maintain a safe, healthy environment that supports the unique lifestyle of the Furneaux Islands.



Our Vision for the Furneaux Islands' Communities

A vibrant, welcoming and sustainable community, full of opportunity, celebrating and preserving our unique way of life and natural environment.



Councillors

Mayor

Deputy Mayor

Councillors

Cr Rachel Summers

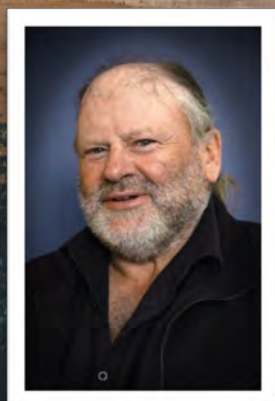
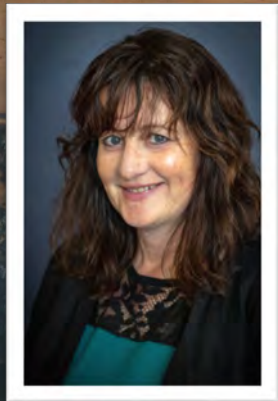
Cr Vanessa Grace

Cr Garry Blenkhorn

Cr Aaron Burke

Cr Carol Cox

Cr Ken Stockton



Top: Mayor Rachel Summers. L to R: Deputy Mayor Vanessa Grace, Councillor Garry Blenkhorn, Councillor Aaron Burke, Councillor Carol Cox, Councillor Ken Stockton



Flinders Council Staff Organisational Chart

Mayor and Councillors

General Manager



XxxInsertEstimatesForTheFinancialYearxxx

Profit and Loss
Balance Sheet
Statement of Cash Flows
Capital Works

Strategic Principles and Focus Areas

When setting our strategic priorities and decision making, Council is guided by the following principles:

1. **Community Engagement** – encourage and value community contribution.
2. **Island Heritage and Character** – retain and enhance our heritage, cultural traditions and community spirit.
3. **Environment, Waste and Sustainable Land Use Practices** – value our unique natural environment and encourage sustainable industries, lifestyle and practices.
4. **Service Quality** – provide service excellence, efficiently and effectively, and within our means.
5. **Transparency** – make professional and transparent decisions, communicated and implemented in the interest of the Community.
6. **Governance and Financial Responsibility** – ensure compliance with government regulations and Council's guiding plans: Strategic Plan, Long-Term Financial Management Plan and Long-Term Asset Management Plan.
7. **Sustainability** – strive for sustainability in the social / community, economic / business, and built / natural environments.
8. **Continuous improvement** – Ensure ongoing, documented, continuous improvement processes.

To realise our vision, we have identified the following four focus areas as the foundations upon which our community is built and thrives:

1. **Liveability** - To protect and build upon our islands' way of life.
2. **Accessibility / Infrastructure** - Quality infrastructure and services for community benefit.
3. **Economy / Business** - An environment where a variety of businesses can thrive and integrate.
4. **Good Governance** - Effective, efficient and transparent management and operations



2026/2027 Annual Plan Actions



FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2026 - 2027

Action No.	Action	Focus Areas	Strategic Outputs	Key Performance Indicators
AP-01	Develop a Housing Strategy to guide affordable, long-term residential rental and home ownership options across the municipality.	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper. 1.3 Development and land use planning guidelines that promote balance between our built and natural environments.	1.1.1 Encourage and support an increased supply of housing for long-term residential rental and purchase.	Housing Strategy completed and adopted by Council.
AP -02	Progress the release and development of Council owned land to support long-term residential housing supply .	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper. 1.3 Development and land use planning guidelines that promote balance between our built and natural environments.	1.1.1 Encourage and support an increased supply of housing for long-term residential rental and purchase.	- Virieux Road Subdivision Stage 1 completed. - Virieux Road Subdivision Stage 2 completed.
AP-03	Develop the Holloway Park Masterplan to guide future use and investment.	1. Liveability 1.2 A harmonious and healthy community actively engaged in employment, recreation, volunteering, arts and culture 3. Economy/Business 3.1 Ongoing opportunities across all business sectors to future-proof the critical needs of the islands.	1.2.1 Provide recreational facilities and assist community groups to encourage an active and healthy lifestyle. 3.1.1 Support and encourage innovation in business and industry through partnerships, infrastructure provision and support services.	- Community consultation completed. - Concept Plan finalised and endorsed by Council.
AP-04	Progress agreed works for the additional Whitemark Boat Ramp and Jetty Extension	2. Accessibility/Infrastructure 2.2 Safe and reliable air and sea access to the Islands.	2.2.2 Engage with key stakeholders to support and improve commercial and community sea access.	Agreed works commenced.
AP-05	Renew and improve footpaths, gutters and ramps in Whitemark and Lady Barron	2. Accessibility/Infrastructure 2.1 Quality public infrastructure, roads and footpaths.	2.1.1 Maintain a network of safe roads and pedestrian pathways that recognises the changing needs of the Community. 2.1.2 Create townships that are attractive and welcoming through improvements to community infrastructure	- Priority footpath, gutter and ramp renewal works completed. - Pedestrian and all-abilities access improved.

FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2026 - 2027

Action No.	Action	Focus Areas	Strategic Outputs	Key Performance Indicators
AP-06	Whitemark and Port Davies Boat Ramp repair storm damage.	2. Accessibility/Infrastructure 2.2 Safe and reliable air and sea access to the islands. 2.3 Council assets/land maintained and utilised effectively.	2.2.2 Engage with key stakeholders to support and improve commercial and community sea access.	- Whitemark boat ramp repairs completed. - Port Davies boat ramp repairs completed.
AP-07	Complete the veterinary facility fit-out and progress a sustainable operating model for regular veterinary services .	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper.	1.1.4 Support provision of services to attract families as residents.	- Facility fit-out and required equipment completed. - Sustainable operating model progressed to support regular island-based veterinary services.
		3. Economy/Business 3.1 Ongoing opportunities across all business sectors to future-proof the critical needs of the islands.	3.1.1 Support and encourage innovation in business and industry through partnerships, infrastructure provision and support services.	
AP-08	Work with Cape Barren Island community to identify priority projects and support advocacy and delivery planning.	4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.2 Improve communication channels between Council and Community to foster greater community participation and outcomes.	- Cape Barren Island project list developed for advocacy. - Allocated annual projects progressed.
AP-09	Develop a Community Engagement Framework for communities across the Furneaux Group of islands.	4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.2 Improve communication channels between Council and Community to foster greater community participation and outcomes.	Community Engagement Framework adopted by Council.
AP-10	Explore shared services with other Tasmanian councils and implement digital solutions.	4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance. 4.1.4 Collaborate with King Island Council, other councils and stakeholders to improve efficiencies and advocacy.	- Shared service and digital solution opportunities identified and evaluated. - Recommended solutions implemented where value to Council is demonstrated.

FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2026 - 2027

Action No.	Action	Focus Areas	Strategic Outputs	Key Performance Indicators
AP-11	Review and update the DRAFT Flinders Structure Plan (2016) in accordance with current State guidelines.	1. Liveability 1.3 Development and land use planning guidelines that promote balance between our built and natural environments.	1.3.1 Promote and support sustainable activities to conserve the islands natural and agricultural environments 1.3.2 Develop a current Flinders Structure Plan for the Municipality.	• Draft Structure Plan approved for community consultation.
AP-12	Develop the Waste Management Masterplan and establish the Sorting Shed to improve resource recovery and waste operations.	2. Accessibility/infrastructure 2.4 Compliant, integrated waste management program that is cost-effective 4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	2.4.1 Review and Implement Councils Waste Management Strategy in line with relevant legislation, codes of practice and policy. 2.4.2 Deliver, support and partner in community waste education initiatives that encourage waste reduction, recycling, reuse and circular economy practices across the Furneaux Islands. 4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.	• Waste Management Masterplan adopted by Council. • Sorting Shed operational. • Waste oil drop off and collection areas upgraded.
AP-13	Promote sustainable water use through community education and awareness campaigns	1. Liveability 1.5 Reliable and sustainable water security that strengthens community resilience, public health and environmental balance	1.5.1 Promote sustainable water use through education and awareness campaigns. 1.5.2 Collaborate with stakeholders to strengthen water security and prepare for climate change impacts.	• Community education and awareness campaign delivered.
AP-14	Partner with community groups, organisations and local stakeholders to deliver events that support community connection and participation.	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper. 1.2 A harmonious and healthy community actively engaged in employment, recreation, volunteering, arts and culture	1.2.1 Provide recreational facilities and assist community groups to encourage an active and healthy lifestyle. 1.2.2 Maintain and develop partnerships with Arts and Cultural organisations and support activities, projects and events that provide opportunities for community involvement and creative expression.	• Furneaux Islands Festival delivered. • Youth and community events delivered.

FLINDERS COUNCIL ANNUAL PLAN FOR BUDGET 2026 - 2027

Action No.	Action	Focus Areas	Strategic Outputs	Key Performance Indicators
AP-15	Secure and establish the Whitemark Gym as an accessible community recreation facility.	1. Liveability 1.2 A harmonious and healthy community actively engaged in employment, recreation, volunteering, arts and culture	1.2.1 Provide recreational facilities and assist community groups to encourage an active and healthy lifestyle.	• Whitemark Gym site secured • Whitemark Gym operational.
AP - 16	Improve access to Council and visitor information through updated digital channels and maintained non-digital options.	3. Economy/Business 3.3 A visitor economy that embraces regenerative tourism principles.	3.3.1 Encourage and support positive impact and regenerative visitor experiences that create conditions for people and places to thrive.	• Council website reviewed and updated. • Essential Council information available in both digital and non-digital formats.
		4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.2 Improve communication channels between Council and Community to foster greater community participation and outcomes.	
AP-17	Review and update the Flinders Island Airport Masterplan .	2. Accessibility/Infrastructure 2.2 Safe and reliable air and sea access to the islands	2.2.1 Review and update the Flinders Airport Masterplan.	• Technical Airport (CASA) Masterplan commenced.
AP-18	Complete a cemetery audit to improve records, asset management and long-term cemetery planning.	4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.	• Audit completed for Whitemark, Lady Barron and Settlement Point cemeteries. • Cemetery records updated.
AP-19	Construct and establish a compliant dog pound for animal management and community safety.	1. Liveability 1.1 A viable population that enables the necessary services and activities required for the Community to prosper.	1.1.4 Support provision of services to attract families as residents.	• Compliant dog pound constructed and operational.
		4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.	
AP-20	Complete stormwater asset mapping for Whitemark and Lady Barron to improve asset data and drainage planning.	2. Accessibility/Infrastructure 2.3 Council assets/land maintained and utilised effectively.	2.3.2 Finalise and implement the Asset Management Plan, maintenance schedules and disposal procedures to meet audit and governance requirements.	• Stormwater asset mapping report completed for Whitemark and Lady Barron.
		4. Good Governance 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.	4.1.1 Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.	

CONTACT

Phone : 03 6359 5001

Email : governance@flinders.tas.gov.au

Website : www.flinders.tas.gov.au

Address : 4 Davies St, Whitemark
Tasmania 7255

S - G18 Local Government Election Caretaker Period Policy

Purpose	The purpose of this Policy is to ensure that Council continues to conduct its business in a responsible, transparent and impartial manner during the Caretaker Period preceding a Local Government General Election.
Department	Governance
File No.	ADM/0900, COU/0102
Current Version	TBA
Next Review Date	Four (4) years from Council Resolution Date. (This Policy shall be reviewed following each Local Government General Election, or earlier if required due to legislative changes.
Review History	New

1. Definitions

Caretaker Period	The period commencing on the publication of the Notice of Election under the <i>Local Government Act 1993</i> and ending upon the declaration of the election result by the Tasmanian Electoral Commission.
Candidate	A person standing for election.
Electoral Material	Any advertisement, notice, flyer, pamphlet, letter, social media post, electronic communication or other material intended or likely to influence the result of an election.
Election Campaign	Activities undertaken by a Candidate to seek election, including advertising, social media, public meetings, door knocking, distribution of material and media engagement.
Major Policy Decision	A decision that would significantly bind or limit the discretion of an incoming Council, including but not limited to: • appointing, dismissing or renewing the contract of the General Manager; • adopting or substantially amending Council Policies; • initiating or approving amendments to planning instruments; • entering into contracts with a value exceeding 1% of Council's annual operating revenue, unless previously approved through the Budget or Annual Plan; • approving significant unbudgeted expenditure; or • any other matter determined by the General Manager to substantially commit an incoming Council.

2. Objective

This Policy seeks to:

- ensure major policy decisions are not made that would unnecessarily bind an incoming Council;
- ensure Council resources are not used to support or disadvantage any election candidate;

- maintain public confidence in the impartiality and integrity of Council decision-making;
- provide clear guidance to Councillors, employees and contractors regarding their roles and responsibilities during the Caretaker Period; and
- ensure the ordinary business and essential services of Council continue throughout the election period.

Nothing in this Policy prevents the ordinary business of Council from continuing or discourages Councillors from fulfilling their statutory, civic and community responsibilities.

3. Policy

It is policy that:

Where the General Manager determines that a Major Policy Decision cannot reasonably be deferred until after the election, the matter may be referred to Council during the Caretaker Period.

The General Manager's report should address, where applicable:

- a) why the matter is urgent;
- b) legislative or contractual timeframes;
- c) financial implications of delaying the decision;
- d) impacts on the incoming Council;
- e) impacts on the community;
- f) whether the matter has previously been endorsed by Council;
- g) whether the matter involves emergency response or significant operational risk; and
- h) why consideration during the Caretaker Period is in the public interest

An Acting General Manager may be appointed where permitted under the *Local Government Act 1993*.

3.1. Council Resources

Council resources shall not be used to support or oppose any election candidate.

Council resources include, but are not limited to:

- a) Council offices and meeting rooms;
- b) vehicles;
- c) computers and mobile devices;
- d) email addresses;
- e) stationery;
- f) logos and branding;
- g) staff time;
- h) mailing lists;
- i) photography and video;
- j) websites;
- k) social media accounts; and
- l) any other Council-funded resource.

3.2 Media and Communications

Council communications during the Caretaker Period shall be limited to:

- a) operational matters;
- b) emergency information;
- c) statutory notices;
- d) routine community information; and
- e) previously approved Council business.

3.2.1 Council communications shall not promote or appear to promote an individual candidate.

3.2.2 Council shall not publish a Mayor's Column or similar publication featuring the Mayor during the Caretaker Period where the current Mayor is a candidate for re-election.

3.2.3 Photographs of individual Councillors should not be used in newly created promotional material unless necessary for civic, ceremonial or statutory purposes.

3.2.4 Council social media must not be used to promote or oppose any election candidate.

3.3 Councillors

Councillors may continue to:

- a) represent their community;
- b) attend community functions;
- c) undertake civic and ceremonial duties;
- d) correspond with constituents on Council matters;
- e) claim legitimate expenses in accordance with Council Policy; and
- f) perform their statutory responsibilities.

Councillors may not:

- a) use Council resources for campaign purposes;
- b) direct employees to undertake election-related activities;
- c) use their office to gain electoral advantage;
- d) use membership of Council committees or external organisations to campaign; or
- e) seek preferential access to Council information not otherwise available.

Councillors should avoid submitting Notices of Motion introducing significant new strategic initiatives during the Caretaker Period unless required by legislation or genuine urgency.

3.4 Electoral Material

Electoral material may not be displayed, distributed or promoted on Council-owned or managed land, buildings, facilities or digital platforms unless required by legislation.

3.5 Good Faith

Flinders Council is a small organisation serving a close-knit community. During the Caretaker Period, Councillors, employees and contractors are expected to act in good faith, exercise sound judgement and uphold the principles of integrity, impartiality and transparency.

Where uncertainty exists, advice should be sought from the General Manager before taking action.

4. Related Legislation

- *Local Government Act 1993 (Tas)*
- *Local Government (Code of Conduct) Order 2024*
- *Land Use Planning and Approvals Act 1993*
- *Tasmanian Electoral Act 2004*

5. Related Council Documents

- Councillor Code of Conduct
- Communications Policy
- Code for Tenders and Contracts
- Delegations Register
- Employee Code of Conduct
- Procurement Policy

6. Responsibility

Council

To comply with this Policy and avoid unnecessary Major Policy Decisions during the Caretaker Period.

Mayor

To continue fulfilling statutory, civic and ceremonial responsibilities while ensuring those duties remain clearly separate from election activities.

General Manager

To administer this Policy, provide guidance where required, determine whether extraordinary circumstances exist and ensure Council operations continue appropriately throughout the Caretaker Period.

Employees

To comply with this Policy and maintain impartiality throughout the election process.

2026 Councillor Resolution Report			Jun-26	
The following report identifies resolutions passed by elected members for the reporting period. The report provides the minute reference and date, the resolution, the elected member who moved and seconded the item, and the action taken to date to implement the decision. Where a resolution has been encapsulated in an Annual Plan Action, the progress of actions is then addressed through the normal Annual Plan Reporting				
Minute	Resolution	Activity	Status	Date Completed
172.09.2021	Moved: Cr V GraceSeconded: Cr A Burke That Council a)Authorises the General Manager, Warren Groves to sign the Flinders Island Vet Facility grant deed under Common Seal for the purpose of constructing and equipping a new veterinarian facility, b)Approves the investigation and use of appropriate Council land to site the facility and; c)Approves the receipt of the veterinary facility onto Council's asset register upon completion.	01/10/21 Initial meeting of Project committee - recommendation to undergo a risk assessment process to determine the most appropriate location for the proposed Vet facility per (b). 09/12/21 This project progresses well with detailed designs expected from Project Architects in the new year. 06/01/22 The Grant has been signed and a substantial amount of the funding has been received. Work is well underway with the successful architectural design team who aim to have a Development Application to Council in late January 2022. 08/03/22 DA expected to be submitted by week ending 18.03.22. 07/04/22 DA submitted and in process - advertising for DA and Community Consultation to commence together in second week of April. 09/05/22 Awaiting outcome of discretionary advertising period. 27/06/22 Tender pack for construction of facility advertised. 9/8/22 Two tenders were received and council is currently negotiating with the successful tenderer. Council negotiating with grant provider re the allocation of more funds to complete the project. Project currently on hold until these negotiations have been concluded. 11/10/22 Due to rising building costs, the funding is no longer sufficient to cover the entire project. Currently seeking direction from State Government on how it wishes to progress the project. 15/11/22 Council has submitted a request for further assistance to the State Government Committee charged with assessing State Government funded project cost over-runs. 16/03/23 Project Manager continues to follow up with Funding Committee without meaningful update to date. 15/05/23 Discussion with RDA Tas 11.05.23. Just released and upcoming Federal funding may assist with the progression of this project. 14/06/23 Considering funding application - Growing Regions to secure additional funding for this project. 17/08/23 Federal funding EOI for Veterinary Facility submitted 01.08.2023. 20/09/23 Awaiting release of grant application process, expected within the next month. 18/10/23 Still awaiting release of grant application process. 15/11/23 Expecting release of grant application around 28.11.23. 27/11/23 Advised funding application for Stage 1 of EOI Process successful. 15/01/24 Stage 2 of EOI process submission lodged 15/1/2024. 21/02/24 & 20/3/2024 Outcome of stage 2 expected March 2024 17/4/24 & 22/5/2024 Outcome still awaited,17/5/24 Advised Growing Regions grant application unsuccessful 26/6/24 Advocating with NRE re extension and future funding opportunities. 24/07/24: Extension of existing funding confirmed, advocacy continues for additional funding. Alternative building options being investigated. 25/09/24: Meetings with Ministers has secured option for interim existing facility to be utilised. New Facility building options being investigated. 30/10/24: Negotiations with building contractor are continuing to find resolution within budget. 18/11/24: Ongoing advocacy with State Government Ministers. Negotiations continue with building contractor to find suitable options within budget. Jan 2025: Advocating to State Government to reallocate funds from election promises to Vet Project. Contract signed with building contractor. Feb 2025: Advocacy continues March 2025: Advocacy continues for additional funding, Building manufacture scheduled. April 2025: Manufacture of Building commenced in Factory, Advocacy continues for extra funding. May 2025: The new Vet Clinic is currently being built and due to be placed in situ on 29 May 2025. Expressions of Interest for Vet to provide services has been issued, closing 2 July. June 2025: Contractors due to return late June to complete installation. EOI's close 2 July 2025 July 2025: Vet clinic arrived and in-situ. First round EOI's have been sent to Council for review, discussed during 9 July 2025 workshop. Second round invitations sent out to selected applicants. Aug 2025: Electrical installation completed, TasBuilt to commence finalisation of building early September. Sept 2025: Works continued with the contractor and local trades. October 2025: Contract finalisation with contractor. Local trades to complete plumbing and drainage works. November, December 2025 and January 2026: Working with local trades to complete plumbing and drainage works.TasBuilt has advised that expected completion by 31/03/2026. February 2026 & March 2026: Plumbing works commenced and remains on track to complete by 31/03/2026 April 2026: Handover with contractor completed 8 April 2026. May 2026: Construction complete and occupancy certificate achieved. Equipping of facility and operational model discussions in process. June 2026: Facility fitout and operational model discussions progressing. July 2026: Equipment List and Business ready Stage 1 underway. Funds included in 26-27 budget to progress.	a) Completed b) Completed c) in progress	
142.03.2023	Moved: Mayor Rachel Summers Seconded: Cr K Stockton That Council works with relevant stakeholders, including our current childcare provider, Thrive Group, to: a)investigate options for the provision of reliable early childhood education and childcare services (including before and after school care and school holiday care); and b)advocate to both State and Federal governments for appropriate support and funding. CARRIED UNANIMOUSLY (7-0)	21/06/23 Council has participated in a number of meetings with Island and Tasmania mainland based stakeholders in furtherance of this project over the past few months. The Thrive Group is currently in the process of applying for federal funding to construct a purpose-built facility on Island. 20/09/23 Cr. Summers continues contact with Principal of FDHS regarding this matter. 2023.09.21 Flinders Island has been selected as a trial site for the Early Learning for 3 year old program to be started in early 2024. Whilst this should help alleviate concerns around the waiting list, there are still staffing issues that are being attended to by Thrive. Thrive have submitted an application to the Growing Regions Fund to construct a fit for purpose facility on school grounds. 27/9/23 DOE not happy to hand over land now project is in writing. M Fergusson proposed he could help but DOE have said no. Talks around DOE building re trial of 3YO's at school. Thrive will provide the 10% required for the EOI/Grant if successful 27/11/23 Thrive advised that stage 1 of EOI process - application was successful. 15/01/24 & 21/02/24 No Progress 20/03/24 included in State election promises 17/04/24 & 22/05/24 Awaiting clarification of likely outcomes based on election-based promises. Mayor is in process of writing to all elected members re same. 26/06/24 & 24/7/24 & 21/8/24 & 25/9/24: Ongoing advocacy with State and Federal Ministers 08/05/26: Letter of Support provided to Childcare operator for new proposal	In Progress	
SUBSTANTIVE (244.10.2024)	Moved: Cr Garry BlenkhornSeconded: Cr Rachel Summers That Council: a)accepts the donation of vermin resistant fencing from Waratah and others and works with the various community volunteers to install a vermin resistant perimeter fence, with an electronic entry gate with associated opening mechanism and solar power connection at the Lady Barron Cemetery . b)approves a budget of up to \$23,000, to come from the Public Open Space funds for the Council related costs of the proposed upgrade to the Lady Barron Cemetery fencing. Eighteen thousand dollars is to cover works and equipment as detailed in a), and up to \$5,000 to cover survey costs. CARRIED UNANIMOUSLY (4-0) Cr Aaron Burke, Cr Garry Blenkhorn, Deputy Mayor Vanessa Grace, Mayor Rachel Summers	18/11/24: Tap signage installed. Project Code allocated (CAP2425-32). Jan 2025: Surveying works ordered Feb 2025: Survey works complete. Mar 2025 : Councillors and Council Officers scheduled to meet at Lady Barron Cemetery to discuss project requirements. April 2025: Meeting undertaken Fri 28th March 2025. June 2025: Up to having the fence line cleared. Crs Grace and Cox met with Works and Services Coordinator about how that might be done and what trees to leave. July 2025: Effected landowner letters in draft, clearing works and fence construction planning in progress August 2025: Neighbouring landowners letters sent prior to engaging contractor to undertake works. Sept 2025: Awaiting written quotes from contractors for fence line clearing. Oct, Nov & Dec 2025: Contractor works scheduled to align with volunteers to do fencing in January 2026. January 2026: Contractor engaged on other works, will commence when outside commitments are complete. Feb 2026: Contractor has provided tentative start date of March 2026 March-April 2026: Works deferred to May 2026 to align removal of existing fence with availability of volunteers who will install immediately to protect integrity of graves from any possible damage. May 2026: This is in the hands of volunteers and contractor and will likely carry over to the next financial year. June - July 2026: Contractor and Volunteers continue to work together to progress the project with likelihood of overun into the 2026-27 financial year.	In Progress	
AGENDA - Ordinary Council Meeting - 22 July 2026 Attachments			171 of 174	

2026 Councillor Resolution Report					Jun-26	
The following report identifies resolutions passed by elected members for the reporting period. The report provides the minute reference and date, the resolution, the elected member who moved and seconded the item, and the action taken to date to implement the decision. Where a resolution has been encapsulated in an Annual Plan Action, the progress of actions is then addressed through the normal Annual Plan Reporting					Status	Date Completed
Minute	Resolution	Activity				
SUBSTANTIVE (104.04.2025)	Moved: Cr Garry BlenkhornSeconded: Cr Chris Rhodes That Council: • Supports the installation of a new community time capsule; • Endorses the formation of a working group comprising of Councillor(s) and interested community members/groups to develop the project, and coordinate planning and installation at a future Council event; • Approves the inclusion of a \$10,000 allocation in the 2025/26 budget for the project should there be enough community support; and •Supports pursuing grant opportunities to assist with funding. CARRIED UNANIMOUSLY (6-0) Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Aaron Burke, Cr Garry Blenkhorn, Cr Chris Rhodes and Cr Ken Stockton.	May 2025: Community Survey is scheduled to be released for consultation following NE River Masterplan survey closure (9/6/25) June 2025: Mayor took to Lions Market 7/6/2025 for community interest. Community Grant funding opportunities to be explored. July 2025: Mayor exploring community interest and support to implement and look at funding options. August 2025: Discussed at Council Workshop 13 August 2025, Mayor to readvertise for community support/input. Sept 2025: Advertisement shared again to invite community support / input. October 2025- July 2026: Mayor and Deputy Mayor to work with interested community to develop possible project plan.			In Progress	
161.06.2025	Moved: Deputy Mayor Vanessa GraceSeconded: Cr Ken Stockton That the Planning Authority: • Endorse preparation of AM2025-01 to the Flinders Local Provisions Schedule under section 40D(b) of the Land Use Planning and Approvals Act 1993 to remove FLI-S3.0 Coastal Areas Specific Areas Plan from the titles and properties identified in tables 1 through 5 inclusive , for Palana, Killiecrankie, Pats River, Lady Barron and Samphire River, as per Annexure 1 to this agenda item, and note the correction of the word 'Village' to 'Area' in section 2.8 in Annexure 1 to this item; and •Pursuant to Section 40F of the Land Use Planning and Approvals Act 1993, certifies that AM2025-01 meets the LPS criteria; and •Instructs that affected property owners as per Annexure 1 to this item, be notified of draft amendment AM2025-01; and •Pursuant to Section 6 of the Land Use Planning and Approvals Act 1993, delegate to the General Manager the authority to: oauthorise final revisions to the documentation for AM2025-01; osubmit notice of the decision to initiate and certify AM2025-01 to the Tasmanian Planning Commission; ocomplete the 28 day statutory notification of AM2025-01; and owhere no representations are received during the statutory notification of AM2025-01, submit report under 40K of Land Use Planning and Approvals Act 1993, to the Tasmanian Planning Commission. CARRIED (5-1) For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Aaron Burke, Cr Carol Cox and Cr Ken Stockton. Against: Cr Garry Blenkhorn	July 2025: Report prepared and advertised, representations close 6/8/2025 August 2025: To September 2025 workshop for discussion Sept 2025: Presented at 10 September 2025 Council Workshop, for consideration at 24 September 2025 Council Meeting. October 2025: See 261.09.2025 below November 2025: Hearing date tentively booked for January 2026 with Commission. January 2026: Hearing Scheduled with Commission 22/1/2026 February & March 2026: Directions from Commission received, extension of time for response submission approved to 18 March 2026. NB See item 261.09.2025 also April 2026: Submitted response and awaiting decision from the Commission. May 2026: Response recieved from the Commission 15/4/2026 detailing decision and reasons for substantial modifications. June 2026: 1/6/26 TPS Direction to exhibit notification received to publicly exhibit the draft amendment for 28 days. All representors and affected landowners notified. Exhibition commences 6/6/26 and closes 6/7/26. July 2026: Submissions received during exhibition period, report to be prepared for Council.			In Progress	
261.09.2025	Moved: Cr Carol CoxSeconded: Cr Ken Stockton That the Planning Authority determines under section 40K of the Land Use Planning and Approvals Act 1993 in respect of representations received to the statutory notification of AM2025-01: 1Representation 1 is determined to: •have merit as it raises matters relevant to consideration of AM2025-01, •not alter the assessment of AM2025-01; •not require modifications to AM2025-01; •not raise any matters that impact assessment or implementation of the policies and requirements of the Tasmanian Planning Scheme and Guidelines; and •not impact assessment of AM2025-01 against the LPS criteria; and 2Representations 2 and 3 are determined to: •not have merit as they raise matters outside the scope of AM2025-01, •not alter the assessment of AM2025-01; •not require modifications to AM2025-01; •not raise any matters that impact assessment or implementation of the policies and requirements of the Tasmanian Planning Scheme and Guidelines; and •not impact assessment of AM2025-01 against the LPS criteria; and 3Representation 4 is determined to: •have merit as it raises matters relevant to consideration of AM2025-01, •require modifications to AM2025-01 to include the removal of FLI-S3.0 Coastal Areas Specific Area Plan from the following properties adjoining the Bootjack Flats drain: oCoast Road, Lady Barron, CT 139505/1, PID 2205333; oCoast Road, Lady Barron, CT 134868/3, PID 2017893; o2146 Lady Barron Road, Lady Barron, CT 134868/1, PID 2205341; oCoast Road, Lady Barron, CT 177061/1, PID 3556629; oCoast Road, Lady Barron, CT 211956/1, PID 3556629; oLot 1 Lady Barron Road, Lady Barron, CT 165957/1, PID 3227892; and oCoast Road, Lady Barron, CT 134868/3, PID 2017893; •not raise any matters that otherwise impact assessment or implementation of the policies and requirements of the Tasmanian Planning Scheme and Guidelines; and •not otherwise impact assessment of AM2025-01 against the LPS criteria; and 4that Annexure 5 to this report, Flinders LPS Amendment 40K Report on Representations – AM2025-01 Corrections to application of FLI-S3.0 Coastal Areas Specific Area Plan, is submitted to the Tasmanian Planning Commission. CARRIED (4-0) Cr Aaron Burke, Cr Carol Cox, Cr Chris Rhodes and Cr Ken Stockton	See 161.06.2025 also. October 2025: AM2025-01 submitted to the Commission. November - December 2025: Hearing date tentively booked for January 2026 with Commission. January 2026: Commission Hearing scheduled for 22/1/2026. February & March 2026: Directions from Commission received, extension of time for response submission approved to 18 March 2026. April 2026: Submitted response and awaiting decision from the Commission. May 2026: Response recieved from the Commission 15/4/2026 detailing decision and reasons for substantial modifications. July 2026: Submissions received during exhibition period, report to be prepared for Council. June 2026: 1/6/26 TPS Direction to exhibit notification received to publicly exhibit the draft amendment for 28 days. All representors and affected landowners notified. Exhibition commences 6/6/26 and closes 6/7/26 .			In Progress	

2026 Councillor Resolution Report				Jun-26	
The following report identifies resolutions passed by elected members for the reporting period. The report provides the minute reference and date, the resolution, the elected member who moved and seconded the item, and the action taken to date to implement the decision. Where a resolution has been encapsulated in an Annual Plan Action, the progress of actions is then addressed through the normal Annual Plan Reporting				Status	Date Completed
Minute	Resolution	Activity			
166.06.2025	Moved: Cr Carol CoxSeconded: Cr Garry Blenkhorn That during the 2026 Financial year that Council holds discussions on the current exemption of the outer Bass Strait Islands from paying the waste levy. CARRIED UNANIMOUSLY (6-0) Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Aaron Burke, Cr Carol Cox, Cr Garry Blenkhorn, and Cr Ken Stockton.	July - December 2025: Scheduled for future workshop discussion Jan/Feb 26 (Prior to Rates setting for 2026/27) January 2026: Discussed at 7/1/2026 Council Workshop - to be included in 2026/27 Rates discussions. February-June 2026: Included in 2026/27 budget discussions		In Progress	
167.06.2025	Moved: Cr Carol CoxSeconded: Deputy Mayor Vanessa Grace •That by absolute majority, Council adopts the Budget Estimates 2025/26, as presented in Annexure 1 to this item; and • That an in depth mid-year budget be undertaken in Jan/Feb 2026 and that in the lead up in the review Council staff identify any cost saving options for Council to consider; and • Reviews the Long Term Financial Management Plan. CARRIED UNANIMOUSLY (6-0) Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Aaron Burke, Cr Carol Cox, Cr Garry Blenkhorn, and Cr Ken Stockton.	July - December 2025: Scheduled for future workshop discussion Jan/Feb 26. Long Term Financial Management Plan and Long Term Financial Asset Management Plan scheduled for November 2025 workshop. January 2026: Draft presented at 21 January 2026 Council Workshop. February 2026: Efficiencies achieved and opportunities for future savings report in progress. March 2026: Budget discussion for 2026-27 commenced and LTFMP review commenced at Council Workshop 11/3/2026. April-May 2026: Budget discussion for 2026-27 commenced and LTFMP review ongoing. July 2026: Whote of Department review of Purchasing and suppliers undertaken, workshoped for propsed efficiencies. Rationalised fleet and structure, reviewed freight and suppliers for bulk savings.		In Progress	
301.10.2025	Moved: Cr Carol CoxSeconded: Deputy Mayor Vanessa Grace That Council: 1.Rescinds motion 127.06.2024, item 1. 'Approves the Committees recommendation to Council that the funds on hand for the improvements to the Boat ramps (approx. \$110,000) be put towards installing a boat ramp on the northern side and an extension to the Jetty, noting that the funds will not cover the entire project but that the committee seek further funding opportunities. '; and 2. Allocates the remaining funding to: oApplication for a Crown Land consent to lodge and Development Application (DA) for a three-stage development to: i. Extend the existing jetty by 12metres in two 6metre stages; and ii. Construct a new boat ramp on the northern side of the jetty; o Extending the existing Whitemark jetty by 6 metres as stage one. 3.Undertake betterment of the boat ramp on the southern side of the Whitemark jetty; 4.Seeks additional funding for a boat ramp on the northern side of the jetty and the second stage 6metre jetty extension, noting that following successful application for the Crown Land consent to lodge and DA, this will be a shovel ready project. CARRIED (5-1) Mayor Rachel Summers, Mayor Vanessa Grace, Cr Carol Cox, Cr Chris Rhodes and Cr Ken Stockton Against: Cr Garry Blenkhorn	November and December 2025: Development Application requirements and additional funding opportunities to be sought. January 2026: Improvements (SS Ladders and Rubbers) installed. Project Management discussions with MAST. Boating Committee meeting scheduled for 9/2/2026. February 2026: Boating committee meeting was deferred due to not meeting quorum. Rescheduled to 2/3/2026. March 2026: Boating Committee Meeting held 2/3/2026. Discussions continue with MAST Project Manager regarding project and repair works. April - July 2026: MAST Project Manager has been liaising with engineering company regarding drawings for proposed works.		In Progress	
331.11.2025	Moved: Cr Carol CoxSeconded: Cr Aaron Burke That Council consult the community regarding future development at Holloway Park. CARRIED UNANIMOUSLY (4-0) Mayor Rachel Summers, Cr Aaron Burke, Cr Carol Cox, and Cr Ken Stockton	December 2025: Lady Barron Special Committee asked to provide suggested consultation questions. January 2026: Lady Barron Special Committee meeting scheduled for 27/1/2026 to inform survey consultation questions. February 2026: Feedback from unconfirmed minutes of 10 February 2026: (i) F.Henwood has requested that Council brief the Committee on the proposal it has received from a Private Investor. (ii) Noted that there seems to be some confusion as to who owns/controls the site. (iii) The Committee requests, with regard to the community survey, that hard copies of the survey be made available at FIAAI, the Tavern and the Lady Barron Store (among other venues). (iv) Suggested questions for the Survey will be developed by email conversation and forwarded to Council. March 2026 - July 2026: Awaiting survey question suggestions from Lady Barron Special Committee.		In Progress	
35.02.2026	Moved: Cr Ken StocktonSeconded: Deputy Mayor Vanessa Grace That Council by absolute majority approves up to \$5,000 excluding GST from the 2025-2026 budget for trenching works and electrical cable installation across the Port Davies Road in two sections, to be completed by the Aboriginal Land Council (ALCT) nominated contractor at Wybalenna to facilitate the installation of electricity to the site. CARRIED UNANIMOUSLY (6-0) Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Aaron Burke, Cr Carol Cox, Cr Garry Blenkhorn, and Cr Ken Stockton	March 2026: ALCT CEO advised of Council decision April 2026: Awaiting invoice from ALCT May 2026: Funds allocated and contractor engaged by ALCT. Start date to be confirmed, coordinating road access and will make good. June/July 2026: ALCT advised contractor delayed due to Airport works and will undertake Wybalenna works upon completion. Like will need to carry over funding to 2026-27 year.			
41.02.2026	Moved: Cr Carol CoxSeconded: Deputy Mayor Vanessa Grace That Council approves the use of Public Open Space funds as a co-contribution to support a grant funding application for improvements to the Whitemark Exercite area up to 50% of the full cost of the improvements or a maximum of \$25,000. CARRIED UNANIMOUSLY (6-0) Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Aaron Burke, Cr Carol Cox, Cr Garry Blenkhorn, and Cr Ken Stockton	March & April 2026: Council monitoring grant opportunities May 2026: Continue to monitor grant opportunities. June 2026: Grant Application submitted to the TasPorts Community Grants program July 2026: Awaiting outcome of Grant Application			
75.04.2026	Moved: Cr Rachel Summers Seconded: Cr Garry Blenkhorn That Council: 1. Endorses the Mayor's attendance at the Australian Local Government Association National General Assembly to be held in Canberra from 23-26 June 2026; 2. Approves Council funding of 50% of associated registration, travel and accommodation costs, with the Mayor contributing the remaining 50%; and 3. Requests the Mayor provide a report to Council following attendance, outlining key outcomes, advocacy opportunities, and relevance to Flinders Council. CARRIED UNANIMOUSLY: (4-0) Mayor Rachel Summers, Cr Carol Cox, Cr Garry Blenkhorn and Cr Ken Stockton	May 2026: Mayor will book and submit expense claim to Council for 50%. June 2026: Travel arrangements confirmed 22-26 June 2026. July 2026: Travel Completed and Report provided at 22 July 2026 Council Meeting			
SUBSTANTIVE (93.04.2026)	Moved: Cr Garry Blenkhorn Seconded: Cr Carol Cox That Council: 1.Resolves to undertake community consultation to seek feedback on whether the Flinders community supports or opposes a reduction in councillor numbers; and 2. A report be presented to Council following consultation, summarising community feedback and outlining options for Council's consideration. 3.Given the impending election in September 2026, that the c onsultation be held over until the new Council and Council communicates to the public that the legislation has changed. CARRIED UNANIMOUSLY: (4-0) Mayor Rachel Summers, Cr Carol Cox, Cr Garry Blenkhorn and Cr Ken Stockton	May 2026: Consultation scheduled post 2026 Council elections.			

2026 Councillor Resolution Report			Jun-26	
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Minute	Resolution	Activity	Status	Date Complete
296.12.2024	Moved: Cr Ken Stockton Seconded: Cr Garry Blenkhorn That For item 20.2 the following motion be released to the public: That the Code for Tenders and Contracts is reviewed to remove conflicting advice regarding the tender process. CARRIED UNANIMOUSLY (5-0) Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Deputy Mayor Vanessa Grace and Cr Ken Stockton	Jan 2025: Review of document in progress. Feb 2025: Review ongoing, Draft in progress. March & April 2025: Progressing at Management Team level for input. June 2025: Management Team reviewing, considering feedback and other template documents. July - October 2025: Management Team continue to revise, considering feedback and other template documents. November, December 2025, January 2026 and February 2026: Review in progress, draft scheduled to be present early 2026 March 2026: Review completed by Senior Management team and will go to April Council meeting for review. April 2026: Workshopped on 15 April in preparation for next Council meeting. May 2026: April Workshop item deferred to 13 May 2026 workshop. June 2026: Adopted at 27 May Council Meeting, laying on table for community feedback, Deferred at June Meeting to consider late submission. July 2026 Submission considered at July Workshop, represented at July 22 Council Meeting.	Complete	27/05/26
345.12.2025	Moved: Cr Carol Cox Seconded: Deputy Mayor Vanessa Grace That Council: •Approves and adopts the Strategic Asset Management Plan (The Plan) at Annexure 1 to this item; • That it is acknowledged that the maintenance table on page 31 of the document is outdated and will be revised prior to 30 June 2026; •Councillors acknowledge that some of the information this document is dated and that the accuracy and reliability will be improved over time; and •Authorises the General Manager to make a copy of the Strategic Asset Management Plan available on the Council Website and for public inspection at the Council Office during ordinary business hours. CARRIED UNANIMOUSLY (5-0) Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Carol Cox, and Cr Ken Stockton	January 2026: Author and Contract accountant inform of decision and review of Maintenance table on pg 31 of document required. February 2026: Work has commenced to update the maintenance table on page 31 of the SAMP toward meeting the timeline of 30/6/26. March 2026: Work continues on upgrading SAMP maintenance table. April - May 2026: The Asset maintenance table has been reviewed and updated by Works and Services Department. At final review, on track to meet 30 June 2026 timeline. June 2026 - Updated Asset table discussed at 10 June Workshop	Complete	30/06/26